

SHOREHAM

Parish Clerk:

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COUNCIL

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MINUTES of a MEETING of SHOREHAM PARISH COUNCIL

Shoreham Village Hall 6th October 2021 from 7:30pm

Present: Jonathan Histed (in the Chair)
R Blamey, A Hibbins, B Jeffery and N Powell

Also Present: Roger Gough
District Councillor Irene Roy
11 members of the public

Clerk: Sarah Moon

1. Apologies for absence were received from District Councillor John Edwards Winser and from Cllrs Cockburn, Hubble and Sheward.
2. There were no disclosures of interest.
3. The Minutes of the meetings held Wednesday 1st September (copies previously distributed) were received and authorised by the Chairman.
4. **District/County Councillor Reports**

County Councillor Roger Gough

County Councillor Roger Gough reported that he had spoken with Phil Lightowler of KCC and with Austin Blackburn of Go Coach and as a result, concessionary passes will now be accepted on the on demand bus service, which comes to Shoreham. This is a great outcome for all residents who wish to use the bus (see item 7 below for more details).

A member of the public reported concerns about flooding on the A225 and this has been taken up with KCC officers.

District Councillor Irene Roy

District Councillor Irene Roy confirmed that the council has plenty of fuel supplies, should anyone have concerns about the current shortages.

Regarding the A225, District Councillor Irene Roy has asked from this to be tabled once again at December's JTB meeting in the hope that officers will reconsider the traffic islands and the extent of which the 40mph limit will be implemented.

Meanwhile, the KCC officer in charge, is doing more speed checks and is looking at it again.

Separately, Eynsford PC are looking at a 50mph limit from exiting village to where the proposed Shoreham 40mph starts. If both parishes can work together and the reduction can be done under one TRO, then this would be a lot cheaper.

Finally, given the fact that Preston Hill is now opening up to visitors, this will inevitably attract more walkers to the area. This should be taken into account when considering the footfall on this road.

5. **Chairman's Report**

There was no report from the Chairman.

6. **Report from the Clerk**

- A donation of towards the £100 village sign has been given by the Mail on Sunday in return for the use of the car park for a photo shoot.
- The heavy goods freighter is now back in action. It will next visit Saturday 20th November.
- The annual return has been approved by external auditor with no exceptions.
- KCC have been requested to cut back the hedges on the river path.
- The Clerk attended the annual KALC Clerk's Conference. The most important item to note was advice from one of the speakers, Planning Consultant Alison Eardly, who urged parishes, who had suspended their Neighbourhood Plans, to resume work on them without delay. Even though SDC's local plan has been rejected, the likelihood is that the policies it contains will be accepted, so working within this framework for the Neighbourhood Plan should be fine.
- Way marker posts have now been installed at Preston Hill and paths have been cleared. Some very pleasant circular walks are now available.

7. **Shoreham Bus Service**

The Clerk read out an email from Austin Blackburn of Go Coach, who, following discussions with County Councillor Roger Gough and a letter from the Clerk, confirmed that concessionary passes would from now on be accepted on the on demand bus service:

'I can confirm that from immediate affect all riders that are marked as concession will get free rides to/from Shoreham up to 7 miles (as the crow flies) during the period designated as off peak. This means that they will not be charged for a ride booked that starts or finishes in the Shoreham village area. The only exception to this they will not get free travel in the peak time Monday to Friday before 09:30 and between 15:00 and 17:00.'

Maps of the free rides area are available from the Clerk but essentially encompasses the whole of Shoreham Village.

No Go2 shared or any other fixed line buses in Sevenoaks are running at this present time however due to fuelling problems. Any fuel that is available is being saved to operate school services, which are operating normally. As soon as this issue is resolved however, the on demand service will be back up and running and accepting passes as described above.

It was agreed that the Clerk include this positive outcome in her next article for the Gazette.

8. **Working Party Updates**

- a) The following update was provided by the Heat Network Committee:
The grant application for £40k is being processed and this could take up to 3 months. This means that there will be an outcome by November 13th at the latest. In the meantime, the committee thought it important to stay in touch with the shortlisted consultants so three members will be going to see them soon. Heather has been working on the webpages and is creating an area on Green Energy on the Shoreham Parish Council website. This should be live soon. Heather will also be meeting with Gillian Lovatt-Young, the Headteacher at the Village School, to talk about getting children involved with various activities. This is good

timing as it will tie in with the up and coming COP26 Climate Change Conference. Separately, Peter is looking into firms who may be able to provide legal support for when contracts are drawn up and has asked whether the PC would like to be involved in the selection. It was agreed that the PC did not need to be involved and were happy for the committee to have responsibility for selecting a lawyer.

- b) The following update was given by the Broadband Working Party:
This has been delayed slightly and the infrastructure team are now saying February. Client services say December. Some should be live this month however. Road works and replacement poles should take place in October and December then tree works in January in the outer areas.
- c) The following update was given by the CCTV Working Party:
Around 15 homes have now signed up to Shoreham Parish Council's CCTV network, which is proving effective. The Clerk was asked to put a reminder in the next Gazette, encouraging residents with CCTV to join.
- d) The following update was given by the Traffic and Parking Working Party:
- Cllr Powell confirmed that he had attended a Community Speed Watch workshop, which encourages parishes to undertake their own speed checks. It would appear that such initiatives are somewhat ineffective and complicated however, due to the lack of resources available.
 - Cllr Powell also attended the Vision Zero presentation, which aims to increase road safety with a view to eliminating road traffic accidents. The general consensus is that 40mph should be the limit in an AONB and 20mph through villages. There appears to be some conflict however between KCC and communities with regards to how the aims of the strategy should be achieved - Kent Highways preferring a data driven approach versus the community knowledge of local people.

9. **Village Sign**

It was agreed that Cllrs Hibbins, Jeffery and Powell along with the Clerk, get together to determine how best to raise funds for this project.

10. **Welcome Back Fund**

The Clerk explained meaning of the EU-funded 'Welcome Back Fund', which is being offered to all parishes and towns, by Sevenoaks District Council. The fund is available for any new projects, which will make towns and villages feel more welcoming following the pandemic. Around £2000 - £3000 can be awarded if the projects fulfil the criteria. It was RESOLVED to inform SDC that the projects for which Shoreham Parish Council would like to receive funding are the village sign and benches for the Centenary Wood.

11. **Grant Applications**

The following applications for financial assistance were considered:

- Citizens Advice in Sevenoaks & Swanley, RESOLVED to award £25
- PCC (maintenance of churchyard) £1000 RESOLVED to award £500 as £1000 makes up half the annual grant budget and therefore too much to give to one cause at this point in the financial year.
- West Kent Neighbourhood Watch Association £25
As there is no Neighbourhood Watch Association in Shoreham members decided not to award anything to this organisation.
- Air Ambulance Kent Surrey Sussex £250 - £500 RESOLVED to award £250
- Shoreham and District Historical Society £50 RESOLVED to award £50

It was also agreed that as part of the year end process, any remaining budget should be distributed to causes who have applied and who may not have received the full amount they requested.

12. **Platinum Jubilee**

Due to time constraints, it was agreed to defer this item until the next meeting.

13. **Financial Matters**

- a) Accounts/Payments: Payments as per schedule (Appendix A), were authorised
- b) Cllr Roy Blamey and Cllr Miranda Cockburn were agreed to be added as signatories to the bank mandate.

14. **Next meetings** (all starting at 7:30pm in Shoreham Village Hall unless otherwise stated)

- a) Planning (if required) and Amenities & Services Meeting – Wednesday 20th October 2021
- b) Planning (if required) and Parish Council Meeting – Wednesday 3rd November 2021
- c) Planning (if required) – Wednesday 17th November 2021

Sarah Moon, Clerk to Shoreham Parish Council
The meeting closed at 9.58pm

Appendix A

Schedule of Payments

4 October 2021 (2021-2022)

Shoreham Parish Council
PAYMENTS LIST

| Voucher | Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total |
|--------------|-----------------------------|------------|--------|----------------------|-----------|---------------------------|----------------------------|----------|-----------------|---------------|-----------------|
| 129 | Subscriptions - KALC/SLCC/C | 09/09/2021 | | NatWest current acco | | Data notification renewal | ICO | X | 40.00 | | 40.00 |
| 140 | Toilets | 13/09/2021 | | NatWest current acco | | Toilet Supplies | Amazon | X | 48.74 | | 48.74 |
| 139 | Toilets | 14/09/2021 | | NatWest current acco | | Toilet rolls | KH Packaging | S | 54.20 | 10.84 | 65.04 |
| 145 | Office telephone | 04/10/2021 | | NatWest current acco | | Office telephone | 02 | S | 10.65 | 2.13 | 12.78 |
| 151 | Subscriptions - KALC/SLCC/C | 04/10/2021 | | NatWest current acco | | Subscription | Zoom | S | 11.99 | 2.40 | 14.39 |
| 152 | Computer/Printer Consumabl | 04/10/2021 | | NatWest current acco | | Website | Hugo Fox | S | 29.99 | 6.00 | 35.99 |
| 146 | Broadband | 04/10/2021 | | NatWest current acco | | Broadband | Sarah Moon | X | 10.00 | | 10.00 |
| 147 | Office Rent/Storage | 04/10/2021 | | NatWest current acco | | Office Allowance | Sarah Moon | X | 30.00 | | 30.00 |
| 148 | Car Park | 04/10/2021 | | NatWest current acco | | Business Rates | Sevenoaks District Council | X | 84.00 | | 84.00 |
| 149 | Toilets | 04/10/2021 | | NatWest current acco | | Electricity | EDF Energy | X | 145.00 | | 145.00 |
| 150 | Allotments | 04/10/2021 | | NatWest current acco | | Water charges | Castle Water | X | 110.37 | | 110.37 |
| 136 | Dog waste bins | 07/10/2021 | | NatWest current acco | | Empty dog waste bins | Sevenoaks District Council | S | 330.20 | 66.04 | 396.24 |
| 141 | Refuse freighter | 07/10/2021 | | NatWest current acco | | Refuse freighter | Sevenoaks District Council | S | 165.46 | 33.09 | 198.55 |
| 144 | Audit fees | 07/10/2021 | | NatWest current acco | | Audit fee | PKF Littlejohn | S | 300.00 | 60.00 | 360.00 |
| 130 | Hall/Emergency Room Hire | 07/10/2021 | | NatWest current acco | | Hall hire | Shoreham Village Hall | X | 27.00 | | 27.00 |
| 131 | Stationery/Sundries | 07/10/2021 | | NatWest current acco | | Stationery | Sarah Moon | X | 7.00 | | 7.00 |
| 132 | Clerk's salary | 07/10/2021 | | NatWest current acco | | Clerk's salary | Sarah Moon | X | 1,070.03 | | 1,070.03 |
| 133 | Lengthsmen | 07/10/2021 | | NatWest current acco | | Lengthsman wages | N McDonnell | X | 35.64 | | 35.64 |
| 134 | Lengthsmen | 07/10/2021 | | NatWest current acco | | Lengthsman wages | Mrs A Hollands-Parsons | X | 267.30 | | 267.30 |
| 135 | Tax and NI | 07/10/2021 | | NatWest current acco | | PAYE & NI | HM Revenue & Customs | X | 54.73 | | 54.73 |
| 137 | Printing Gazette/Shoreham P | 07/10/2021 | | NatWest current acco | | Printing Shoreham Post | Silver Pines Services | X | 60.45 | | 60.45 |
| 138 | Subscriptions - KALC/SLCC/C | 07/10/2021 | | NatWest current acco | | CPRE Annual Subscription | CPRE | X | 36.00 | | 36.00 |
| 142 | Grasscutting Shoreham | 07/10/2021 | | NatWest current acco | | Grass cutting | GF Garden Maintenance | X | 190.00 | | 190.00 |
| 143 | Hall/Emergency Room Hire | 07/10/2021 | | NatWest current acco | | Hall hire | Shoreham Village Hall | X | 81.00 | | 81.00 |
| Total | | | | | | | | | 3,199.75 | 180.50 | 3,380.25 |