



CANNOCK WOOD PARISH COUNCIL

You are hereby summoned to attend the next meeting of the Parish Council to be held at 7.30pm on Thursday 20th February 2025 @ Cannock Wood & Gentleshaw Village Hall Buds Road Cannock Wood.

If members of the public have a question/query or wish to give a report to the Parish Council. Please contact the Clerk by email to parish.council@cannockwood.org with the details, at least 48 hours prior to the scheduled meeting.

COUNCIL MEETING

AGENDA

- 1. Welcome member.**
- 2. Apologies:**
- 3. Declaration of members' Interests**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
 - b. To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below
- 4. Public Speaking**
 - a. At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members and members of the Council to comment on any matter in the agenda.
 - b. If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
- 5. Minutes -** To approve the minutes from the council meeting held on 16th January 2025 as a true and correct record.
- 6. Matters Arising from the Previous Meeting Not on the Agenda**

To discuss items from the minutes not covered on the Agenda

7. Highways & Maintenance – potholes – hedgerows

8. To receive reports from Councillor's who have attended outside meetings.

9. Planning Applications for consideration and ratification

Application No.	Location/address	Details of Application	CWCP comment	Status
CH/24/326	National Grid Gentleshaw Radio Stateion, Chestall Road Cannock Wood	Prior approval for site security upgrade with the installation of development ancillary to radio equipment housing, geogrid infill and ancillary development thereto.	No objections	Approved 28 th January 2025
CH/24/347	Park Lodge Holly Hill Road Cannock Wood	Erection of replacement porch and elevational alterations.		14 th February 2025
CH/25/0030	Chestall cottages 1, Beaudesert Park Cannock Wood	Erection of a rear single storey extension		

10. Finance

a) Accounts paid and to be paid.

Date	Cheque Number	Payee	Details	Amount	VAT
20.02.25	001483	London Heart	Defibrillator and cabinet and postage and packing	1333.20	222.20
20.02.25	001484	C E Gracey	Clerks February salary £233.60 gross	187.00	-
20.02.25	001485	HMRC	Clerks February PAYE less credit balance £41.50	5.10	-
20.02.25	001486	I Bradwell	Footpath sweeping	18.00	
20.02.25	001487	S Wroe	Plastic storage box for Christmas lights	43.13	
Total				£1586.43	£222.20

b) To approve the income received – None

To approve the financial statement 1st April to 31st December 2024

1st April to 31st January 2025

Bank Reconciliation at 31.01.25
Current Account 25,335.73

Less unp cheques 66.00
Total £25,269.73

Cash Book Balance at 31st January 2025
C/fwd(Incs) Election Reserves 29,151.29
Receipts 13,091.48
Payments 16,973.04
Balance @ 31st January 2025 £ 25,269.73

c) To consider changing the AGAR form from 3 to 2 for year end 2024-25 and certifying ourselves exempt from a limited assurance review.

d) Consider the purchase of CSW signs.

e) Consider the electrical work required to site the purchased AED

11. Parking outside the school

12. Anti-social behavior on the playing fields/ CW&GVH Car park

13. Correspondence – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:
NALC Chief Executive Bulletin emailed to council 22nd January 2025.
SPCA Bulletin emailed to council 22nd January 2025.
STW Councillor newsletter emailed to council 22nd January 2025
Email from resident about the inconsiderate parking in the vicinity of the school emailed to council 25th January 2025.
Email from Smart Alert with details of the local MP visiting the area at the week-end, emailed to council 29th January 2025.
January crime statistics from Staffs Police emailed to council 11th February 2025.
CCDC email with details of the proposed climate change panel emailed to council 11th February 2025.
Keep Britain Tidy campaign for 2025 details emailed to council 11th February 2025.
BKVC details for 2025 emailed to council 13th February 2025.
Email from Cannock Chase with details of forthcoming events and projects emailed to council 13th February 2025.
NALC Chief Executive Bulletin emailed to council 13th February 2025.
Email from Beaudesert with details of CPRE Trust emailed to council 17th February 2025.
Email from SPCA with details of a Rural Themed Seminar emailed to council 17th February 2025.
Email from a resident about the footpath on Cumberledge Hill emailed to council 17th February 2025.

Outgoing Correspondence :

Enquiry to Keble Heath for a quote to fix SID posts and bench base 22nd January 2025.
Response to resident about the inconsiderate parking at the school 25th January 2025.
Acknowledgement to resident regarding the footpath on Cumberledge Hill sent 17th February 2025.

14. Environmental and Biodiversity – Nunswell Park –

15. Community Events – Photographic Competition

16. Road Safety in the Parish – Speed Indicator Devices, posts– Reduction of speed limits on rural roads

17. Governance –

Adopt guide to PC's on information provide under Model Guidance Publication Scheme.

18. Community /engagement/consultation/survey:

Action Plan 2025-26

-Bench and installation

19. AED

20. BKVC 2025

21. Proposed Planning Committee

22. Spring Event

23. Consider website meeting with Cosmic Carrot

24. Proposed Holiday Caravan & Motorhome site on land at The Park Gate Inn

HollyhillRoad/ParkGateRoad.CannockWood–Further details on

www.caravanclub.co.uk/CLFeedbackusing003/CA/MW/25

25. Items forDiscussion/Future Agenda items

**26. Date of the next Council Meeting Thursday 20th March 2025 @ CW and GVH
Buds Road Cannock Wood @ 7.30pm**

I hope you will be able to attend the meeting

Cllr. Mrs Sue Janes - Chairman
Cannock Wood Parish Council