

Widdrington Station & Stobswood Parish Council



To all Parish Councillors

Date 06.10.2025

Dear Councillor,

A meeting has been arranged to commence at 6.00 pm on Monday 13th October 2025 to take into consideration and determine upon the following agenda:

Parishioners Input:

To receive questions from parishioners' present (limited to 2 minutes each) 20 minutes

Formal Parish Council Meeting:

Parishioners are welcome to stay and listen to proceedings but may make no input to the meeting and remain silent

1. To receive apologies for absence
2. To receive declarations of interest
3. Minutes of the Parish Council Meeting held on the 8th September 2025 for approval and adoption (Attached)
4. Matters Arising on the Minutes
5. Agenda items:
 - Standing Item Banking – HSBC update on mandate changes
 - Standing Item S106 update
 - Standing Item AGAR
 - Sensors for lights in community centre (2.9.2025 quote)
 - Solar lighting for bus shelters/bathrooms lights CC / dusk to dawn sensor CC (2.9.2025 quote)
 - CCTV Community Centre
 - Buffing Machine Community Centre
 - Pavement outside welfare
 - Hedge alongside allotments
 - Fireworks.
 - Christmas tree
 - Slaters funfair
 - Remembrance Sunday
 - Solar panels Update
6. Actions:
 -
7. Reports from Outside Bodies
 - Service Users – Use of Community Centre – Bookings in diary
 - Audits 2025
 - Staffing
8. Correspondence Received
 -
9. Planning Applications:
 -
10. Financial – Payments for Approval:
 - Arnott Clark Grass cutting £640 July 2025
 - Wages Clerk £472.12 and Handyman £439.56
 - Cleaning Company Community Centre £360
 - ADT £159.30
 - Firework Events £2,000
 - Care Check £70.85
 - Defib Supplies £332.40

- Parish Clerk's financial statement – monthly update – Bank of Ireland Account Balance as at **Parish Council Ringfenced monies**
- Play Park – Stobswood - £20,000 Balance £20,000
- Refurbishment – S106 – Community Centre - £35,000 Balance £35,000

11. Any Other Business:

To consider any urgent business which shall be limited to circumstances in which the Council's responsibilities cannot be met, or the Council's interests are likely to be prejudiced, if the business is deferred to the next available meeting in order to allow for inclusion on the relevant agenda.

Parish Clerk

Email: Pcclerkwiddstob1@outlook.com

Tel 07366515051 email pcclerkwiddstob1@outlook.com
Parish Council Website- <http://widdstobpc.org.uk>
Widdrington Station Community Centre Website
enquiries@widdringtoncommunitycentre.co.uk

Project Part Funded
By the European Union

European Regional
Development Fund



Action Log

Date	Action	Responsibility	Update
14.7.2025	Price for NCC to add lights to Christmas tree	Clerk	Email sent 15.7.2025
11.8.2025	Hedge Stobswood allotments	Clerk/Chair	Cllr J Bexfield reported 15.7.2025
11.8.2025	AGAR complete	Clerk	Waiting for accountant sign off
	Review of JD to include care taking	Clerk	Outstanding