

Minutes of Shilbottle Parish Council Meeting held on

Wednesday 7 March 2018

Meeting opened at 7 .00 p.m.

IN ATTENDANCE **Chairman** Councillor T W Scott

Councillors Mrs E Haddow (Vice Chair) Councillors Stephen Elliott, Councillors Mrs Robertson, Mrs Hood, Mrs Robson, Mrs Lewis & Parish Clerk Daniel Metcalf and County Councillor Thorne.

Apologies : Councillors Mrs Mills, Mrs Gray and Councillor Burns.

PUBLIC SPEAKING

There was no public speaking.

1. Minutes of the last meeting held on 7 February 2018 (copy circulated)

The minutes were unanimously agreed. Proposed Councillor Mrs Haddow seconded Councillor Mrs Robertson. Agreed unanimously.

Matters arising for discussion :.

All matters were discussed under Agenda items

• Correspondence (Sent and received)

1. Response re bus shelter -Daniel had replied to County stating the preferred option was Church Bank and he had received a reply re style of shelter. It was agreed we respond asking for the orientation of the shelter to be altered.
2. NCC re lighting on Grange Road – Councillor Mrs Haddow replied that after several telephone calls to NCC matters were now resolved.
3. Councillor Thorne re road markings between Hampeth/ Shilbottle. -Councillor Thorne stated that the matter was in hand and would be dealt with soon.
4. Letter from Councillor Thorne asking for Litter Pick, Friday 16 March. – Councillors felt this was a little too early in the year and felt late May would be more appropriate.
5. Item from Councillor Thorne for newsletter – received by Mrs Haddow and would be included in Newsletter, due for delivery before Easter.

6. NCC Planning – Councillor Burns had forwarded his report on the proposed works at Colliers’ Close and in the light of this Councillors had no objections to the application.

- **Finance: The following accounts were presented for approval**

- **Invoices:**

○ Daniel Metcalf wages/cemetery fees	£581.90
postage /stationery	£19.50
○ Greensite Services	£255.43
○ Mike Evens -from January	£124.00
○ Mike Evens -awaiting February invoice	
○ Greaves Grindle – prep for HMRC	£102.00

- **Invoices paid after Agenda was printed**

• Shilbottle Community Hall	£40.00
Northumberland Estates – rent	£30.00
Microsoft -renewal office- repaid to Mrs Haddow	£59.99
Greensite Services – quarterly caretaking	£420.00

Finances were approved Councillor Mrs Lewis seconded Councillor Mrs Robson

- **Planning** - applications had been received for an extension at 7 Colliers’ Close. Councillor Burns had forwarded his report on the proposed works at Colliers’ Close and in the light of this Councillors had no objections to the application.

With regard to the development on Grange Road, Councillor Burns stated that Councillor Thorne and himself had a meeting with Colin Barnes from Northumberland Estates on 16 February. The scheme will be mothballed until early 2019. There were 2/3 developers interested in the site.

Councillors obviously were not happy with this state of affairs, but Northd. Estates had acted within the letter of the Law, although the site was left with loose soil which was running off in bad weather. It was agreed to monitor this.

- **Feedback from Finance Committee** - Councillor Mrs Haddow reported that the Finance Committee needed to meet early April to update Risk Assessment and Asset Register.

- **Feedback on Welfare issues** – Councillors Burns had received no further communication from Shared Access. Mrs Haddow and Councillor Burns had met with Mr Parnaby who had forwarded letter re usage of Muga, insurance and Risk Assessment. Signs for no dogs allowed had been ordered for the Welfare.
 - **Feedback on play areas -**
The work on Hampeth was complete. The bill for Jewsons had been received and another invoice from Mike Evens. Councillor Mrs Hood would speak to him re February invoice.
 - **Liaison with NCC** Councillor Mrs Haddow had liaised with County Councillor Thorne and he was following up on all issues. Councillor Thorne was at meeting and gave a report.
 - **Easter 2018 Newsletter** Councillor Mrs Haddow stated that she had received reports from Councillors Thorne, Burns and Fliss Edmonds from the W.I.
Councillor Mrs Haddow stated that work would now proceed as reports had been received.
 - **Update on involvement with police** Councillors Mrs Mills had been in touch with the CSO
 - **Cemetery Records** Councillors Elliott, Haddow, Hood, Lewis and Mills had met since the last Council meeting to progress the records.
 - **Bus Shelters** Letter from County had been raised under Correspondence.
 - **Dog Fouling** There was no report from Councillor Gray
- As all agenda items had been covered, the meeting closed at 7.50 p.m.

Councillors then discussed items which had been brought to their notice and discussed ways forward.

**THE DATE OF THE NEXT MEETING IS WEDNESDAY 4 April 2018 AT 19.00
IN THE HAVEN COMMUNITY BUNGALOW.**