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**Date and time:** Tuesday 12<sup>th</sup> July 2022 at 6.00PM

**Place:** Chadwick End Village Hall

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Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council to be held at Chadwick End Village Hall on **Tuesday 12<sup>th</sup> July 2022 at 6.00pm**

*KJFinlayson*

**Kerry Finlayson**

**Parish Clerk, Chadwick End Parish Council**

**MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

1. **WELCOME and APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **CONFIRMATION OF MINUTES** **DOCUMENT 1**  
To confirm the minutes of the meeting held on 22<sup>nd</sup> June 2022
4. **OPEN FORUM**
5. **FINANCIAL MATTERS** **TO FOLLOW**
  - i. RFO Report to include:
    - o Virements
    - o Budget Plan
    - o 3-Year Budget Plan
6. **PARISH PLAN**
7. **ROLES & RESPONSIBILITIES** **DOCUMENT 2**
8. **VILLAGE HALL**
  - i. Coffee Mornings
  - ii. Insulation
  - iii. Sound Proofing
9. **COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDAS**
  - i. Highways

**10. DATE OF NEXT MEETING**

- Tuesday 9<sup>th</sup> August at 6pm

**11. TO CONSIDER CLOSURE OF THE MEETING TO THE PUBLIC and PRESS**

**Kerry Finlayson**

Clerk to Chadwick End Parish Council

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[www.chadwickendparishcouncil.co.uk](http://www.chadwickendparishcouncil.co.uk)