

Present at meeting: Cllr. Jem Marshall (chair), Cllr. Robin East, Cllr. Pete Jago, Cllr Dominic Fairman (ward councillor), Richard Whitby Simon Mitchell, and the clerk



Michaelstow Parish Meeting.

1. **Public Session:** Mr. David Oldham was present at the meeting as an observer

2. **Members declaration of interest:** None

3. **Apologies for non-attendance:** Cllr. A. French Blake

4. **Minutes:** The minutes of the parish council meeting held on November 5th 2020 were approved.

5. **Matters Arising:** from the above minutes

- *Re-adoption of councillor.* The parish council resolved to re-adopt Mr. Whitby as a parish councillor.

- *Donation to St Breward Brownies.* Cllr Whitby said that the £250 cheque was in hand. Cllr. Fairman thought that more should be done to distribute Mr. Pluess's gift of funding for the benefit the parish.

6. **Applications / Planning Matters:** None

7. **Accounts:** Financial Matters

a. **Bank Balance:** as of 27.11.2020 £7626.69

b. **Invoices:**

- clerks monthly salary paid in arrears by SO £ 313.39
- poppy wreath for Remembrance Day to clerk £ 35
- payment for Mr. Sanders maintenance of parish £ 210

c. **Precept amount** setting for next year. See page 2 financial projections. After working through the calculations the parish council agreed to request a £5000 precept for 21/22

d. The **Internal Auditor**, SDH Accounting had quoted £135 for the next audit in March 2021 and the Cllrs. agreed to accept this estimate.

8. **LMP & parish maintenance:**

LMP precept claim. The parish council agreed that the clerk should claim the LMP payment

9. **Community:** Network / Correspondence / Cormac. The clerk had emailed thanks for a thorough job on the parish road-drainage systems and they seemed delighted!

10. **Parish Matters & AOB:**

Carol service leaflet. Cllrs. resolved that due to Covid regulations in place they could not fund the carol service leaflet this year.

Tree planting. Cllr. Jago asked about planting trees locally. The clerk thought that saplings were being given away by the Woodland Trust on a regular basis.

11. **Date of next Meeting:** Thu 4th February 2020

12. **To Close the meeting:** The chair closed the meeting at 20.01

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**Michaelstow Parish Council Financial Projection for the
purpose of Precept Request December 2020**

The parish council requested £5000 from the county council last year.

The parish council started the year with [in the bank]: £7597

The income so far this year from the precept: £5069

Total in - A **£12666**

So far this year >27th October the council have spent: £3720

Projecting the same for the second half of the year: £3720

Total expenditure projection 20-21 B **£7440**

Subtracting total B from A = remaining in bank at end of year £5226

The parish council is advised to keep a 25% of income safety margin £1306.5 £3919

The parish council was advised to keep £2000 for a contested election £1919

The parish council are presently holding 1919 in un-allocated funding.

The Responsible Financial Officer's recommendation is to once again request £5000