

Dalton Parish Council

Minutes of the Ordinary Meeting of Dalton Parish Council at 6.30pm 18th June 2026 held at Dalton Parish Hall

Members: Cllrs J Workman, D Pickering, S Pickering, IC Barron, K Oxley, R Holsey, G Walker

In Attendance: J Holsey (Clerk), R Chico (Clerk)

6857 To receive apologies received in advance of the meeting

Apologies received from Cllr W Fielding, K Mackenzie and P Botham.
Cllrs C Malia and J Carrington were not in attendance.

6858 To consider the approval of reasons given for absence

Resolved : Reasons given for absence approved

6859 To note any declarations of interest on items to be discussed at this meeting

None

6860 To approve the minutes of the Annual meeting held on 21st May 2026

Resolved: The minutes were accepted as a true record

6861 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

None

6862 To consider any issues from members of the public in attendance

No members of the public in attendance

6863 To consider any community matters from Councillors

Safety issues were raised on the sight line for traffic at the bottom of Magna Lane for cars turning right to Leverton Way. Also with regards to pedestrian safety along the footpath on Magna Lane. Discussion took place around bird nesting and legal requirements. To report to highways as a safety concern.

Note the Christmas tree at Sunnyside has been removed, the roots currently remain to be removed at a later date. Item to be added to July agenda for any action to be taken regarding a replacement.

6864 To receive a verbal Clerk update regarding matters from previous meetings

Items included in the agenda.

6865 To consider financial items including: -

6865.1 The authorisation of payment of accounts since the last meeting (distributed at the meeting)

Resolved : The below payments of accounts were approved: -

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DD	Pension Fee	07/06/2026	£	26.40	Smart Pension
DD	Pension	12/06/2026	£	38.36	Smart Pension
DD	Pension	19/06/2026	£	288.14	SYPA
DD	Mobile Phone	19/06/2026	£	124.81	O2
DD	Telephone & Broadband	28/06/2026	£	156.79	Daisy XLN
DD	Gas DPH 30/4-31/5	14/06/2026	£	69.10	British Gas
DD	Website Fee	14/06/2020	£	11.99	Hugo Fox
DD	Photocopying	28/06/2026	£	32.22	Copy Print Scan
DD	Electric DPH 01/5-31/5	15/06/2026	£	191.75	Smartest Energy
DD	Bank Charges 01/5-31/5	30/06/2026	£	15.85	Unity Bank
BACS	Deposit Refund HH 6/6 Booking 22	26/06/2026	£	50.00	Hirer (TJ)
BACS	Deposit Refund HH 4/6 Booking 17	26/06/2026	£	50.00	Hirer (SH)
BACS	Deposit Refund HH 13/6 Booking 20	26/06/2026	£	50.00	Hirer (PA)
BACS	Christmas Lights Storage & Testing	26/06/2026	£	889.20	AFL Ltd
BACS	Premises License	26/06/2026	£	180.00	RMBC
BACS	Gala - Transport	26/06/2026	£	222.50	Door To Door
BACS	IT Support Package	26/06/2026	£	540.00	Cynetix
BACS	Hedge Pruning Sunnyside Recreation	26/06/2026	£	198.00	Glendales
BACS	Expenses - Postages	26/06/2026	£	26.40	Clerk
BACS	Gardening Contract - June	26/06/2026	£	1,840.62	Sheds Ground Maintenance
BACS	Allotment Gate Keys Cut	26/06/2026	£	11.85	PN Alarms
BACS	Internal Audit Fee	26/06/2026	£	630.00	FH Accountancy
BACS	First Aid Gala	26/06/2026	£	171.60	St Johns Ambulance
BACS	Annual Sanitary Services	26/06/2026	£	690.08	Eden
BACS	Moles - Magna Lane	26/06/2026	£	42.00	APC
BACS	Fire Alarm Monitoring Ann Fee	26/06/2026	£	618.00	Chubb Ltd
BACS	Window Cleaning DPH	26/06/2026	£	20.00	DC Harrison
BACS	Tax & Ni June	26/06/2026	£	2,034.20	HMRC
BACS	Salaries for June	26/06/2026	£	4,499.65	Various
BACS	Payroll Fee	26/06/2026	£	72.00	Robert Ogle
BACS	Brecks Lane Lease	26/06/2026	£	190.00	RMBC

6865.2 To approve the bank reconciliation to April 2026

Resolved : The bank reconciliation to 30 April 2026 was approved

6865.3 To receive and approve the community infrastructure levy (CILS) monitoring form 121B for the financial year 2025/2026

Resolved : The CILS monitoring form 121B was approved for the financial year 2025/2026

6865.4 To note the fixed asset register figure for 2025/2026 included on page 5 of the Annual Governance and Accountability Return (AGAR)

Resolved: The fixed asset register figure of £935603 2025/2026 was noted

6865.5 To receive and note the Annual Internal Audit Report for 2025/2026 to be published on the Parish Councils website, also included on page 3 of the AGAR 2025/2026

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Resolved : The annual internal audit report for 2025/2026 was received and noted. Report to be published on the Parish Council website.

6865.6 To consider and approve Section 1 – Annual Governance Statement 2025 / 2026 for Dalton Parish Council on page 4 of the AGAR 2025/2026

The chair read each section for the council to consider and approve the Councils response.

Resolved : Section 1 – Annual Governance Statement 2025 / 2026 for Dalton Parish Council was approved.

6865.7 To consider and approve Section 2 – Accounting Statements 2025 / 2026 for Dalton Parish Council on page 5 of the AGAR 2025 / 2026 (Signed by the RFO before being presented to Dalton Parish Council for approval)

Resolved : Section 2 – Accounting Statements 2025 / 2026 for Dalton Parish Council were approved.

6865.8 To set the dates for the period of public rights of inspection in relation to the AGAR for 2025 / 2026 (proposed dates commencing Wednesday 24th June and ending Tuesday 4th August with announcement to be made at least the working day before

Resolved : The dates for the period of public rights of inspection in relation to the AGAR for 2025 / 2026 were set as Wednesday 24th June to Tuesday 4th August. The announcement is to be made at least the working day prior to Wednesday 24th June.

6865.9 To agree publication of the following documents under the Accounts and Audit Regulations 2015, prior to 1st July 2026: -

- 6865.9.1 Notice of the period for the exercise of public rights (as agreed in 6865.8 above) and a declaration that the accounts are unaudited**
- 6865.9.2 Section 1 – AGAR 2025 / 2026 – approved and signed, page 4**
- 6865.9.3 Section 2 – AGAR 2025 / 2026 - approved and signed page 5**
- 6865.9.4 Internal audit report**

Resolved : The agreement was made to publish all of the above documents as identified in minute 6865.9.1 to 6865.9.4.

6865.10 To appoint the internal auditor for 2026 / 2027 (Year 3 of 3 agreement) and consider extending the agreement for a further 2 years

Resolved : The independence and scrutiny of the internal auditor , FH Accountancy, was considered and appointed for the year 2026/2027 and agreement made to extend the current agreement for a further 2 years.

6865.11 To discuss and approve overtime hours for Clerks from gala event

Resolved : To approve 11 hours overtime for each clerk to be paid or taken as time off in lieu.

6866 To discuss Christmas Lights and hanging basket requirements and decide any action to be taken with regards to RMBC requirements and to agree if to make a public message to notify residents on the delay

An update was given on the current testing status and the information that the baskets in their current form would not be permitted under the strength test. Discussion had taken place with the contractor and the option to block off part of the baskets to reduce the weight, however this would require more watering.

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Resolved: To re-distribute the flowers for this year to other locations to ensure there is a display in some form. Flowers to be redistributed to the two community halls, placed in existing borders around the halls. If there are further flowers to be utilised Clerks given delegated powers to purchase planters for around the war memorial and any further appropriate locations, if required. Local charity to be contacted regarding planter purchase. Gardening contractor to be requested to move the current flowers from baskets to the new locations, it was noted there would be a cost to this. Statement to be released on the situation and to be posted on Facebook, website, copy in the community centres and sent to the advertiser.

6867 To discuss defibrillator locations for Flanderwell

This item had been raised from a resident initially regarding no defibrillator showing as working in one location in Flanderwell. Clerks had tried to make contact with them but no response as yet. The area as a whole to be considered for locations. Also discussion to be taken with Wickersley Youth regarding options to change the perimeter fencing to allow 24 hour access. Item to be brought on the next agenda.

6868 To receive update regarding discharge of conditions for the bike rack planning application

Drainage works are required to discharge one of the conditions, the estimated cost of works is around £3000, to use CILS monies for these costs.

Biodiversity Cllr Barron gave an update with regards to tree planting, a further 19 trees will be required to be planted once the track is in situ.

Update given regarding the mitigation steps for access for off-road bikes one area where fencing has been installed a new access route has been made, to be monitored. Following a meeting with designing out crime that area and the area next to the shops to be monitored and further obstacles to unauthorised access to be considered if deemed appropriate.

6869 To approve a press release for bike track grant

The proposed press release for the bike track was distributed as an appendices to the papers.

Resolved: Press release approved and to be released via Facebook, website and sent to the Advertiser.

6870 To confirm the value of the Hospice donation following the gala

Resolved: To pay the total contribution of £267 to Rotherham Hospice.

6871 To discuss and agree works with regards to Tree Surveys

Resolved : To approve tree works at a cost of £1930 and to agree the survey is brought forward from 3 years to 2 years for the specific trees as advised.

6872 To discuss allotment asbestos survey report for Brecks Lane allotments and consider further action where necessary

An additional item has been identified on the report. In addition to the area already aware of on various shed roofs. The allotment holder is aware of this location and of his responsibilities to report any issues and to not carry out any works on this area without discussions with the council.

Resolved : As per advice, asbestos to be left in situ and both areas to be monitored by way of annual asbestos management report.

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- 6873 To consider any general correspondence and publications, including: -**
6873.1 To receive a summary and agree any actions for play inspections reports

Works have started on remedial works list for the play areas.

- 6874 To consider planning matters including new planning applications in Dalton**
Planning: - 20 – 24 (List 24 items to be emailed to councillors prior to the meeting)

No new planning items.

Council were updated on the amendment to the planning objection submitted last month, a confirmation statement had been sent to planning to confirm Dalton Parish Councils objection still stands.

- 6875 To notify the Parish Clerk for any matters for inclusion on a future agenda**

None

- 6876 To note dates of future committee meetings, events, and the next Parish Council**

Parish Council – 6:30pm

16th July 2026

Other Meetings / Events

Remembrance Sunday 8th November 2026

Finance Meeting – 6:30pm

2nd July 2026

Sunnyside Charity Meeting – 6pm

16th July 2026

Sunnyside Meeting – 6:30pm

10th September 2026

The meeting was closed at 8pm

Chairperson

Eller J Workman

Date 16th July 2026