



## **DUNTON GREEN PARISH COUNCIL**

Dunton Green Pavilion • Recreation Ground • London Road

Dunton Green • Sevenoaks • Kent • TN13 2UR

Tel: 01732 462966 • email: clerk@duntongreen-pc.gov.uk

Chair: Cllr F. England • Clerk to the Parish Council: Tracy Godden

### **To members of the Council**

**You are hereby summoned to attend a meeting of Dunton Green Parish Council at Dunton Green Pavilion on Tuesday 14<sup>th</sup> April 2026 at 7.30pm for the purpose of transacting the following business.**

#### **00. PUBLIC SESSION**

To enable any members of the public present to draw the attention of the Parish Council to any pre-advised matter, at the discretion of the Chair.

#### **01. PRESENT / APOLOGIES**

To receive and accept apologies for absence.

#### **02. MINUTES OF THE COUNCIL**

To approve the minutes of the meeting held on Tuesday 10<sup>th</sup> March 2026 and, if in order, to sign as a true and accurate record.

#### **03. REQUESTS FOR DISPENSATIONS**

To consider written requests from Members which have previously been submitted to the Clerk to enable participation in discussion and voting on items for which the Member has a Disclosable Pecuniary Interest (Localism Act 2011 s.31 & s.33).

#### **04. DECLARATIONS OF INTEREST IN AGENDA ITEMS**

Members are requested to ensure that declarations of interest are made orally. Members are reminded that if an interest comes to light during the meeting it must be declared at that time and if the member considers it to be prejudicial then he or she **MUST** leave the 'room'. Members are reminded that they have a duty to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

#### **05. GENERAL ADMINISTRATION**

5.1 To receive updates from Kent County and Sevenoaks District Councillors

5.2 Learning Opportunities (Cllr & Staff): to consider what is available (including KALC Training Programme and Data Protection training), booked or undertaken

5.3 Policies: To consider new policies

5.3a Confidential Sessions in Public Meetings Policy

#### **06. RISK**

6.1 Internal Audit arrangements for 2026/27

#### **07. DGPC REPRESENTATIVES – EXTERNAL BODIES**

7.1 To consider feedback from any meetings attended by DGPC's representatives on external bodies and to note any meetings due to be attended

#### **08. CLERK'S REPORT To receive the Clerk's report**

## 09. COMMUNITY DEVELOPMENT & SAFETY

9.1 Anti-Social Behaviour– to note or consider any issues brought to the attention of the Parish Council and to note the latest Police newsletter (if available)

9.2 DGPC funded Community Activities

9.2a To consider a proposal and quotation for a Multi-Sport Summer Holiday Programme (for smaller children)

9.2b To consider a proposal for a financial contribution to Age UK to enable the 'Pop Up' seated exercise sessions to remain in Dunton Green without charge to attendees

## 10. FINANCE

10.1 To receive a Bank Reconciliation (to the end of the previous month) and to acknowledge balance statement values have been verified

10.2 To note that the Internal Audit 2025-26 has been completed and consider any feedback

10.3 To receive an update regarding the Making AGAR Digital Project and to note that the Annual Governance and Accountability Return (AGAR) is to be signed off at the May meeting

## 11. ACCOUNTS FOR PAYMENT

11.1 List of payments for approval

To resolve to note expenditure for March and April 2026 to date and to approve items for payment in April. A list of cheques, bank transfers and direct debits (with supporting documentation) is provided and is to be signed off by two councillors.

## 12. DUNTON GREEN FOR THE FUTURE [Confidential Item – Commercially Sensitive]

12.1 To receive an update following various meetings with Community Land Trust Network, ONH Planning for Good, Land Agents, and Developer/Consultants and to consider the appointment of professional parties to support the Parish Council.

## 13. PLANNING

13.1 CURRENT PLANNING To ratify comments submitted to SDC between meetings.

13.1a Planning Application 26/00345/HOUSE

Location: Beech Coppice London Road

Development: Demolition of existing conservatory and rear extension. Erection of a single storey rear extension with roof lantern. Alteration to fenestration

**Recommendation: None submitted – insufficient comments**

13.2 CURRENT PLANNING To consider the applications and to resolve to agree recommendations.

13.2a Planning Application 25/03352/HOUSE

Location: Delamere London Road

Development: Dropped kerb creation of vehicular access with associated landscaping.

**NOTE: Application discussed at the March meeting (Support recommendation). The application then became invalid (revised drawings required) and has now been revalidated. Original response has not been submitted.**

13.2b Planning Application 25/03468/REM – Adjoining Parish

Location: DSTL Fort Halstead Crow Drive Halstead

Development: Reserved matters application (details relating to appearance, landscaping, layout and scale) pursuant to condition 5 of hybrid planning permission 19/05000/HYB for 93 residential dwellings, car parking, cycle parking and associated infrastructure including landscaping. The hybrid application was subject to Environmental Impact Assessment and an Environmental Statement has been approved.

13.2 PLANNING NOTIFICATIONS To note the decisions from SDC or the Planning Inspectorate.

Any planning notifications received between 07/04/26 & 14/04/26 will also be considered

### 13.3 LOCAL PLAN – KCC Archaeology

To note that KCC Archaeology is indicating that many sites will require further assessment either prior to allocation to the Local Plan or at the planning application stage. It is noted that SEV 24 (Land North of Sevenoaks West of Otford Rd – land along Rye Lane between Dunton Green, Otford and Sevenoaks) is a site that will require further assessment prior to allocation in the Local Plan.

### 13.4 LAND FOR SALE IN DUNTON GREEN WITHOUT ACCESS

To note that Green Belt land to the west of London Road is for sale and access via Vicarage Lane (a private road) is being promoted. SDC will be advised as this looks like ‘investment’ parcels being promoted again in the village.

## 14. RECREATIONAL FACILITIES AND COMMUNITY AMENITIES

### 14.1 Pavilion Maintenance / Repairs

14.1a Internal repaint: to consider a proposal for works to be undertaken over the summer

14.1b To note that Pavilion cleaning costs are to increase with effect from 1<sup>st</sup> April

## 15. HIGHWAYS, TRANSPORTATION & STREETLIGHTING

15.1 To note that there is to be an increase in the cost of the annual streetlight maintenance contract.

15.2 To note any updates in relation to items on the Highway Improvement Plan (HIP), if any.

## 16. EVENTS

16.1 To note any feedback in relation to the Annual Parish Meeting & Parish Reception

16.2 To note the status of event planning and risk assessments for DGPC’s main annual events

## 17. CORRESPONDENCE, CONSULTATIONS & COMMUNICATIONS

17.1 To consider/note correspondence received since the March meeting (not already covered)

17.1a CPRE Newsletter

17.1b Kent ACRE – to consider a request for support in re-establishing a county dedicated group

17.1c KALC News – April edition

17.1d Darent River Preservation Society – Otford Event

17.1e Chevening Estate – appointment of a new Chief Executive

17.1f KCC Road Safety & Active Travel Group Newsletter

17.1g Sevenoaks Resident – Request (to KCC) regarding Public Right of Way

Any correspondence received between 07/04/26 & 14/04/26.

17.2 Dunton Green News (newsletter): to note copy deadline for Summer 2026 is 1<sup>st</sup> May

## 18. DATE OF NEXT MEETING

18.1 Scheduled: 12<sup>th</sup> May 2026 (7.30pm) – Full Council

## 19. PUBLIC SESSION

To enable any members of the public present to draw the attention of the Parish Council to any pre-advised matter, at the discretion of the Chair.

*Tracy Godden*

Tracy Godden Clerk to Dunton Green Parish Council

Wednesday 8<sup>th</sup> April 2026

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