

# MERSHAM AND SEVINGTON WITH FINBERRY PARISH COUNCILS

Cllr Fletcher  
Cllr Kennedy  
Cllr Martin  
Cllr Murphy  
Cllr Oakley-Hills  
Cllr Townsend  
Cllr Turley

The Briars  
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**You are invited to the Meeting to end the financial records for the two Parish Councils held virtually, on Thursday, 28<sup>th</sup> May 2020 at 7.30pm**

## AGENDA

1. Election of the Chairman for this meeting
2. To receive and approve apologies for absence.
3. To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared.
4. Public session: To receive questions and comments from the public on any agenda item.
5. To review the effectiveness of the system of Internal Controls: Councillors are asked to consider the Statement of Internal Control in support of the Annual Governance Statement.
6. Financial matters:
  - a) To approve the following financial documents:
    - i. To receive the end of year accounts
    - ii. To confirm that the Council can certify itself as exempt from the "limited assurance review" and complete the Certificate of Exemption
    - iii. To receive the report from the Internal Auditor
    - iv. To approve the Annual Governance Statement 2019/20, section 1 of the AGAR for the year ending 31 March 2020.
    - v. To consider the Accounting Statements 2019/20 and approve the Accounting Statements 2019/20, section 2 of the AGAR for the year ending 31 March 2020 and the supporting Bank Reconciliation as at 31<sup>st</sup> March 2020 and the explanation of significant variance from 2018-19 to 2019-20. To ensure the Accounting Statements 2019/20 are signed and dated by the person presiding at the meeting
  - b) To note/authorise the following:
    - i. To note the Parish Council's financial position, Chair to initial bank statement.
    - ii. To authorise any payments
7. Any Other Business (for information purposes only):

T Block  
Clerk to Mersham with Sevington Parish Council

Members of the public and press are welcome to attend and will be given an opportunity to speak on any matter on the agenda.

If members of the public wish to join this virtual meeting, please contact the Clerk on:  
[clerk@mershamwithsevingtonpc.kentparishes.gov.uk](mailto:clerk@mershamwithsevingtonpc.kentparishes.gov.uk)