

Reighton and Speeton Parish Council

Minutes of Ordinary Meeting of the Council held on Monday 26th January 2026 at 7.00pm in Speeton Church

Present:

Reighton Parish Council: Cllr. John Grimshaw (Chair)
Cllr. Ian Rogerson
Cllr. Janet Coleman
Cllr. Joanne Johnson-Roberts
Cllr. John Richards
Cllr. Mandy Gibbons-Phelan
Cllr. Mark Gibbons-Phelan

North Yorkshire Council: Cllr Michelle Donohue-Moncrieff

8 members of the public

Clerk: Emily Jewell

1) APOLOGIES FOR ABSENCE

To receive apologies and any reason for the absence of Councillors.

NOTED: No apologies received. Cllr Foster and Cllr Harrison were absent without apologies. 313/25

2) DECLARATIONS OF INTEREST

To receive declarations of interest in the business to be transacted below.

Councillors are reminded to update their Register of Interests (ROI) within 28 days of any material change.

NOTED: No declarations of interest received. 313/25

3) PREVIOUS MINUTES

To confirm as a true record, the minutes of the meeting held on 24 November 2025.

RESOLVED: The minutes were accepted and approved. 314/25

4) POLICE REPORT

To receive the latest local police report for January.

NOTED: The above report was noted. It was also noted that these reports will be ceasing and there will be no further parish police reports. 315/25

5) REPORT OF NORTH YORKSHIRE COUNCILLOR

To consider any report by Councillor Michelle Donohue-Moncrieff.

Council tax will be increased by maximum of 4.99%. Garden waste bin licences are available to buy for next year. Nothing else relevant to Reighton and Speeton.

NOTED: The above report was noted. 316/25

6) PLANNING

a) To receive the following planning decisions/information:

ZF25/01020/FLA – Greenlands Farm, Scarborough Road, Bridlington, YO16 6XH
Update: Application Refused

b) To receive and consider any applications received since the agenda was distributed.

NOTED: No applications have been received. 317/25

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7) FINANCE

- a) To approve the Bank Reconciliation to the end of December 2025.
RESOLVED: The bank reconciliation was approved. 318/25
- b) To approve the Payment Schedule - January 2026.
RESOLVED: The payment schedule was approved. 319/25

8) PUBLIC PARTICIPATION

To consider questions raised by members of the public regarding items on the agenda.
Cllr Coleman raising the issue regarding the missing road sign. Clerk informing that highways have been chased. Accident due to water pooling at the bottom of Speeton village on the corner.

RESOLVED: The Clerk will contact Highways again and ask them to look into the drains and the missing road sign. 320/25

9) CLERK REPORT

To receive an update from the Clerk from matters arising from the previous minutes.

NOTED: Update provided in respect of the defibrillator cabinet and website. Some councillors have reported issues with their .gov.uk email addresses which the Clerk will address with individual councillors. 321/25

10) RISK ASSESSMENT AND RISK MANAGEMENT

To consider the prepared Risk Management Policy, Risk Register and Business Continuity Plan and approve for adoption.

RESOLVED: The policy, register and BCP were approved and adopted. 322/25

11) DATA PROTECTION

To consider the prepared draft Data Protection Policy and approve for adoption and to arrange training for councillors.

RESOLVED: The policy was approved and adopted. 323/25

12) VILLAGE MAINTENANCE

To receive updates and agree actions to be taken to upkeep the village:

- a) To receive an update from the Clerk regarding contact with Highways

NOTED: The update from the Clerk was noted. 324/25

13) VILLAGE MAINTENANCE CONTRACT

To review grass cutting contract for 2025 and to consider if this is sufficient to cover the maintenance needs of the village for a further year or whether additional maintenance is required. If further maintenance is required, to consider whether a tender process should be carried out.

RESOLVED: The Clerk would speak to All Seasons Groundcare with the view to the Council renewing their contract for a further year. The Clerk will try to arrange a meeting with Adam Flinton and a Councillor from each village to discuss needs.

325/25

14) NOTICEBOARDS

To consider the removal or replacement of the noticeboard located at the bus shelter on Church Hill.

RESOLVED: It was resolved that as there is a noticeboard outside the village hall and on Church Hill that this was sufficient to cover the needs of Reighton and so the notice board on the side of the bus stop is to be removed and disposed of.

326/25

15) MEETING DATES 26/27

To agree the dates for future meetings for 26/27 municipal year including the Annual Parish Meeting and Annual Meeting of the Parish Council to be held in May.

RESOLVED: The provisional dates were agreed and approved with the exception of

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March 2027 which will be held on 30 March 2027 due to Easter Monday. Dates will be published on the website and pinned to the two village noticeboards. 327/25

16) ITEMS FOR THE NEXT MEETING

To receive items from the Council and members of the public for consideration at the next meeting of the Council.

NOTED: No items received.

328/25

17) NEXT MEETING

- a) To agree the date of the next meeting: **MONDAY 30 MARCH 2026 at Reighton Village Hall**

As there was no further business to be transacted, the chair closed the meeting at 19:35.

Signed:.....

Cllr John Grimshaw (Chair)

Dated: 30 March 2026

Prepared by: Emily Jewell, Clerk and RFO

Date 28.01.26

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Bank Reconciliation

| <u>Details</u> | <u>Expense</u> | <u>Income</u> | <u>Balance</u> |
|--|-------------------|--------------------|----------------|
| OPENING BALANCE (Apr 2025 Bank Statement) | | | £ 14,338.78 |
| OPENING BALANCE (2025-2026 Fical Year) | | | £ 14,338.78 |
| INCOME | | | |
| NYC Precept (1st Payment) / Model Agreement | | £ 6,493.80 | |
| NYC | | £ 248.56 | |
| HMRC - VAT Reclaim | | £ 135.61 | |
| NYC Precept (2nd Payment) Model Agreement | | £ 6,493.81 | |
| Total - Income | | £ 13,371.78 | £ 27,710.56 |
| EXPENSES | | | |
| Accounts passed for Payment (Apr - Aug) | £ 4,167.11 | | |
| Accounts passed for Payment (Sept) | £ 2,313.40 | | |
| Accounts passed for Payment (Nov) | £ 1,642.32 | | |
| Emily Jewell - Clerks Salary - Nov | £ 386.40 | | |
| Virgin Money - Bank Charges - Nov | £ 8.30 | | |
| Hugofox - Website | £ 11.99 | | |
| Hugofox - Emails | £ 20.99 | | |
| Reighton Nurseries - Christmas Trees | £ 280.00 | | |
| Virgin Money - Bank Charges - Dec | £ 7.70 | | |
| Total - Expenses | £ 8,838.21 | | £ 18,872.35 |
| CLOSING BALANCE (Dec 2025 Bank Statement) | | | £ 18,872.35 |
| Earmarked Reserves | | | £ 4,500.00 |

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Accounts Passed For Payment

Date: 19/01/2026

| <u>Payee (Details)</u> | <u>Amount</u> | <u>Payment Type</u> |
|--|-------------------|---------------------|
| Accounts Paid | | |
| Clerk Salary | £ 772.80 | BACS |
| <i>Clerk Salary - November</i> | £ 386.40 | |
| <i>Clerk Salary - December</i> | £ 386.40 | |
| Virgin Money | £ 16.00 | BACS |
| <i>Bank Charges</i> | £ 8.30 | |
| <i>Bank Charges</i> | £ 7.70 | |
| HugoFox | £ 65.96 | BACS |
| <i>Website- Dec</i> | £ 11.99 | |
| <i>Website- Jan</i> | £ 11.99 | |
| <i>Emails - Dec</i> | £ 20.99 | |
| <i>Emails - Jan</i> | £ 20.99 | |
| Reighton Nurseries | £ 280.00 | BACS |
| <i>Christmas Tree</i> | £ 280.00 | |
| Accounts Unpaid | | |
| Reighton Village Hall | £ 48.00 | BACS |
| <i>Hall Hire</i> | £ 48.00 | |
| J Richardson Building and Landscaping | £ 300.00 | BACS |
| <i>Speeton Pond</i> | £ 300.00 | |
| PKF Littlejohn | £ 40.00 | BACS |
| <i>AGAR Fine</i> | £ 40.00 | |
| Total | £ 1,522.76 | |

Approved for Payment: