

# Stinsford Parish Council

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Date: 28 April 2016

Dear Councillor

## **ANNUAL MEETING OF STINSFORD PARISH COUNCIL**

You are hereby summoned to attend the Annual Meeting of the Parish Council to be held on **Monday 9 May 2016 in The Old Library, Kingston Maurward College**, on the rising of the Annual Parish Meeting for Electors, to transact the business as listed on the agenda below.

Please note that members of the Press and Public are welcome to attend all meetings of the Parish Council.

## **AGENDA**

### **The meeting will follow a public discussion period**

- 1. Election of Chairman** – To elect a chairman for the year 2016/17.
- 2. Appointment of Vice-Chairman** – To appoint a vice-chairman for the year 2016/17.
- 3. Apologies** – To receive any apologies for absence.
- 4. Declarations of Interest** – To receive any declarations by members of the Council of disclosable pecuniary interests and other interests in respect of the following items.
- 5. Minutes** – To confirm the minutes of the meeting held on 11 April 2016 and discuss any matters arising.
- 6. Accounts** - To approve the final accounts for the financial year 2015/16.
- 7. Preparation for Audit**
  - (a) To review the Council's risk assessment document.
  - (b) To approve the Council's Asset Register.
  - (c) To note Internal Controls
  - (d) To appoint the internal auditor for the year 2015/16

## **8. Finance**

### Expenditure

To consider the following payment and any others received before the meeting:

- Zurich Municipal - Annual Insurance – £243.80

**9. Superfast Broadband** – To consider the arrangements for a meeting with local residents, Oliver Letwin MP and representatives from BT and the Superfast Dorset Project Team and any other current matters.

**10. Hardy's Birthplace Visitor Centre** – To consider any current matters including the submission of a request for planning enforcement action.

**11. Consultation** - To agree the Council's response (if any) to the consultation on the following:

Consultation on the future of mobile library services [Click here](#)

## **12. Future Meetings**

(a) To consider the frequency of meetings of the Parish Council.

(b) To note that the next scheduled meeting be held on Monday 13 June 2016.

**Kirsty Riglar**

**Clerk to the Parish Council**