

**MINUTES OF THE MEETING OF  
BROOK PARISH COUNCIL ON 15<sup>th</sup> NOVEMBER 2018**

Present: Cllr Tomkins (Chair) Cllr Betty  
Cllr Finn Cllr Jessop  
Cllr Linin Cllr Medhurst

		To be actioned by
<b>1</b>	<b>Apologies</b>	
	There were no apologies for absence received.	
<b>2</b>	<b>Declaration of Interest</b>	
	There were no declarations of interest..	
<b>3</b>	<b>Minutes of the last meeting and matters arising</b>	
	The minutes of the last meeting were agreed and signed.	
<b>4</b>	<b>Matters Arising</b>	
	Cllr Tomkins suggested the Speedwatch training should be deferred until Spring 2019. This was agreed. The Caretaker does not have a trade waste license. This will be discussed at the next Caretaker meeting. Paul is concerned about the state of the brook, this will need reporting to the Environment Agency. The village sign in Spelders Hill is yet to be replaced. The white road markings have only been completed intermittently, The Clerk will contact Kent Highways regarding this. There are a number of outstanding Highways reports and Cllr Tomkins will forward these to the Clerk to be brought to the attention of Cllr Clair Bell.	JT JT JT TB JT
<b>5</b>	<b>Public session</b>	
	There were no members of the public in attendance.	
<b>6</b>	<b>Finances</b>	
	<p>a. To note/authorise the following:</p> <p>i. To note the Parish Council's Financial position <i>The Parish Council bank balance as at 31/10/2018 was £5715.10 with a cheque for £1212.00 uncleared.</i></p> <p>ii. To authorise payments There were no cheques for signing</p> <p>iii. The draft budget was discussed and it was agreed to precept for £7800 for 2019-20.</p> <p>A copy of the budget v expenditure was distributed to all Councillors.</p>	
<b>7</b>	<b>Christmas Tree</b>	
	It was agreed that the Clerk would order a Christmas Tree again. Removal would also be arranged either through teh Pilgrims Hospice or Wildwood.	TB
<b>8</b>	<b>To consider any changes to the Risk Assessment</b>	
	The bench is to be repaired if possible and the remedial work highlighted in the RoSPA report will be undertaken by Paul, if possible. A resident of Brook bank had contacted Cllr Betty regarding the beech tree on the recreation ground. On viewing it, it is large and it would be useful if it were trimmed at the crown. It was agreed that the Clerk would obtain 3 quotes for this work.	TB
<b>9</b>	<b>Planning Matters</b>	
	The Village confines map has now been produced by the Borough Council. There was some discussion over this and this is to be revisited again in December.	
<b>10</b>	<b>Any Other Business</b>	
	The Clerk was asked to see if a grant for the Pantomime can be obtained.	TB

<b>11</b>	<b>Date of the Next Meeting</b> The next meeting will be held on Thursday December 20 <sup>th</sup> 2018. The following meetings are: Thursday 28 February 2019 Thursday 21 March 2019 Thursday 18 April 2019 Thursday 16 May 2019	
	The meeting closed at 7.50pm	

Signed: .....

Date: .....