

## Bank reconciliation

Insert name of smaller authority: \_\_\_Mersham and Sevington Parish Council\_\_\_\_\_

### Financial year ending 31 March 2017

Prepared by\_\_\_Tracey Block, Clerk/RFO\_\_\_\_\_ (Name and role)

Date\_03/04/2017\_

Balance per bank statements as at 31 March 2017:	£	£
Current Account	10122.24	
Business Reserve Account	18633.10	
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	28755.34	
 Petty cash float (if applicable)		
 Less: any un-presented cheques at 31 March 2017		
T Saint, wages for March	93.80	
Mersham PCC – donation toward the Church Gate	100.00	
Mersham PCC – donation towards use of the Church Room	100.00	
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	293.80	
 Add: any un-banked cash at 31 March 2017		
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	0	28461.54
Net balances as at 31 March 2017 (Box 8)		<hr/>

***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***

#### CASH BOOK:

Opening Balance 1 April 2016 (Prior year Box 8)	19109.28
Add: Receipts in the year	26261.31
Less: Payments in the year	16909.05
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Closing balance per cash book [receipts and payments book] as at 31 March 2017 (must equal net balances above – Box 8)	28461.54
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