

MINUTES OF THE MEETING OF THE WORLDHAM PARISH COUNCIL

8.00 pm Wednesday 8th April 2015

EAST WORLDHAM VILLAGE HALL

Present: Cllrs Terry Blake (Chairman), Thomas Brock, Tessa Gaffney, Tara Goodwyn, Mary Trigwell-Jones, DCllr David Ashcroft, Mr R Twining (Clerk), 0 Members of the public.

109/14 To receive and accept apologies for absence.

Apologies were received from Cllr Becky Bagnell.

110/14 Minutes from previous meeting

Minutes of the Worldham Parish Council held on 11th March were agreed and signed. Proposed by Cllr Gaffney and seconded by Cllr Trigwell-Jones AIF

111/14 To receive and note any declarations of interest relevant to the agenda

The Clerk declared an interest relating to the planning application for Goldings, as he was the owner of the property.

112/14 The floor will be opened to the public to raise any matters of concern or interest

No questions or comments were raised.

113/14 Review of actions from last meeting

The Clerk reported that he had not started working on the Action Points from last months meeting, but will be working on them next week.

114/14 Planning

a) Applications received, decisions and actions made since last meeting

The Clerk reported on applications received, decisions and actions made since the last meeting:

- Pullens, Hartley Lane West Worldham Alton GU34 3BH - Rebuilding of chimney to the north east end of the property. Decision Approved
- Land to the North and South of, Cakers Lane, East Worldham, Alton - Installation of a solar farm and associated infrastructure, including photovoltaic panels, mounting frames, inverters, transformers, substations, communications building, fence and pole mounted security cameras, for the life of the solar farm. Comments submitted - Objection
- Barns North West of Tree Close, Blanket Street, East Worldham, Alton - Prior approval - Change of use from agricultural buildings to two dwellings. Decision: Refused
- Land at Oaklands Farm Green Street East Worldham Bordon Hampshire GU34 3AU, - , Installation of underground water supply pipe. Comments submitted - No objection. Pending consideration
- Old House Farm, Shelleys Lane East Worldham Alton GU34 3AQ - Certificate of Lawful Development for proposed use - conversion of a disused barn to a storage and distribution building (relates to site - Barn adjacent to Unit 1 Shelleys Lane, Alton). Comments submitted - No objection but concerns over traffic implications. Pending consideration
- Tree View, Blanket Street, East Worldham, GU34 3BA - Detached garage with external staircase for access to first floor, following demolition of existing garages. Comments submitted: Worldham Parish Council has in principle no objections to the building of a garage, but it does have concerns regarding the height and size of the proposed garage and the choice of roof tiles.
- Goldings Worldham Hill East Worldham GU34 3AT - Front porch following demolition of existing porch. Comments submitted - No objection

- Three Horseshoes Cakers Lane East Worldham GU34 3AE -Display of non illuminated fascia sign. Comments to be submitted by 13th April

Councillors discussed the planning application regarding The Three Horseshoes. Councillors noted that a neighbour had objected to the planning application; that the proposed sign may be intrusive to the houses and gardens opposite the pub and will be illuminated by the light already located there.

It was understood that Fullers had turn down the landlord's request to make the side of the pub more attractive, and instead had submitted the planning application for a sign.

The Clerk reported that since publishing the agenda he had been notified of a planning application for: Certificate of lawful development for existing use - The use of a caravan to the north of general purpose agricultural building at Hartley Mauditt Estate, Hartley Lane, Oakhanger, GU35 9JW, with comments to be submitted by 22nd April.

Councillors were unsure exactly where the caravan was located but on balance considered it was located in the part of Oakhanger which lies within the Selborne Parish. The Clerk was asked to forward the planning application to the Selborne Clerk to action. (Since the meeting the Clerk has ascertained that the caravan is located just within the Worldham Parish boundary).

Mr and Mrs Gordon had approached a Councillor expressing concerns about the state of the beech hedge in Church Lane, especially opposite their driveway. Councillors noted that Condition 3 of granting of planning permission for the Cottage site related to preserving the beech hedge. The hedge at the top half of Church Lane is deteriorating and in a poor state. It was agreed to refer this matter to the EHDC Planning Enforcement team.

[New Action Point April 01-15 Clerk to report the state of the beech hedge in Church Lane to the EHDC Planning Enforcement team as it is potentially in breach of Condition 3]

115/14 Community Benefit Offer from Lightsource Renewable Energy Ltd

Councillors noted that Lightsource had not withdrawn their original planning application for a solar farm at Wilsom Farm but had written to the Clerk stating they were proposing a reduction in the size of the proposed solar farm from 11MW to 5MW and were liaising with the Planning Authority and Landscape Officer on the final design. In light of the revised development proposal Lightsource have amended the Community Benefit Offer being offered to Worldham Parish Council:

- An annual payment of £1,000 per MW for the capacity installed at the development for a period of 20 years

Councillors noted that the terms of this offer will remain open for acceptance until the date of determination of the development by the Local Planning Authority and that there is no expectation of the Parish Council's support during the planning process or that the Council would withhold any objection to Lightsource's planning application.

In view of the proposed revision to the Community Benefit Offer being proposed, the Clerk advised Councillors that a new resolution should be passed to accept and sign the revised Community Benefit Offer.

The resolution "*Worldham Parish Council will accept the Community Benefit Offer offered by Lightsource Renewable Energy Ltd and the Chairman of Worldham Parish Council, and the Clerk Robin Twining be authorised to sign on behalf of the Worldham Parish Council the deeds relating to the Community Benefit Offer*" was proposed by Cllr Trigwell-Jones and seconded by Cllr Goodwyn. All Councillors voted in favour of adopting this resolution.

116/14 Clerks report

- a) Finance - Cheques approved, bank balances

Councillors noted the cheques issued since the last Parish Council meeting and that the total of the bank balances stand at £15,389.76.

The Clerk produced a draft set of accounts for the year ending 31st March 2015. The year end balance of £15,389.76 was £265.79 better than anticipated when the Clerk had produced the budgets in December 2014 for setting the precept.

The Clerk suggested that the Parish Council appoint Adam Byford as the internal auditor. Mr Byford has undertaken the internal audit for a number of years.

The resolution *“To appoint Adam Byford as internal auditor”* was proposed by Cllr Brock and seconded by Cllr Goodwyn. All Councillors voted in favour of adopting this resolution.

The Clerk reported that he had received 2 invoices from HALC. One for £166.00 being the affiliation fees to HALC and NALC. Councillors agreed that HALC provided a good service and that the Parish Council should continue to be a member.

The second invoice was for £100 for a new service being provided by HALC to provide employment and HR support. Councillors felt that this service was not required and that HALC should cancel this invoice.

The resolution *“To not to subscribe to the HALC employment and HR Support Service”* was proposed by Cllr Brock and seconded by Cllr Blake. All Councillors voted in favour of adopting this resolution.

Councillors agreed to continue the subscription to The Hampshire Playing Fields for another year at a cost of £40

b) Correspondence

Councillors thanked Cllr Blake for submitting the Worldham Parish Council's response to the Alton Neighbour Plan.

Cllr Blake reported that he had been in correspondence with EHDC regarding problems over the EHDC planning portal including the way the information regarding comments on a planning application were not shown in date order; the difficulty in searching the website and key documents did not appear on the website. Cllr Blake had expressed concern that the Worldham Parish Council's response, which had been uploaded rather than typed into the web portal, did not appear under the consultee's response and was posted as a separate document. This was only shown as a heading on the Consultee Comments page but didn't provide a link to where the document could be read. In fact, it was buried amongst numerous documents on the Documents page without any identification.

Rita Shoosmith of EHDC had replied to Cllr Blake over his concerns stating that a new software upgrade due shortly may solve the problems.

c) Meetings

Cllr Brock reported that he attended the Hampshire County Council's Department for Economy, Transport and Environment workshop on Thursday 26th March. The largest part of the Highways department budget is on contracts which they have no responsibility for. The largest growth and demand for money is in Adult Social Care.

d) Parish Council Elections

The dates for Parish elections are the 7th May. The Clerk confirmed that he had delivered completed nomination forms for 5 Councillors to the Returning Officer at EHDC Offices in Petersfield. The Clerk stated that he had not been asked by any parishioner for a nomination pack or information about becoming a parish councillor.

117/14 Update on Parish Plan

Cllr Trigwell-Jones reported that the Parish Plan sub committee had met on 24th February. Two new members had joined the sub committee, Tim Hayes and Christine Bone. Margaret Whidborne has also been co-opted onto the sub committee. As the Parish Plan was nearly 5 years old, consideration needs to be given to refreshing/updating the plan. Guidance had been sought from EHDC who suggested that best practice is to refresh the plans every 5 years but it does not need to be a formal review. The idea is to undertake a short questionnaire covering a number of the headings at the latter end of 2015. Keith Gordon has been recruited to be an advisor on updating the plan.

The sub committee identified the following Action Points that the Parish Council needs to carry out:

- Make representations to Radian and to Hampshire Highways about the overflowing ditch and drainage problem in Wyck Lane and problems with the Radian Housing sewage treatment plant especially regarding the smell.
- Road signs need cleaning
- To obtain an update of the Housing Register
- The direction signs at the pedestrian refuge outside the Village Hall need attention.
- To look again at the possibility of creating village gateways on the B3004 on both sides of East Worldham – please drive slowly notices, planting flowers etc.
- The pavement outside Hill View needs repair.
- Limited weight restriction notices were requested at both ends of the road connecting B3004 and B3006 ie for the Round House junction and also at Blanket Street.

The Clerk reported that he and his wife had on Easter Monday cleaned the road signs on the B3004 from The Three Horseshoes to half the way down Worldham Hill.

[New Action Point April 02/03/04/05/06/07-15 Clerk to action the above identified action points]

118/14 Highways issues

A31/B3004 slip road

Councillors noted the response of the Highways Department to the solar farm application which outlined 2 options for a proposed slip road of the A31 onto the B3004. It was noted that the sliproad has been included in the HCC medium term plan.

Signage on Wyck Lane;

The Clerk reported that he had contacted Highways for an update as new signs were meant to have been erected by December/January. The Clerk had received a response stating that the new signs should be erected in the next quarter (April to June).

Potholes

Councillors noted that at Ghost Corner on Blanket Street there are no verges and the lane drops into the fields on both sides of the lane.

[New Action Point April 08-15 Clerk to report the state of Ghost corner to the Highways Authority]

Cllr Gaffney reported on the state of the potholes in Clays Lane.

Councillors noted that in the recent list of road closures Church Lane East Worldham was not included. The Clerk was asked to contact the Highways Authority to find out when the repairs to Church Lane will be undertaken.

[New Action Point April 09-15 Clerk to contact the Highways Authority to find out when the repairs to Church Lane will be undertaken]

119/14 Miscellaneous and Any Other Business

Cllr Blake gave an update on the Village Design Statement. The VDS had been adopted by EHDC. SDNPA had given a line by line comment which would have required a major rewrite of the VDS. A meeting with Chris Patterson of SDNPA had been held and it was agreed that in fact there was no difference in principle but just some rewording was required. It was hoped that the

VDS will go forward to the SDNPA committee meeting in May for adoption, or if that is cancelled because of the elections, to the June meeting.

The VDS will then have been adopted by EHDC planners and adopted by SDNPA and will become a supplementary guide by SDNPA.

Cllr Blake had raised the issue with Chris Patterson about the process used by EHDC of adopting a VDS via the use of the Community Forums.

Councillors noted an email received from Maureen Comber stating that the BBC Countryfile programme will be discussing the issues of off-roading.

DCllr David Ashcroft apologised for being absent for a number of meetings as he has been away for the last few months. There will be a EHDC planning meeting on 23rd April which has on its agenda the outline planning application for 2,500 houses and relief road in Bordon. There will be 15% affordable which is less than the normal 40% EHDC policy.

120/14 Date of next Meetings:

The Annual Parish Assembly to be held on 22nd April starting at 7.30pm

In order to satisfy the legal process of holding a Parish Council meeting within 14 days of the Parish Councillors taking up office after the Parish Council elections on 7th May and to ensure that the Clerk could attend, it was agreed that the next meeting will be held on Friday 15th May at 9.00 am

Parish Council meeting Wednesday 10th June

The meeting closed at 9.57 pm

Annex A

New Action Points

Action ID	Action detail	Owner
April 01-15	Clerk to report the state of the beech hedge in Church Lane to the EHDC Planning Enforcement team as it is potentially in breach of Condition 3	Clerk
April 02-15	Make representations to Radian and to Hampshire Highways about the overflowing ditch and drainage problem in Wyck Lane and problems with the Radian Housing sewage treatment plant especially regarding the smell	Clerk
April 03-15	To obtain an update of the Housing Register	Clerk
April 04-15	The direction signs at the pedestrian refuge outside the Village Hall need attention	Clerk
April 05-15	To look again at the possibility of creating village gateways on the B3004 on both sides of East Worldham – please drive slowly notices, planting flowers etc	Clerk
April 06-15	The pavement outside Hill View needs repair	Clerk
April 07-15	Limited weight restriction notices were requested at both ends of the road connecting B3004 and B3006 ie for the Round House junction and at Blanket Street	Clerk
April 08-15	Clerk to report the state of Ghost corner to the Highways Authority	Clerk

Action ID	Action detail	Owner
April 09-15	Clerk to contact the Highways Authority to find out when the repairs to Church Lane will be undertaken	Clerk

Actions points from previous Worldham Parish Council Meetings:

Action ID	Action detail	Owner	Status
March 01-15	Clerk to complete the application form for registering the Three Horseshoes as a community asset	Clerk	On-going
March 02-15	Clerk to raise the issue of the shrine on the B3004 with Highways as a road safety issue	Clerk	On-going
March 03-15	Clerk to investigate the economics and costings of installing flashing speed control cameras in Worldham	Clerk	On-going
March 04-15	Clerk to request a new footpath sign for the footpath by Shelleys Lane	Clerk	On-going