



EYTHORNE PARISH COUNCIL

Sir/Madam,

You are hereby summoned to attend a Full Council meeting of Eythorne Parish Council at 6.30pm Wednesday 12th January 2022 at Elvington Community Centre, Elvington, for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda. If you are unable to attend this meeting, will you, please advise the Clerk in advance by email so that your apologies and reasons for absence can be given at the meeting. Any member of the public wishing to attend or speak on item 6 of the agenda please email the Clerk before the meeting with the agenda item and question for members, eythornepcclerk@fastmail.fm

AGENDA

1. **APOLOGIES FOR ABSENCE** - To receive any apologies of absence.
2. **DECLARATIONS OF INTEREST** - Members are requested to disclose any interest they may have for items on the agenda.
3. **APPROVAL AND SIGNING OF MINUTES 8th DECEMBER 2021 MEETING (Appendix A)**
4. **COMPLETED ACTIONS FROM THE DECEMBER MEETING/MATTERS ARISING**
5. **KCC AND DDC COUNCILLOR AND COMMUNITY WARDEN REPORTS** – To receive the reports.
6. **PUBLIC CONTRIBUTIONS AND QUESTIONS** - Please email the Clerk with any contributions.
7. **FINANCE MATTERS AND AUTHORISATION OF PAYMENTS**
 - a) **Authorisation of payments** – To approve the monthly payments/reconciliation (**Appendix B**)
 - b) **Budget for 2022-23** – Approval required.
 - c) **Quarter 3 Accounts** – To receive the accounts.

8. **PLANNING** - to consider and note decisions made from DDC including any late applications due to expire.

Applications:

21/01761, Envirograf House, Pie Factory Road, Barfreestone, CT15 7JG, Erection of a two-storey side extension, part first floor extension with steps to rear and erection of single storey building with covered area (existing steps to be removed) (retrospective). **Expires 13.01.22.**

21/01762, Land at Eythorne Court Cottage Shepherds Well Road Eythorne CT15 4AD, Change of use of land and siting of a railway carriage for residential use. **Expires 20.01.22**

21/01814, West End Cottage Coldred Road Eythorne CT15 4BE, change of use and conversion of barn into holiday let. **Expires 20.01.22.**

21/01838, West End Cottage Coldred Road Eythorne CT15 4BE, Works to facilitate conversion of outbuilding into holiday let. Internal works include: Remove & Insert new partitions to form ground floor bedroom & bathroom. Installation of mezzanine and staircase to form access to mezzanine bedroom. External works include: Replace existing window in new position, insert 1no new window, Insert 2no

rooflights all to rear south elevation. Replace garage door with glazed opening, replace 1no window to front north elevation. **Expires 20.01.22.**

Decisions:

21/01548, Our Lady's Flats, Church Hill, Eythorne, CT15 4NA, G1 - Crown raise various overhanging trees to 6 metres over boundary (leaving veteran Beech); G2 - Cut back lapsed hedge to boundary, all subject of TPO 2008/1.

21/01393, Bakkovor Salads, Millyard Way, Eythorne, Dover CT15 4BA, Erection of a temporary single storey extension for use as a canteen. **Granted**

9. **CORRESPONDENCE** – To receive any correspondence/decisions required.
10. **ALLOTMENTS** – Any updates
11. **REMEMBRANCE DAY ARRANGEMENTS** – Decision required as to whether leaflets are circulated or a road closure?
12. **PROW (Public Rights of Way)** – To receive an update.
13. **MEMORIAL** – Decision required of the date, who to attend and a time?
14. **MEETING DATES 2022** – Approval required to agree the dates.
15. **HIP** – Update.
16. **ANY OTHER MATTERS**
17. **DATE OF NEXT MEETING**
Wednesday 9th February 2022, 6.30pm

Ms Caroline Vincent
Clerk to Eythorne Parish Council,
6th January 2022