



NOTICE OF THE MEETING

Of Lenham Parish Council 7:30pm on Wednesday 1st July 2026
Osborne Room, Lenham Community Centre

To: All members of the Parish Council

In accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend the Meeting of Lenham Parish Council on Wednesday 1st July 2026 at 7.30 p.m.
The meeting will be held in Lenham Community Centre, Groom Way, Lenham, ME17 2QT

Lisa Westcott

Clerk and RFO, Lenham Parish Council

25th June 2026

Agenda

Public participation: members of the public are welcome to address the council.

A period of 20 minutes has been set aside during which the Parish Council invites Questions from Parishioners present.

26/44 Apologies for absence received.

26/45 To receive declarations of interest on the agenda, declarations to changes to the Register of Interests, and to consider Requests for dispensations.

26/46 To request notification of intention to film, photograph or record any items.

26/47 In accordance with the Public Bodies (Admission to Meetings) Act 1960, S1, the Council is to determine which items, if any, should be taken with the public and press excluded.

26/48 To sign as a correct record the minutes of the Lenham Parish Council Meeting on 3rd June 2026.

26/49 Progress of resolutions from 3rd June (for information purposes only).

26/50 To confirm that the Parish Council meets the eligibility criteria and to resolve to adopt the General Power of Competence (GPC).

26/51 To confirm that the requirements for the Local Council Award Scheme Silver application have been met and to approve submission of the application

26/52 To receive an update on the church food bank and consider support.

26/53 To delegate authority to the F&GP committee to approve payments for July at the July F&GP meeting (there is no full council meeting in August)

26/54 Report from Staffing Committee.

26/55 To sign as a correct record the minutes of the Finance and General Purposes (F&GP) meeting on 24th June 2026.

Recommendations:

- a. To authorise payments for June and note income.
(Details of payments and income tabled in June F&GP minutes)

- b. To consider awarding a grant of £1,500 to Lenham Primary PTA, representing 50% of the total cost of the project and the amount requested.
- c. To instruct JK Construction to complete the electrical work at the office following EIRC (£180 for an earthing cable and £970 for a new consumer unit)
- d. To approve the order for a replacement interpretation panel for The Cross.
- e. To approve instructing CSG to clear the drains in the Maidstone Road car park for £572 + waste
- f. To approve replacement of x4 treads on zip wire at Ham Lane Play Park for £280
- g. To approve fixing the zip wire for £284
- h. To approve replacing the final LED bulb on streetlights in Platts Heath for £375 + VAT

26/56 To receive the clerk's report for June 2026.

26/57 To sign as a correct record the minutes of the Planning and Implementation Committee (P&I) meeting 17th June 2026

- a. To consider the planning applications in Appendix A
- b. To consider quote from planning agent for a technical response to the Heathlands EIA scoping report for £425

26/58 To consider funding an Autocad subscription - professional software used to create accurate technical drawings, plans, and maps for engineering, architectural, and surveying projects – for £492

26/59 To receive an update on the sale of 7A Church Square and the associated flying freehold and to agree any necessary actions.

26/60 To consider adopting the following policies

- a. Co-option Procedure
- b. Breach Notification Policy and Procedure
- c. Scheme of Delegation

26/61 Updates from meetings attended/ planned (for information purposes only)

26/62 Project Updates (for information purposes only)

26/63 To report correspondence received (for information purposes only)

If you require a printed copy of this agenda, please request this from the parish office during opening hours.

Appendix A

Application Number	Address	Application Content
26/502297/FULL	Keilen Park Dickley Lane Lenham Kent ME17 2DD	Erection of detached outbuilding to form home office and gym, with link to existing pool house.
26/502206/LBC	1A High Street Lenham Kent ME17 2QD	Listed Building Consent for replacement of existing rotten dormer window with matching dormer including new box sash window.
26/502146/EIASCO	Land At Lenham Heath - Heathlands Lenham Heath Road Lenham Heath Kent	EIA Scoping Opinion - Proposed outline application for residential development of up to 5,000 homes, including employment, mixed use and community floorspace, public open space, outdoor sports provision and structural planting, schools, new railway station, demolition of existing buildings, and associated infrastructure.