



BRANDON

TOWN COUNCIL

Brandon Town Council

Old School House Market Hill Brandon

MINUTES

of the Full Town Council

held at 7:00 PM on Monday, 8 June 2026

at Council Chamber

Issued: Tuesday, 14 July 2026

Attendance

Present: Cllr Gary Brocklehurst, Cllr Henry Kostecki, Cllr Jools Savage, Cllr David Palmer, Cllr June Hughes, Cllr Malcolm Pinnell, Cllr Phil Wittam, Cllr Paul Gorringer, Cllr Sam Skinner, Cllr Victor Lukaniuk, Cllr Wayne Bland

Apologies: Cllr Claire Watts, Cllr Linda Challiss, Cllr Nickie Siebert

Also present: Clerk Tina Cunnell, Officer Jackie Prior

Min. 26/001 — 26/36. Apologies for Absence

Apologies for absence were received from Cllr Claire Watts, Cllr Linda Challiss and Cllr Nickie Siebert.

Min. 26/002 — 26/37. Declarations of Interest and requests for Dispensations

No declarations of interest or requests for dispensations were received.

Min. 26/003 — 26/38. To receive a report from RAF Lakenheath

The report from RAF Lakenheath was received. It was NOTED that the report had been circulated for information.

Min. 26/004 — 26/39. Minutes of Previous Meetings

Cllr Gorringe proposed and Cllr Bland seconded to agree and sign the minutes from the Full Council Meeting on 11th May 2026.

RESOLVED

Min. 26/005 — 26/40. Minutes of Previous Meetings

Minutes from the Events Committee Meeting on 28th May 2026 were received and noted.

Min. 26/006 — 26/41. Chairmans Report

The Chairman had nothing to report.

Min. 26/007 — 26/42. Public Participation Time

A member of the public had a query over the new bin service. The District Councillors answered her queries. They also asked a question about cleaning of bus shelter at Manor House Close as they understood the bus shelter belonged to Brandon Town Council as in 2016 Brandon Town Council had paid for the repairs. The Chair answered that potentially the asset may not be ours despite paying for it. The Clerk answered that the licence may have been to carry out the works on their asset.

Min. 26/008 — 26/43. To Increase in year S137 Allocation

Cllr Pinnell presented his motion to increase the S137 by £5000.

The following points were made:-

The need to scrutinise grant applications and also request match funding.

The policy change has caused more organisations to apply for funding.

The policy needs looking at another time.

Cllr Pinnell proposed and Cllr Lukaniuk seconded to move £5000 from general reserves this year into the S137 budget and the uplift is reflected in next years budget.

A named vote took place:

For: Cllr Skinner, Cllr Brocklehurst, Cllr Gorringe, Cllr Lukaniuk, Cllr Hughes, Cllr Pinnell, Cllr Palmer.

Against: Cllr Wittam, Cllr Bland, Cllr Kostecki, Cllr Savage.

Abstentions: None

RESOLVED

Min. 26/009 — 26/44. Grant Applications

Cllr Brocklehurst gave an overview of the grant application.

Cllr Brocklehurst proposed and Cllr Pinnell seconded to support S137 grant for light up the town.

FAILED

Min. 26/010 — 26/45. Reports from County and District Councillors

Cllr Kent, Suffolk County Councillor read out his report covering:-

Attended Brandon Residents Association meeting.

Attended Breckland School re petition to reduce speed to 20MPH outside the school or install a crossing. Had a meeting with Highways about the different schemes available.

Attended Gt Livermere's Council meeting.

Advance notice of road closure tonight on Rattlers Road.

Enquiries for help with Adult Social Care by phone.

Noisy manhole cover opposite Coulson Lane reported.

Work on foot bridge behind The Maltings - tender due back on 12th June, then work should proceed.

During visit to Highways the TRO for Brandon was discussed.

Had lots of complaints on the new recycling service.

Cllr Savage as District Councillor reported:-

Attended RAF Mildenhall Joan Mann Special Sports Day.

Cllr Lukaniuk as District Councillor reported:-

Regarding the new recycling service there have been teething problems. The remaining new bins will be delivered in due course.

Maybe a large cycling event coming to Brandon Country Park. Report more on this in July.

Cllr Wittam as District Councillor reported:-

Reiterated what Cllr Lukaniuk had reported on the new bin service.

Min. 26/011 — 26/46. Reports from Town Councillors

Cllr Bland reported:-

Attended Residents Association committee meeting - re bins, S137 budget, drafted questionnaire been sent to schools to get young peoples opinions on where Brandon Commission money be spent.

Attended Brecks Landscape Partnership steering meeting to discuss strategy and projects.

Voted Chair for engagement steering group.

Attended SALC Forum the main topic was LGR and devolution.

Confirmed position and Cllr Savage re changing the riverwalk footpath to a bridlepath and are supporting landowners who don't want it changed.

Footpath 2 had response from Definitive Map Department confirming it is a footpath not a cycle way.

Bus information asked for another shelter to be looked into which is now being surveyed.

Couple of issues from residents have been dealt with.

Cllr Palmer reported:-

Residents concerned over the amount of vandalism in the town - request more police presence.

Resident requested PSCO attend town council meetings regularly.

See the Clerk re sending letter to the police regarding more police presence.

Cllr Wittam reported:-

Attended RAF Mildenhall Joan Mann Special Sports Day.

Attended on 6th June Normandy Landing Memorial Service at the Rose Garden in Bury St Edmunds.

Hemlock is growing on the Brandon Remembrance Playing Fields to which he has informed the committee. A few Councillors informed the meeting that it was in hand to be removed.

Cllr Pinnell reported:-

SID's that applied for nine months ago - first one is going in on 26th July.

Cllr Kostecki reported:-

Been approached by a number of residents regarding parking issues in Riverside Way and Towlers Court.

Min. 26/012 — 26/47. Planning Applications to Consider

DC/26/0630/FUL – Greenways, Manor Road, Brandon – Consultation

<https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TDURA4PDKEB00>

Cllr Wittam proposed and Cllr Skinner seconded to approve the application.

RESOLVED

DC/26/0649/ADV – 9 Bury Road, Brandon – Advertisement

<https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TDZSQAPD02M00>

Cllr Lukaniuk proposed and Cllr Wittam seconded to approve the application.

RESOLVED

DC/26/0099/FUL - Coulson Cottage, Coulson Lane, Brandon - Re-consultation

[https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?](https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T9B0BYPDI2T00)

activeTab=summary&keyVal=T9B0BYPDI2T00

The applicant gave an overview of their re-consultation regarding parking issues that have been resolved.

Cllr Lukaniuk proposed and Cllr Savage seconded to support the application.

RESOLVED

**Min. 26/013 — 26/48. Late Planning Applications Received after Agenda was Published
DC/26/0654/FUL - 9 Bury Road, Brandon - Reconsultation**

<https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TE074RPD02M00>

Cllr Bland proposed and Cllr Skinner seconded to support the application.

RESOLVED

Planning Variances

There were no planning variances to discuss.

Min. 26/014 — 26/49. New Cemetery Report

The Clerk gave the following update:-

The solicitors have today informed me that the final legal document is at the engrossment stage and council should be in receipt of that shortly. This document will include the terms of the S106, outlining the obligations and contributions required in connection with the planning permission.

Our contractor has chased planning to confirm whether once this document is signed and sealed that planning will be in a position to determine the application, but unfortunately we have received no reply from planning yet.

Min. 26/015 — 26/50. Accounts

Payments made in May 2026 were received and noted in accordance with Financial Regulations.

Min. 26/016 — 26/51. Financial Update

Received and noted:-

1. Income & Expenditure Statement against budget for April 2026.

Min. 26/017 — 26/52. Internal Control Report

The Internal Control Report was received. It was NOTED that the report was for information only.

Min. 26/018 — 26/53. Internal Auditors Report

The Clerk gave an overview of the Internal Auditors Report informing Council that there were no recommendations.

Cllr Wittam proposed and Cllr Skinner seconded to accept the Internal Auditors Report.

RESOLVED

Min. 26/019 — 26/54. Annual Governance Statement 2025/26 Annual Return

Cllr Wittam proposed and Cllr Skinner seconded to approve and sign the Annual Governance Statement 2025/26 Annual Return.

RESOLVED

Min. 26/020 — 26/55. Statement of Accounts 2025/26 Annual Return

Cllr Wittam proposed and Cllr Skinner seconded to approve and sign the Statement of Accounts 2025/26 Annual Return.

RESOLVED

Min. 26/021 — 26/56. Explanation of Variances

The Clerk explained what the variances were and how they get sent to the External Auditor as part of the audit.

Cllr Wittam proposed and Cllr Gorrington seconded to approve the explanations of variances on 2025/26 accounts.

RESOLVED

Min. 26/022 — 26/57. Clerks Update

The Clerk gave the following update:-

In the events minutes reference West Suffolk Council Holiday Activity Funding (HAF), we have actually been awarded £4800. We get this funding for putting on free school holiday activities which include food, some of which is allocated to children receiving free school meals.

The meeting closed at 20:43.

Signed: _____

Chair of the Full Town Council

Date: _____

