

Minutes of Waberthwaite & Corney Parish Council Annual Meeting held Virtually via Zoom at 7.30pm on Monday 12th April 2021.

Item		Action
1. Present	Cllrs. N Southward in the chair, M Steele, R Thornton, E Wilson & J Varden	
2. Apologies for absence	Cllrs A Hadwin & G McGrath	
3. Election of Chair for the municipal year 2021 - 2022	It was proposed, seconded and resolved that Cllr. Southward be elected Chair for the municipal year 2021 -2022	
4. Election of Vic Chair for the municipal year 2021 - 2022	It was proposed, seconded and resolved that Cllr. Steele be elected Vic Chair for the municipal year 2021 -2022	
5. Declarations of interest To consider exclusion of the public and press in the public interest for consideration of the following items	None	
6. Minutes	It was proposed, seconded and resolved that the chairman sign the minutes of the virtual council meeting held on 10 th March 2021 as a true record subject to the change of minute 12 page 506 to – was a licence issued for the removal of the trees up Piper Wife?	Clerk to check with the licensing authority to check if one was needed for the removal of the trees up Piper Wife.
7. Public participation, 20 minutes allowed	None	
8. District & County Councillor's reports	<p>1. None from the Cumbria County Councillor. Cllr. Hitchen was asked to find out if the Coastal Path was going to have Dog Bins.</p> <p>2. Cllr. McGrath reported from Copeland Borough Council - Would you be able to let me know where you think you want to site the bin please. We would need to check and agree the site. The cost of installation of a bin would be dependent on this so we would let you have a quote for this before you give the go ahead.</p> <p>The cost of a litter/dog bin is £195.00 and we currently have one in stock.</p> <p>The cost of emptying is £6.00 per bin. Therefore, if you require the bin to be emptied once per week the annual cost will be £312.00.</p>	<p>1. Clerk to contact Natural England to find out about dog bins on the coastal path</p> <p>2. The clerk was asked to contact the person who requested the waste bin and ask for a proposed site for the box if it was decided to progress the request.</p>

9. Progress Reports

- a. Replacement for clerk – no responses to the advertisement
- b. Waberthwaite A595 Lane End footway needs scraping back – The list of areas for siding out/moss removal etc has now been compiled and this location will be attended to. It is most likely that this package of work will be attended to in this financial year.
- c. Waberthwaite A595 Opposite triangle on the junction. Cast iron visibility fence, this has been removed and left a drop onto private land. The landowner has installed a post and pig wire fence to prevent stock escaping. The old metal rails which were installed on the retaining wall have been removed by persons unknown. We currently have three areas across Copeland where this similar type of metal rails have now been damaged/removed. A new more robust type of railings have been procured and a works instruction will be submitted to have new rails installed as part of the 2021/22 programme.
- d. A595 Broad Oak towards Waberthwaite Hall junction. Footpath behind the wall, blocked gully causing washout of gravel. Will arrange for a team to attend and hand clean. Update required from Ops team.
- e. Waberthwaite Stockbridge, 70m from the A595. Pothole. Area teams are currently working through a backlog of potholes on the back of cold snaps. Additional resources are also being brought in to assist with this backlog.

	<p>f. Myreground, Corney. Some time ago a blocked gully was reported. Flood signs went up but no action since to resolve the issue. A member of the highways team will collect the signs.</p> <p>g. Newbiggin hamlet. Overhanging trees at various locations, possible letters required to landowners. Member of the highways team will have a look at this and determine responsibility and write to landowners accordingly.</p> <p>h. Newbiggin to the Viaduct. This road is in poor condition, do we have any work planned for this section of road, or can a team be dispatched to sort any Cat. 1 defect. Looking to utilise the Mastic Asphalt crews that we are bringing in starting this week. This is a hot repair which I believe will stand a better chance of longevity in this tidal area.</p> <p>i. Parish Plan – On going review</p>	
10. Finance		
10(a) To consider the statement of accounts – current a/c £271.16 deposit a/c £7,244.02	It was proposed, seconded and resolved that the accounts be accepted.	
10(b) To consider the application for a Certificate of Exemption – AGAR (Annual Governance and Accountability Return) 2020/21 Part 2	It was proposed, seconded and resolved that the application be signed and applied for.	
10(c) To consider the AGAR Section 1 Annual Governance Statement 2020/21	It was proposed, seconded and resolved that the Section 1 Annual Governance Statement 2020/21 be signed.	

<p>10(d) To consider the AGAR Section 2 Accounting Statement 2020/21</p>	<p>It was proposed, seconded and resolved that the Section 2 Accounting Statement 2020/21 be signed</p>	
<p>11. To consider the Clerk's report on the actions needed to be taken until a new clerk is appointed</p>	<p>Until we get a new clerk....</p> <ol style="list-style-type: none"> 1. I can continue to produce the agenda and minutes provided there is someone to take the minutes of the meeting and email them to me. All correspondence requiring action will be an agenda item. All other correspondence for information will be emailed to you as now. 2. I can continue to run the website. 3. I can continue to be your Responsible Finance Officer because all payments will be on the agenda and will have been authorised in the meeting and will be in the minutes. 4. The following payments- Calc membership, Insurance, hall rent, GDRP and Internal Audit fee can all be agreed at one meeting and delegated to the RFO for electronic payment when they become due. 5. It can be agreed at the next meeting how many meetings are to be held and in which months. In the past we have not met in August and December. These can then be put on the website. 6. There will need to be another key holder for the hall. <p>It was proposed, seconded and resolved that all the suggestions be accepted subject to the payments not having increased more than 5%.</p> <p>The clerk was asked to clarify when the meetings have to be held face to face.</p>	<p>The clerk will make these payments when they are due.</p> <p>The clerk to clarify the next meeting date and if it has to be face to face.</p>

<p>12. Councillors' reports and items for future agenda</p>	<p>1. Brunt Hill tarmac needs attention 2. Defibrulator's broken hinge problem has been resolved by Cllr Southward, the box has been replaced by the supplier at no cost. 3. Use of a Wi-Fi dongle at council meetings 4. Litter picking on the A595 are there any guidance for people doing this</p>	<p>Clerk to report items 1</p> <p>Clerk to look into the dongle issue. Item 3 Clerk to look for information from Cumbria County Council Issue 4</p>
<p>13. To consider exclusion of the public and press in the public interest for consideration of the following items</p>	<p>None</p>	
<p>14. Date of the next parish meeting</p>	<p>It was proposed, seconded and resolved that the next meeting would be agreed by email subject to the clerks findings related to face to face rules.</p>	

The meeting closed at 8.45pm