

# CLIVE PARISH COUNCIL

## COUNCIL MINUTES 26 JUNE 2025

Minutes of the Clive Annual Council meeting, held in Clive Village Hall on Thurs 26<sup>th</sup> June 2025, at 7.30pm.

**Present:** Cllrs Ian Donoghue (Vice Chairman), Sandy Goldwyn (Chairman), Mark Haines-Eynon, Lisa Morgan, Andrew Rushworth, Peter Slark.

**In attendance:** Lydia Bardsley (Proper Officer), Max Rae (Atlas Tower Group), Bruce Buglass (Sleep Aerodrome),

Public: 10

Meeting started at 7.31pm

### 22/25: CHAIRMAN'S WELCOME

The Chairman welcomed everyone and opened the meeting.

### 23/25: TO RECEIVE APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Rob Dennis, Sansaw Estate, and RAF Shawbury. It was **RESOLVED** to note these apologies. Cllr Donoghue gave apologies as he may have to leave the meeting early due to work commitments. ADDENDUM: Apologies had also been sent by SC Cllr Williams prior to the meeting but were not picked up until later.

### 24/25: DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS

Cllrs Goldwyn and Morgan declared an interest in agenda item: 30/25a.

### 25/25: MINUTES

To approve and authorise signing the [Annual Council meeting minutes dated 15 May 2025](#).

It was **RESOLVED** to approve and sign the above minutes as a true and accurate record.

### 26/25: Proposed Mobile Communications Mast in Clive – Presentation from Atlas Tower Group

The Chairman welcomed Max Rae from Atlas Tower group to the meeting. He gave a presentation on the proposals for the communications mast. [Slides will be attached as an appendix to the minutes of this meeting](#).

Key points:

- Existing masts - nearest mast to Clive 4km+ away
- Distance to masts and topography of Clive terrain (Grinshill hill) lead to poor phone coverage.
- All Atlas masts sites are voluntary and only in areas where community wish for a mast - local support is essential.
- Atlas work closely with communities to discuss options, and provide imagery to show what mast might look like in situ.
- Reasons for needing mobile phone signal:
  - Emergency services network is moving to EE in approx. 18months
  - Smart meters use O2 mobile phone network.
- Atlas looks for a willing landlord and feasible location. Many locations considered in Clive, but limited response.
- One landowner has given permission to site a mast (site 6 to west end of village)
- It is a good location on the cusp of coverage viability.
- Slides include info that addresses Health & Safety concerns.

### 27/25: OPEN FORUM

A period set aside to allow the public the opportunity to speak on an agenda item (maximum 3 minutes per person).

**Public participation is only permitted during this session and is at the Chairman's discretion.**

Members of the public asked questions about Item 26/25 Proposed Mobile Communications Mast in Clive.

Key points:

- Masts can host 4 providers (3 Mobile and Vodafone are merging). Atlas doesn't intend to build without commitment from mobile operators and no contract is in place yet. Operators won't engage without

planning permission for fixed site.

- Atlas would build a mast even with only one operator on board. In this case, residents may need to switch providers to ensure they get mobile coverage.
- 3 Mobile and Vodafone merger – merged company will have to invest in network over next few years, so is actively looking to fill gaps in countryside. Historically, EE had best coverage in rural areas, so pressure will be on them to compete. Atlas believe they'd get 2 operators on board fairly quickly, and all 3 within couple of years.
- Some residents had concerns about impact on the view from their homes. It was clarified that the height of mast would need to be 25m to provide necessary coverage.
- More discrete options not really viable; masts on churches don't work well with modern technology and "fake tree" masts are not shareable structures. They are very unrealistic, very plastic, and look out of place. Carbon footprint is very bad for these masts.
- Atlas looked at approx. 50 locations within range of main village before bringing shortlist of 8 sites to Clive PC. 7 out of 8 candidate sites since discounted, candidate site 6 is last remaining site and is the best option available. If a mast doesn't provide enough coverage, operators wouldn't sign up as it will lose them money, so Atlas have to make sure they are in viable location. This site is best chance of getting good mobile coverage as costs will be shared between multiple operators.
- Other residents had serious concerns about digital voice switchover and supported proposals for a mast in Clive; if power is out, residents will need mobile signal to contact emergency services.

The Chairman thanked Max Rae and Atlas and he left the meeting. 1 member of the public left the meeting at 19:54.

It was **AGREED** to bring forward agenda item: 30/25a PLANNING APPLICATIONS/APPEALS – Council to agree responses.

### **30/25: PLANNING APPLICATIONS/APPEALS – Council to agree/ratify responses**

- a) Address: - [Fernleigh, High Street, Clive, Appeal ref: APP/L3245/C/25/3364490](#) - Council to agree to agree a response if necessary  
Appeal against enforcement notice: 24/10318/ENF  
Deadline for representations: 27.06.2025

Cllrs Goldwyn and Morgan left the meeting at 19:55. The Vice Chairman Cllr Donoghue took the Chair.

After consideration and discussion it was **RESOLVED** to submit a representation to the planning inspector as follows:

Clive PC has commented at every stage of the planning process relating to this property, but feels ill-qualified to pass judgement on technicalities of this particular case. The PC has confidence in the knowledge and experience of the planning inspectorate, and defers to the assessment of the planning inspector.

3 members of the public left the meeting.

It was **AGREED** to resume the normal order of agenda items. Cllrs Goldwyn and Morgan returned to the meeting at 20:08 and Cllr Goldwyn took the Chair again.

### **28/25: CLERK REPORT - Consider matters arising since the last Council meeting**

The Clerk's report had been circulated previously and was **NOTED**. It was **FURTHER NOTED** that the Council's insurers Zurich had confirmed that they do not provide cover for unplanned expenditure.

### **29/25: PARISH MATTERS – Council to discuss and agree actions**

It was **AGREED** to bring forward agenda item: 29/25g Sleep Airfield.

- g) Sleep Airfield – Receive update from Airfield manager

The Chairman welcomed Bruce Buglass to the meeting who gave the following update:

- The airfield is making concerted efforts to speak to local PCs to update them on activity and events. Please contact Sleep with any concerns.
- 11<sup>th</sup> busiest airfield in UK now with planes from all over Europe and the UK. 140 aircraft based there. They do

- a lot of civilian helicopter related work.
- Sleep is handling some traffic for RAF Shawbury during resurfacing work, and they refuel military and air ambulances 24hr/day.
- Sleep airfield is a significant employer in the local area (especially Myddle).
- Open invitation to residents to come visit, airfield is open 7 days a week.
- Events:
  - Model aircraft show weekend of 5<sup>th</sup> July, incl. full size plane stunts. Expect extra noise.
  - Weekend of 11<sup>th</sup> July – Private members event, around 400 planes expected, lots of activity. Air show on Friday around 9.30 pm with pyrotechnics. Expect noise to spread.
  - Airfield will email events details to Clerk.
  - Normally 2 events a month.
- Sleep are very proud of what they do, please do contact them and come visit.

The Chairman thanked Bruce for the update, and suggested that the above info could be shared on local social media, PC website, and local newsletter.

Bruce Buglass and 1 member of the public left the meeting at 20:18.

It was **AGREED** to resume the normal order of agenda items.

a) Co-option for vacant seat – Council to consider applications received and co-opt new member  
 It was **NOTED** that no applications had been received. The applications deadline would be extended until 9pm on Sunday 14<sup>th</sup> Sept and re-advertised. Clerk will prepare a visually different poster.

b) [Post Office](#) – Receive update on future of mobile outreach service and agree actions  
 It was **NOTED** that the mobile Post Office in Clive had ceased on 11th June. Cllr Goldwyn has been liaising with Helen Morgan MP. She is very concerned and is running a petition, but has had recent success in efforts to save Oswestry Willow Street post office. After discussion it **RESOLVED** to submit a response to the consultation and suggest that Willow Street PO could become a replacement hub for mobile outreach services in Clive and other affected parishes

c) BT Digital Voice – Consider correspondence from parishioners and agree actions  
 It was **NOTED** that Freedom Fibre are no longer completing their contract to provide broadband infrastructure. After discussion it was **RESOLVED** that the Clerk will add info gathered on digital voice and Telecare on PC website and will add a note to next newsletter.

d) Highways concerns (incl. road closures, damaged school sign etc.) - Council to receive updates and agree actions

It was **NOTED** that Clerk had received concerns about parking during school sports day. 511 bus struggled to get through village, residents were blocked in, but main concern was obstruction of emergency vehicle access. It was **AGREED** the clerk will contact school and ask that parents are urged to park responsibly prior to events taking place, and to suggest alternative parking arrangements as at school fete, e.g. field behind doctors.  
 Damaged school wigwag sign: After discussion it was **RESOLVED** to write to SC Cllr Alison Williams to share that PC feels the mains connection is unnecessary, and that SC should be prioritising getting the equipment working again as quickly as possible.

e) VAS signs - Council to receive update on Quarry View VAS equipment and agree actions  
 It was **NOTED** that new batteries had been ordered and received, the rest of the VAS equipment had been returned from the manufacturer, and Cllrs Goldwyn and Donoghue had reinstalled it.  
 It was **FURTHER NOTED** that Quarry View VAS is now up and running again, and seems to be charging correctly. Cllr Donoghue will do quarterly download at end of this month and will check data, clock, etc. to make sure everything working correctly.

f) Speed enforcement – Council to receive update on speed sign data and agree actions  
 The CSW coordinator gave a verbal update: They have done a few sessions, but could still do with more members. Hebron Close is the main area of concern with speeds captured around 40mph. Some members of the public have suggested other locations, e.g. Quarry View, but not currently viable. Police require a flat area of hard standing for volunteers, ideally with kerbing. CSW group is looking at another site on Station Road end of village. Cllr Haines-Eynon offered to join CSW group as a volunteer and will liaise with the coordinator. It was clarified that speed watches have to take place away from private residences, i.e. volunteers cannot stand on driveways.

### **30/25: PLANNING APPLICATIONS – Council to agree/ratify responses**

- a) Address: - [Fernleigh, High Street, Clive, Appeal ref: APP/L3245/C/25/3364490](#) - Council to agree to agree a response if necessary  
Appeal against enforcement notice: 24/10318/ENF  
Deadline for representations: 27.06.2025

The above item was considered earlier in the meeting, after agenda item 27/25 Open Forum.

- b) Any additional planning applications that are published on the [Shropshire Council Planning Portal](#) after publication of the agenda

No additional planning applications requiring PC comments were received after publication of the agenda, however it was **NOTED** that some applications for non-material changes had been submitted (no comments invited) so these would be noted under item 31/25 Shropshire Council/Inspector Planning Decisions.

The remaining members of the public left the meeting at 20:44.

### **31/25: SHROPSHIRE COUNCIL/INSPECTOR PLANNING DECISIONS – Council to note**

- a) Address: [Ivydene, 2 New Street, Clive, ref: 25/02219/AMP](#) - Pending consideration (no comments invited) – **NOTED**
- b) Address: [15 Field Drive, Clive - ref: 25/02067/AMP](#) - Pending consideration (no comments invited) – **NOTED**

### **32/25: FINANCE – Council to consider and approve**

- a) Finance reports May 2025 (Receipts and Payments, Bank statement, bank reconciliation)

It was **RESOLVED** to note and approve the above.

- b) Internal controls check – Council to receive update from Cllr Rushworth

It was **NOTED** that checks had been completed with no concerns raised. It was **AGREED** that Clerk will arrange a time/date for appraisal.

### **33/25: PAYMENTS**

- a) Payments to be ratified/approved at the meeting

It was **RESOLVED** to ratify the following payments:

- Clerk, Reimbursement for 2qty Tayna VAS batteries + delivery, £106.70 (of which £17.78 VAT) Min ref: 11/25d
- Toner Giant, Replacement toner cartridge, £66.02 (of which £11.01 VAT)

It was **RESOLVED** to approve the following payments:

- June staffing costs (incl. stationary expenses), £766.71 (no VAT)
- NEST, June pension contributions (emp'ee and emp'er), £52.99 (no VAT), by direct debit.
- HMRC, June PAYE and NICs, £51.02 (no VAT)
- ICO, Annual registration fee, £47.00 (no VAT), by direct debit
- Hugo Fox, website provision, £11.99 (of which £2.00 VAT)

### **34/25: POLICIES**

- a) Document Retention & Records Management Policy
- b) Privacy Policy
- c) Staffing Committee & Sub-Committee Terms of Reference
- d) Defib Operation & Management Policy

It was **RESOLVED** to approve the above policies.

### **35/25: REPORTS**

- a) Sansaw Estates – Consider a report from the estate

Nothing to report.

- b) RAF Shawbury – Consider a report

The Clerk shared the following update for RAF Shawbury. In addition to the usual routine reports about drones, Aries magazine, Community Course Projects, and contacts for complaints, the following was **NOTED**:

- **Night Flying reminder**

Current flying period is planned to 25 July. There is also information on the RAF Shawbury webpage with contact details for complaints or concerns. Night flying commences typically 30 mins after sunset and may continue until 02:30.

- **Helium Balloons reminder**

If events are being held locally involving helium party type balloons, precautions must be taken to prevent their inadvertent release, as loose balloons could endanger aircraft as well as being a hazard to wildlife.

- **Upcoming events**

The Shawbury Proms Charity Concert will be held on Saturday 5 July and is open to the public – see the posters on our social media or the following [event link](#).

- **Airfield Works programme** - progressing well.

- Hi-Viz for horse riders

Their latest stock of high visibility kit was taken-up very quickly and is currently being distributed.

It was **NOTED** that Cllr Goldwyn has received an invite to RAF Shawbury reception in Sept. Clerk will add to Gifts and Hospitality register.

c) **Shropshire Councillor's Report – Consider a report**

SC Cllr Alison Williams had circulated a report before the meeting which covered the following:

- Appointments – SC Cllr Williams is Deputy Cabinet Member for Policy Delivery.
- Cabinet meeting – discussed finances and Telecare charging structure.
- SC financial situation: £60m savings needed, low reserves, unspent CIL money, overspend of £34m due mostly to Social Care, cost of previous administration borrowing: £1.3m pa in interest.
- New Council priorities – potholes, improving roads, improving customer service, better and closer working with T&PCs.
- Actions so far – Writing to T&PCs to gain views on closer working; new in-house pothole repair crew; increased frequency of Shrewsbury Park & Ride (every 12 mins instead of 20 mins); Free School Meals entitlement for children; discussing off-ramp for NWRR with Transport Minister
- Local casework - Fallen school sign (wigwag) – discussing temp solution with SC Highways while they sort out longer term fix.
- Other casework – speeding, planning issues, bus routes.

d) **Reports from meetings/training – Consider reports from Cllrs/Clerk on training/meetings attended**

It was **NOTED** that Cllrs Morgan and Rushworth have been booked on to the SALC Code of Conduct training for 3<sup>rd</sup> July. Chairs network meeting is Thurs 10<sup>th</sup> July, Clerk will share meeting link.

No other training/meetings attended.

e) **AED checks – Receive reports from latest AED inspections and agree actions**

It was **NOTED** that AED checks had been completed on: 29/05/2025, 12/06/2025, and 26/06/2025 with all in order. These checks were logged for PC records.

f) **Community Speed Watch – Consider a report and agree actions**

Clerk shared a written update from the coordinator. A few sessions ran since last time, on average 3 cars caught per hour session going over 35mph during these sessions, highest speed was 42mph in the 30mph zone near to Hebron Close.

Some passers-by have shown interest in what CSW are doing and it would be great if they would volunteer to join the group and take part. Each speed watch session is purely voluntary and the more members they have, the more sessions they could potentially run.

### **36/25: CORRESPONDENCE RECEIVED - Council to note/agree actions**

- a) SALC Weekly briefings (20.05.2026, 16.06.2025, 23.06.2025)
- b) SC - Leader of the Council Update and Cabinet Roles 2025 (22.05.2025)
- c) SC – New approach to Partnership with Town & Parish Councils (04.06.2025)
- d) Training bulletin (Breakthrough Communications) (30.05.2025)

- e) Town and Parish Council Neighbourhood Fund (29.05.2025)
- f) SNT police newsletter June (29.05.2025)
- g) Road works: [Jubilee Street, Clive, 02-04.07.2025 \(Severn Trent, rebuild chamber\)](#)

The following correspondence was received after the agenda was published:

- h) Call for information from SC to Town & Parish Councils (17.06.2025) – **NOTED** - Add to July agenda.
- i) Police charter priorities (deadline 30.06.2025)

It was **AGREED** to keep the existing police priorities as follows:

1. Speeding
2. ASB
3. Thefts (other)

and add dangerous parking on junctions.

Clerk will confirm with PCSO Morris. It was **AGREED** that unless Cllrs request a change/review of policing priorities, the PC will keep the same priorities, and the Clerk will have delegated authority to respond to police charter priority requests directly.

- j) SALC update on future of Neighbourhood Planning Funding – **NOTED** - Add to July agenda.

### **37/25: FUTURE AGENDA ITEMS**

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

- Co-option for vacant seat (Sept agenda)
- Post Office if further feedback
- SC Call for information

### **38/25: NEXT MEETING – Council to agree**

After discussion, it was **RESOLVED** that the next Council meeting would be held on **Thurs 17<sup>th</sup> July 2025**, 7.30pm at Clive Village Hall. Cllr Morgan gave apologies for this meeting.

There being no further business, the Chairman thanked everyone for their participation and closed the meeting at: 20.54pm.

Confirmed as accurate: \_\_\_\_\_ Chairman      Date: \_\_\_\_\_