

BRANDON TOWN COUNCIL
Minutes of the Meeting of the Full Brandon Town Council
Held at 7.00pm on Monday 6 October 2008
At the Council Chambers, Old School House, Market Hill, Brandon.

Present: Cllr. R Silvester, Cllr. K Butcher, Cllr. L Jacobs, Cllr. Mrs S Jureko, Cllr. P Ridgwell, Cllr. A Simmons, Cllr. N Vant, Cllr. S Edwards, Cllr. S Le Grys, Cllr. P McLoughlin, Cllr. Mrs M Young, Cllr. D Bimson.

Also present: Mrs C Mason (Town Clerk), Sgt. Liam Garrard, Cllr. B Bishop, 1 member of the press, 2 members of the public.

The meeting commenced at 7.00 pm.

1. APOLOGIES FOR ABSENCE

Cllr. E Ashley, Cllr. G Hughes.

2. DECLARATIONS OF INTERESTS AND ADDITIONS TO REGISTER OF MEMBERS INTERESTS

Cllr. D Bimson declared an interest in Confidential Agenda Item 24.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Full Brandon Town Council Meeting of Monday 1 September 2008 (Public items) [LGA 1972 Sch.12] and the Full Brandon Town Council Continuation Meeting of Monday 8 September 2008 (Public items) [LGA 1972 Sch.12].

Resolution Record No. **BTC/47/06/Oct/08**

Proposed by Cllr. N Vant and seconded by Cllr. Mrs S Jureko.

CARRIED: 8 for 4 abstentions.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 1 SEPTEMBER 2008 AND THE MINUTES OF THE FULL BRANDON TOWN COUNCIL CONTINUATION MEETING OF MONDAY 8 SEPTEMBER 2008 BE ACCEPTED AND SIGNED AS A TRUE RECORD.

4. MATTERS ARISING for information exchange only

Of the Full Brandon Town Council Meeting of Monday 1 September 2008 (Public items) [LGA 1972 Sch.12] and the Full Brandon Town Council Continuation Meeting of Monday 8 September 2008 (Public items) [LGA 1972 Sch.12].

None.

5. PUBLIC FORUM - monthly event limited to 3 minutes duration maximum per resident relating to public agenda items.

Resolution Record No. **BTC/48/06/Oct/08**

Proposed by Cllr. A Simmons and seconded by Cllr. D Bimson.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

A member of the public asked what steps had been taken to determine the viability of a byelaw in Brandon banning the consumption of alcohol in a public place (an agenda item). A second issue raised related to persons urinating in public, predominately in the Coulson Lane area of Brandon. A photograph was circulated.

6. TO RECEIVE A REPORT FROM THE POLICE

Gating Order for Coulson Lane: No agency consulted offered evidence to support a gating order. From a crime perspective, there have been 9 recorded crimes during the past eighteen months and one incident of 'Police event' recorded. It is felt the level of recorded crime did not justify a gating order. Other topics: Crime figures to date are the lowest in 10 years; the Warren Heath/Knappers Way rejuvenation meeting raised issues relating to street lighting, the review of CCTV cameras, residents parking scheme. Comments made regarding urinating in public were noted and will be investigated. Cllr. Bishop suggested posters in different languages may help towards reducing this problem.

7. TO RECEIVE A REPORT FROM RAF LAKENHEATH

To be given later in the meeting.

8. TO RECEIVE REPORTS (if any) from County and /or District Councillors.

Cllr. Bishop informed members he will be contributing the sum of £700 from his locality budget towards the purchase of two benches and a picnic table for The Orchard. A new Children's Centre is to be housed within the proposed Healthy Living Centre. Boundary Commission Review: FHDC are supporting the concept of three unitary authorities. School Organisation Review: The county council has adopted a preferred option to move to a two tier system of primary schools covering the 4-11 age range and secondary schools covering the 11-16/19 age range. This will require the closure of Breckland Middle School. Meetings will be held at all of the schools affected involving staff, governors and parents. The date set for Breckland Middle School is Monday 20 October (details to be circulated). Members were urged to attend. Brandon Town Council spokesperson: Cllr. L Jacobs.

Resolution Record No. **BTC/ 49/06/Oct/08**

Proposed by Cllr. L Jacobs and seconded by Cllr. P Ridgwell.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL FULLY SUPPORTS THE RETENTION OF BRECKLAND MIDDLE SCHOOL TO A SECONDARY LEVEL (11 TO 16). FURTHERMORE, THIS COUNCIL STRONGLY DEPLORES THE POTENTIAL LOSS OF COMMUNITY FACILITIES THE BUILDING CURRENTLY PROVIDES.

9. URGENT BUSINESS – any items the Chairman considers a matter of urgent business (pursuant to Section 100B (4) (16) LGA 1972).

Forest Heath District Council is holding a Planning Workshop on the 11 November 2008. This is free for all Councillors to attend. Venue: Council Chamber, Old School House, Brandon at 7.00pm.

A request from Forest Heath District Council to identify areas where fly tipping regularly occurs. Areas identified: Lode Street, Norwood Road, London Road (near the Bingo Hall). FHDC to be informed.

Forest Heath District Council is inviting applications from Councillors to join the Standards Committee. Deadline Friday 10 October 2008.

7. TO RECEIVE A REPORT FROM RAF LAKENHEATH

With little to report questions were invited. Cllr. P McLoughlin asked if the closed section of Lord's Walk would eventually be reopened. In response, Squadron Leader Niels said there are no plans at present to implement this.

The meeting was reconvened.

10. ACCOUNTS

10.1 Approval of payments: Public Items – October 2008. Discussion permitted upon.

10.2 Confidential Items – October 2008 (Staff Salaries/Local Gov. Pensions).

Resolution Record No. **BTC/50/06/Oct/08**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. K Butcher.

THAT BRANDON TOWN COUNCIL APPROVES AGENDA ITEMS TEN ONE AND TEN TWO EN-BLOC.

CARRIED: Unanimous.

Date	Amount	Supplier	Net Total	VAT
Oct-08	152.55	Pearsons (Thetford) Ltd - Skip	129.83	22.72
Oct-08	14.00	J & D Green - Window Cleaner	14.00	
Oct-08	14.10	SALC - AGM	12.00	2.10
Oct-08	61.20	SLCC (x2 Invoices)	61.20	
Oct-08	62.65	FHDC - Rates	62.65	
Oct-08	1,559.44	Glasdon - Benches & Picnic Table	1,327.19	232.25
Oct-08	78.11	Lyreco - Stationery	66.48	11.63
Oct-08	215.21	Finevale Service Station	183.14	32.07
Oct-08	34.96	Travis Perkins	29.75	5.21
Oct-08	135.01	L & M Signs - OSH Signage	114.90	20.11
Oct-08	816.00	P. M. Robson Funeral Supply - Gravedigging	816.00	
Oct-08	249.92	Glasdon - Bin for Victoria Avenue	212.70	37.22
Oct-08	154.04	Canon - Photocopier	131.10	22.94
Oct-08	95.75	Neopost Ltd - Ink Cartridge	81.49	14.26
Oct-08	195.08	Neat Ideas - Stationery	166.03	29.05
Oct-08	3,433.35	Calibre - Boardroom Table	2,922.00	511.35
Oct-08	293.22	Thetford Garden Centre	249.56	43.66
Oct-08	42.41	C Mason - Travel for Salc AGM		

TOTAL: 7,607.00 6,580.02 984.57

11. STREET LIGHTING COMMITTEES

Both committees had met and lists of faulty street lights were given to the Clerk. The West Ward lighting committee had also identified dark areas that would benefit from additional lighting. To be discussed at a future town council meeting.

12. LITTER BINS

Resolution Record No. **BTC/51/06/Oct/08**

Proposed by Cllr. Mrs M Young and seconded by Cllr. D Bimson.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE PURCHASE OF ONE DEEP GREEN TOPSY JUBILEE LITTER BIN FOR THE SUM OF TWO HUNDRED AND ONE POUNDS AND NINETY EIGHT PENCE PLUS VAT, TO BE SITED ADJACENT TO THE BENCH AT VICTORIA AVENUE, BRANDON.

13. BYELAW

To examine the viability of a byelaw in Brandon banning the consumption of alcohol in a public place.

Resolution Record No. **BTC/52/06/Oct/08**

Proposed by Cllr. S Edwards and seconded by Cllr. P Ridgwell.

THAT THIS COUNCIL INVESTIGATES FURTHER THE IMPLEMENTATION OF A BYELAW BANNING THE CONSUMPTION OF ALCOHOL IN A PUBLIC PLACE.

NOT CARRIED: 2 for 9 against.

14. CHRISTMAS LIGHTS SWITCHING ON CEREMONY

Date agreed as Friday 5 December 2008 at 4.00pm. Lord Iveagh to confirm his attendance.

15. MARKET HILL PLANTERS

Cllr. A Simmons agreed to raise the issue of repositioning the Market Hill planters with the appropriate agency. A report to be given at the next town council meeting.

16. THETFORD ROAD PLAY AREA INSPECTION REPORT

Resolution Record No. **BTC/53/06/Oct/08**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. A Simmons.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL ADOPTS THE THETFORD ROAD PLAY AREA INSPECTION REPORT PREPARED BY WICKSTEED LEISURE.

17. BRANDON RAILWAY STATION

Cllr. Mrs S Jureko declared an interest in this item. The Member's Book of Interests was duly signed.

Resolution Record No. **BTC/54/06/Oct/08**

Proposed by Cllr. A Simmons and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT THIS COUNCIL FULLY SUPPORTS THE RESTORATION OF BRANDON STATION AND ITS LONG TERM FUTURE. FURTHERMORE, IF FUTURE PROJECTS INVOLVE THE PROVISION OF PUBLIC TOILETS, A DONATION TOWARDS COSTS MAY BE CONSIDERED.

18. CLERKS MONTHLY LOG OF INSTRUCTIONS ISSUED AND ACTIONS TAKEN

Contents noted. Update on parking on Market Hill: Cllr. Bishop will be meeting with the Highways engineer next week.

19. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:

Resolution Record No. **BTC/56/06/Oct/08**

Proposed by Cllr. K Butcher and seconded by Cllr. A Simmons.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning: QUOTES: LAND: STAFF: CONTRACTS

BRANDON TOWN COUNCIL
Confidential Minutes
Of the Full Brandon Town Council Meeting
Held at 7.00pm on Monday 6 October 2008
At the Council Chambers, Old School House, Market Hill, Brandon

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

20. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

Of the Full Brandon Town Council Continuation Meeting of Monday 8 September 2008.

Resolution Record No. **BTC/57/06/Oct/08**

CARRIED:

THAT THE CONFIDENTIAL MINUTES OF THE FULL BRANDON TOWN COUNCIL CONTINUATION MEETING OF MONDAY 8 SEPTEMBER 2008 BE ACCEPTED AND SIGNED AS A TRUE RECORD.

21. MATTERS ARISING FROM THE CONFIDENTIAL MINUTES

Of the Full Brandon Town Council Continuation Meeting of Monday 8 September 2008.

CONFIDENTIAL

22. PENDANT FOR VICE CHAIRMAN

Resolution Record No. **BTC/58/06/Oct/08**

CARRIED:

THAT BRANDON TOWN COUNCIL AGREES NO FURTHER ACTION IS REQUIRED.

23. CHRISTMAS LIGHTS

Resolution Record No. **BTC/59/06/Oct/08**

CARRIED:

THAT BRANDON TOWN COUNCIL ACCEPTS THE QUOTATION RECEIVED FROM RAY LAKE ELECTRICAL FOR THE DECORATING OF THE OLD SCHOOL HOUSE AND CHRISTMAS TREE.

24. HEARING LOOP FOR THE COUNCIL CHAMBER

Resolution Record No. **BTC/60/06/Oct/08**

CARRIED:

THAT THIS COUNCIL ACCEPTS THE QUOTATION RECEIVED FROM SONIC SERVICES FOR THE INSTALLATION OF AN INDUCTION LOOP SYSTEM WITHIN THE COUNCIL CHAMBER.

The meeting ended at 8.50pm.