

BROUGHTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 3rd MAY 2022

Present: Cllr E James (Chairman), Cllr G Elliott (Vice Chairman), Cllr P Boulton, Cllr J Dumper, Cllr C Hamilton-Parker, Cllr Morrison, Cllr B Keane, Cllr J Mann, Cllr J Hodgson & Cllr Mrs. K McAllister.

In attendance: Heather Bourner-Clerk

HCC Drew

Simon Henderson- Chair off the Broughton Sports Field Committee

0 Members of public

Apologies for Absence

1) Apologies had been received from TVBC Cllr Johnston.

Election of Chairman

2) Cllr Elliott nominated Cllr James to be Chairman for the forthcoming year. This was seconded by Cllr Keane. All Agreed. Cllr James signed an acceptance of office form.

Election of Vice Chairman

3) Cllr James nominated Cllr Elliott and Cllr Hodgson as joint Vice Chairmen for the forthcoming year. This was seconded by Cllr Boulton. All Agreed. Cllr Elliott and Cllr Hodgson signed acceptance of office forms.

Review and agree Standing orders, financial regulations & Code of Conduct

4) All documents had been circulated to Councillors prior to the meeting. These were all based on NALC model documents and the Clerk confirmed no amendments had been published. Cllr James proposed all documents were re adopted for 2022-23. This was seconded by Cllr Elliott. All agreed.

All Councillors confirmed there were no revisions required to Register of Interest forms.

Public Participation

5) No members of public present were present.

Declarations of Interest

6) There were no declarations of interest.

Planning

7) **The following decisions by TVBC were noted:**

21/03634/FULLS- alterations to windows and chimney, Butlers Cottage, Rookery Lane- permission

22/00057/FULLS relocate vehicular access with dropped kerb, 1 Queenwood Rise- permission

22/00506/CLPS- lawful development certificate new roof dormer & lights, Copper Leaves, Rookery Lane- NOT ISSUED

22/00581/CLES- lawful certificate re laying of private way and stable yard, Trickle-down Estate- issue certificate

Resolved: that the planning decisions on the following applications were endorsed:

22/00987/TREES- tree works, The Orchard, Rookery Lane- no objection

22/00988/TREES- tree works Grandfathers, Rookery Lane- no objection

22/00933/FULLS- erect glazed link- Copper Leaves, Rookery Lane- no objection

22/00917/FULLS- erect dwelling land rear of The Cottage, Rookery Lane- no objection

22/01093/TREES- tree works- between Greyhound Mews and Greyhound Pub- no objection

22/00989/FULLS -Erect first floor extension-2 Moultons Cottages, Dixons Lane- no objection

22/01089/FULLS- demolish bungalow and rebuild a 4 bed house- The Wicket, Paynes Lane, Broughton- no objection

8) County and Borough Councilors' Report

HCC David Drew had circulated a full report which can be seen at appendix 1

TVBC Cllr Johnston was absent, however had circulated the latest Mid Test Matters.

Minutes

9) **Resolved:** The minutes of the meeting held on 5th April were confirmed as a correct record and were signed by the Chairman. Proposed Cllr Mann, seconded Cllr Dumper. All agreed.

Streetlight Queenwood Road

10) Cllr Keane reported the street light matter is still under review.

Housing Needs Survey & Neighbourhood Plan

11) Cllr James confirmed there will be a village meeting on 22nd June, 7.30pm at Broughton Village Hall when villagers will be asked to consider housing needs in the parish. Officers from TVBC will be present.

Sports Field Update

12) Cllr Elliott confirmed he had taken the concerns of the Parish Council expressed at the last meeting to the Sports Field Committee and was happy that the concerns were now being addressed.

Simon Henderson, Chairman of the Sports Field Committee apologised for delays in moving the new sports pavilion project forward. He said matters were now progressing and had recently sent The Clerk minutes of the last committee meeting. He said a lot of work has taken place with regard to tender documents and they are almost ready to ask building firms to provide quotes. Once received the costs of the build can be considered and further grants pursued. He confirmed the required criteria of a committee to manage the whole of the Sports Field has almost been met. Discussions are taking place to appoint a remunerated secretary and a treasurer and all minutes will be sent to the Parish Council going forward. He said the football and the cricket club are now working together to move forward and while the largest part of discussions is about the new build other items are being considered such as joint insurance

Cllr James said at the current time because the full committee is not in place the Parish Council cannot make a firm promise to provide £150,000.00 toward the cost of the new build. While they fully support the project they need to be sure the criteria they set has been met. The Clerk confirmed the tender documents have been circulated recently to all Parish Councillors who agreed to review these by 9th May. Once any amendments required are made it was agreed the PC will instruct the agent Temple Ford to send out tender requests to four local building firms. In the mean time they look forward to receiving confirmation that a full Sports Field Committee is in place.

Renovation of vintage road signs

13) The Clerk confirmed she had contacted HCC highways regarding the vintage road signs and confirmed these signs were the responsibility of HCC however they have no plans to renovate these at present or remove and replace them as they are not considered dangerous. The Parish Council has the power to renovate these signs and pay for the works required however they must meet the guidelines of insurance, contractors and licences of HCC. If any S106 funds are held they can be used for projects such as these but Broughton Parish Council do not hold any funds as they were spent on the traffic calming initiatives. If the Parish Council use the HCC contractor who has provided a quote the cost will be £3200.00 in total. TVBC have given a grant of £1000 and HCC £400 however the Parish Council would need to meet the balance of £1800.00.

Cllr Hodgson suggested these signs were probably installed at the time the Queen first came to reign and it would be a fitting tribute to her in the Platinum Jubilee year to have them renovated. Cllr James will suggest this to parishioners at the annual village meeting. If there is general agreement the Parish Council will move forward with the project and pay the additional sums to complete the work required.

School Lane Completion work

14) Cllr Boulton confirmed that no progress has been made with the ongoing issues. He said he was unable to get a response from the solicitor now acting. All Councillors expressed their dismay with the unacceptable delays and asked The Clerk to write to the Senior Partner expressing dissatisfaction and confirming an official complaint will be made if the situation continues.

Finally, despite the continuing delays Cllr Boulton confirmed he is in the process of obtaining quotes for the installation of a MUGA.

Clerks Report

15) The Clerk reported as follows: -

The Clerk confirmed Cllr McAlister and Cllr Morrison have been booked on a new Councillor training course in early June.

The Clerk confirmed Land Registry had acknowledged her application to register the Village Hall under adverse possession rules. The application was made in March 2021. The acknowledgement was dated April 2022!

The Clerk confirmed she has contacted TVBC rates department to establish why the Parish Council pay rates on the Cemetery from funds which are provided by them. A reply is awaited.

Footpaths.

16) Cllr Elliott has cut back some brambles on The Clarendon Way and noted some hedges that need to be cut back. The Clerk will write to the relevant householders.

Finance

17) To note the bank balances 30/04/2022: -

TSB Charity account £162420.44

TSB Business Instant £71952.18

United Trust £30,000

Payments Resolved: that the following payments be approved, online transactions approved or cheques signed:

H Bournier sal	£469.74
H Bournier exp	£18.68
HMRC	£117.43
HALC	£402.43
Beat Solutions	£1248.00
HCC Street Lights	£403.87
Carol Davenport	£80.00

Retrospective

B Keane (defibrillator kits) £86.00

Audit return to agree and sign

The accounts to 31 March were agreed at the April meeting. The audit return has now been completed with the relevant details and was signed by the Clerk and the Chairman. The internal audit will take place on 16th May.

To note first half precept received

The Clerk confirmed the first half of the precept had been received.

Items to carry forward

18) Moving recycling bins from Village Hall, New equipment at skate park

19) Correspondence

The Clerk referred to correspondence received: -

Invitation to volunteers to attend a Thank You tea party event.

An email invitation to a resilience forum to be attended by Cllr Morisson.

An email regarding installation of CCTV

An email from a company called PS Renewables confirming their intention to submit a planning application for a new solar farm.

An email regarding a campsite on Warren Lane.

New items for next meeting

20) Childrens play area fencing- Cllr Mann is obtaining quotes for replacement of rotten posts

Any Other Business

21) Cllr Elliott reported on a right of way issue on a lane on Parish Council Land at Fripps Acre. Cllr Mann recollected a right of way was created as a BOAT by signed affidavit during the 1980's.

Cllr James said he has still not received the promised documents from Sarah Hughes following the Neighbourhood Plan presentation. The Clerk agreed to contact her.

Date of next meeting

22) **Annual Parish Meeting- 31 May 2022, 7.30 pm at Broughton Village Hall -the next ordinary meeting is at 7.30 pm on Tuesday June 1st 2022**

Appendix 1

Report from HCC David Drew

Pack a picnic and join the Big Lunch Jubilee celebrations at Hampshire's country parks!

As The Queen's Platinum Jubilee weekend nears, Hampshire County Council's country parks are inviting everyone to come along and celebrate being part of a 'Big Picnic in the Park' over the Jubilee bank holiday weekend (4/5 June)

Events are taking place across Hampshire as part of The Big Lunch Jubilee celebrations. There will be music, entertainment, fun activities for children, and on Saturday 4 June Staunton Country Park will also be live-screening the national event – the Platinum Party at the Palace.

More information can be found about these events and other Jubilee celebrations across Hampshire, on the County Council's dedicated Queen's Platinum Jubilee webpage [Queen's Platinum Jubilee 2022 | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk/Queen's-Platinum-Jubilee-2022).

The site features events including The Big Read in Hampshire's libraries, how to Plant a Tree for the Jubilee and become part of The Queen's Green Canopy legacy, and much more.

<https://www.hants.gov.uk/News/03052022JubileeWebpage>

Primary school place offers confirmed by Hampshire County Council

The County Council has processed more than 21,000 applications (21,288) for children to start school in reception year (Year R) and to move from infant to their first year of junior education (Year 3).

Just over 98 per cent (98.31 per cent) of parents have been offered a reception year place for their child in one of their three preferred choice schools, with more than 93 per cent (93.25 per cent) allocated a place at their first choice of school.

<https://www.hants.gov.uk/News/19042022primaryadmissions>

Children's food and activity scheme extended for three years

Hampshire County Council's Holiday Activities and Food (HAF) programme - which aims to help families facing hardship - is to be extended for another three years

Total funding worth approximately £10m will be allocated to the County Council by the Department for Education to continue running the scheme, which offers healthy food and enriching activities to eligible children during the school holidays – a time when some families struggle with the extra costs, such as food and childcare. In Hampshire, there are over 33,000 children who are potentially eligible for free HAF places.

<https://www.hants.gov.uk/News/05042022HAFgrants>

Hampshire County Council statement on publication of gender pay gap information

The gender pay gap is a measure of the difference between men and women's average earnings across an organisation. For the year ending March 2021, on average, there is a 16% pay difference between men and women working at the County Council.

The majority of the workforce is female, and this is most pronounced at the lower pay grades. In particular, the County Council is quite unusual as a local authority, as it has kept a number of services in its direct control, such as school meals, because the County Council feels it is important to do so. Other agencies 'outsource' these services, which tend to employ mostly women, and that affects the gender pay gap reports. If these services were excluded from the data, the County Council would have a gender pay gap of 10.4%.

At the same time, more women are progressing to higher grade jobs with women continuing to make up 57% of senior managers within the organisation.

[See the County Council's annual Gender Pay Gap report](https://www.hants.gov.uk/News/30032022genderpaygap)
<https://www.hants.gov.uk/News/30032022genderpaygap>

Young people highlight their key priorities in annual 'Make Your Mark' consultation

Young people across Hampshire voted environmental issues as their top concern in this year's 'Make Your Mark' consultation. Hampshire ranked second in the UK for participation in the consultation, with 17,385 votes cast in total

Young people (aged 11-18) in Hampshire were able to vote on a number of topics through the Hampshire Youth Parliament network and, for the second year running, placed 'Environment' at the top of their priorities with 4,260 votes. Jobs, money, homes and opportunities came in second place with 3,532 votes and health and wellbeing followed closely behind with 3,457 votes. This aligns to the national picture, which saw health and wellbeing and jobs, money, homes and opportunities voted in first and second place respectively.

<https://www.hants.gov.uk/News/24032022makeyourmark>

Local groups encouraged to apply to Leader's Community Grants Scheme for support with community projects

Communities across Hampshire are being invited to apply to Hampshire County Council for support from the Leader's Community Grants Scheme - which can help fund projects designed to help communities thrive

Leader of Hampshire County Council, Councillor Keith Mans, said: "These grants can be used to support projects that will make a big difference in the heart of communities.

"Local groups and organisations are in the best position to understand what is needed in their area and I urge them to come forward and apply for funding. The purpose of these grants is to help communities thrive while also enabling organisations to become financially independent. Applications are now open for the financial year 2022/23.

Those wishing to apply should visit the [Leader's Community Grants web page](#).

The scheme will consider applications between £1,000 and £25,000 to use for activity costs and/or capital costs. Amounts in excess of £25,000 will occasionally be considered in exceptional circumstances. Applications will be dealt with on a 'first come, first served' basis.

<https://www.hants.gov.uk/News/24032022communitygrant>

Cllr [David Drew](#)
[Test Valley Central Division, HCC](#)