

Dalton Parish Council

Minutes of the Dalton Parish Council meeting acting as Sole Trustee to Sunnyside Community Centre "The Charity". 22nd April 2021 held remotely via Zoom.

Members: D Pickering, S Pickering, M Bray, P Botham, R Gleadhall and M Gleadhall,

In Attendance: J Holsey (Clerk) and R Chico (Clerk) and two members from Sunnyside Supplies (Food Bank)

18 To receive apologies for absence given in advance of the meeting

Resolved: that apologies from Councillor Malia are received

19 To consider approval of reasons given for absence

Resolved: that reasons for absence are approved

20 To receive any declarations of interest on items to be discussed on the agenda

None

Councillor R Gleadhall joined the meeting at 18.13pm

21 To approve the minutes of the Charity Meeting held on 21st January 2021

Resolved: that the minutes were approved

22 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

None

23 To receive an update from Sunnyside Supplies Foodbank

Two volunteers gave an update regarding the success of the foodbank throughout the pandemic and thanked the Council for allowing them use of the Community Centre.

The foodbank is being used by approx. 50 families from the surrounding area and on average it is delivering 40 parcels per week. In total they have delivered 1800 parcels since the start of the pandemic to needy families and they are also offering a befriending service to elderly residents to combat loneliness/isolation.

As the Community Centre re-opens week commencing 21st June, it is the foodbanks intention to become more of a social supermarket/member's club/supply emergency parcels as and when the need arises and look to provide a local café. Therefore, the foodbank is looking to relocate from the existing main hall to one of the shower rooms behind the stage and operate at a much smaller scale. The shower room requires some



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alteration, and the clerk explained the building is leased and landlord's approval will be required prior to any alterations.

The Council was very receptive to the idea and it was agreed they would contact the landlord to arrange a meeting to progress.

24 To receive a verbal update from the Clerk regarding matters from previous meetings

24.1 Removal of Gas Meter at SSCC

24.1.1 The Clerk advised the meter has now been removed.

24.2 Replacement Guttering SSCC

24.2.1 The Clerk advised the Guttering has been replaced.

24.3 Planning Application re new fencing

24.3.1 The Clerk advised the planning application has been passed and the fencing is due to be installed shortly.

25 To note any issues from members of the public in attendance

None

26 To consider financial matters including: -

26.1 The authorisation of payment of accounts from 8th January 2021 to date

Resolved: that the payments below were authorised: -

CHQ/DD	Transaction Detail	Date Paid	Total	Payee Name
100146	New Door Handles	14/01/2021	£130.00	SF Locksmith
100147	Call Out Fee - Alarm	20/01/2021	£72.00	PN Alarms
DD	Gas Acc 602567767 1-31/12	22/01/2021	£25.35	British Gas
100148	2020 Accs Prep	28/01/2021	£285.00	VAR
DD	Water 23/10-12/1	28/01/2021	£48.78	Business Stream
DD	Gas Acc 602567771 9/12-7/1/21	01/02/2021	£9.62	British Gas
100149	Treatment for Mice	10/02/2021	£50.00	PA Mumford - Green Pastures PC
DD	Gas 602567771 8/1-25/1/21	11/02/2021	£7.86	British Gas
100150	British Gas Removal of Meter	12/02/2021	£300.43	J Holsey
100154	Fencing Planning Permission	15/03/2021	£259.00	J Holsey - Planning Permission
100155	Guttering Repairs	15/03/2021	£420.00	Lee Hemmingway
DD	Gas 1/1-1/3 602567767	23/03/2021	£53.78	British Gas
DD	Final Bill 602567771	25/03/2021	£10.32	British Gas
DD	Electricity 29/1-28/2	25/03/2021	£34.36	British Gas

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26.2 Bank Reconciliation for 28th February 2021

Resolved: - That the Bank reconciliations to 28th February 2021, distributed as an appendices prior to the meeting, be received. The bank balances were confirmed virtually by Cllr D Pickering as the bank statement had been made available with his agenda papers ahead of the meeting – original statement to be signed when members are able to meet in person.

26.3 Confirmation of payment schedules for 30th December 2020-28th February 2021

Resolved: - That the payment schedules for 30th December 2020- 28th February 2021 distributed as an appendices prior to the meeting be received.

26.4 Confirmation of receipt schedules from 30th December 2020- 28th February 2021

Resolved: - That the receipt schedules from 30th December 2020-28th February 2021, distributed as an appendices prior to the meeting be received.

26.5 To receive the independent report on the financial statements for the period ending 31 July 2020

Resolved: - that the financial statements be received

26.6 To agree and sign the financial statements for the year ended 31 July 2020

Resolved: - that the financial statements are agreed and signed by the Chairman

26.7 To agree and sign the financial statements for the year ended 31 July 2020

Resolved: - that the financial statements are agreed and signed by the Chairman

26.8 To complete and sign the accounts completion checklist

Resolved: - that the accounts completion checklist is completed and signed by the Chairman

26.9 To note grant received from RMBC and consider use of grant funds

Members were informed further grant monies have been received from RMBC in the sum of £9431.00.

Resolved: - that quotations are sought for a new porch and refurbishment of the disabled toilet

27 To consider and discuss the re-opening of the centre and take further action where necessary

Resolved: - that the centre re-opens week commencing 21st June and all regular users are informed.

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- 28 Based on the above decision consider continuation of use of the centre as a food bank

Resolved: - that subject to the decision of the landlord the shower room is converted as per the specification of the foodbank.

Resolved: - that a meeting is arranged between the Parish Council, the foodbank and the landlord to discuss alterations to the room, including the addition of electrical points and removal of the showers.

- 29 To notify the Parish Clerk for any matters for inclusion on a future agenda

None

- 30 To note the date of the next Charity Meeting: -

15th July 2021 at 6.00pm

The meeting was closed at 19:12pm

Chairperson.......... Date 15th July 2021

