

*BROUGHTON PARISH COUNCIL*  
**MINUTES OF THE MEETING HELD ON 2<sup>nd</sup> MARCH 2021**

Present: Cllr E James (Chairman), Cllr G Elliott (Vice Chairman), Cllr B Keane, Cllr J Dumper, Cllr P Boulton, Cllr P Jenkins, Cllr J Mann, Cllr W Baillie, Cllr Mrs. T Olorenshaw & Cllr J Hodgson.

In attendance: Heather Bournier-Clerk  
HCC Andrew Gibson  
TVBC Cllr Alison Johnston.  
0 Members of public

The meeting was held via zoom in accordance with COVID 19 guidelines. The Chairman welcomed everyone present to the meeting.

**Apologies for Absence**

530) TVBC Alison Johnston had confirmed she would be late joining the meeting.

**Public Participation**

531) No members of the public were present.

**Declarations of Interest**

532) There were no declarations of interests.

**Planning**

533) The following decisions by TVBC were noted:  
20/02947/LBWS – internal works, The Old Market House- consent  
20/03248/TREES- tree works Rookery House- no objection  
20/03249/TREES- tree works Old Church Farm- no objection

Resolved: that the planning decisions on the following applications were endorsed:  
21/00311/CLPS- further extension- 1 Queenwood Rise- request that full planning be submitted  
21/00389/FULLS replacement porch and orangery and new windows- 11 Chattis Hill Stables- no objection  
21/00467/LBWS repointing listed building-Rectory Lane Cottage – no objections

21/00357/VARS- variation to wording re managers dwelling Trickledown Estate- Objection  
Several members of the public have raised concerns that this application has been submitted in an attempt to allow further building without having to make full planning applications. This supports the concerns previously raised about continual creep with further and further building taking place. It was unanimously agreed that a strong objection should be submitted to TVBC and Cllr James asked TVBC Johnston if the matter could be called to committee. Cllr Johnston needs to remain open minded given she is part of the TVBC planning committee, however she will speak to other officers regarding this matter.

**534) County and Borough Councilors' Report**

**HCC Andrew Gibson** had sent a report which is attached to these minutes. He also confirmed he had been able to provide a grant to pay for a digger and operator to clear the ditches on Horsebridge Road and hopefully some of Rookery Lane. He will establish if grant schemes are to be reopened following the setting of the budget for 2021/22 which will help the Sports Pavilion Committee with the proposed new build.

**TVBC Cllr Johnstone** said as the new financial year begins, she has access to a funding stream where grants of up to £1000 can be given, she said while TVBC have had a reduction in income during the pandemic they do have some reserves to draw on. Finally, she confirmed she has not heard anything regarding the recent CIL bid for the Sports Pavilion.

**Minutes**

535) **Resolved:** The minutes of the meeting held on 3rd February were confirmed as a correct record and signed by the Chairman. Proposed Cllr Mann, seconded Cllr Olorenshaw. All agreed.

## **Matters arising**

### **536)**

The Clerk confirmed that new batteries for the defibrillators had been purchased and sent direct to Cllr Kean for installation.

Cllr Keane said the work on the replacement street light at Queenwood Road was still awaited.

### **537) Moving Recycling Bins**

Cllr James asked for views on a proposal from the Village Hall Committee to move the recycling bins from the Village Hall Car Park to the car park on School Lane. Concerns have been raised that the Village Hall Car Park cannot accommodate the large lorries which replace the bins and these are also damaging the car park surface, in addition the bins can be used 24 hours a day which could intrude when the hall is being used for example for a Wedding Party.

Concerns were raised about access to the bins in the car park in school lane given the volume of cars using this car park, damage being caused there and possible noise nuisance. Consideration will be given to other sites and the matter reconsidered at the next meeting.

### **Disabled access Hinwood Close**

538) Cllr Elliot said he had communicated with Hampshire County Council with regard to disabled access in Hinwood Close. They have proposed a site however residents had asked for another site to be considered. Cllr Elliott has sent a response to HCC and awaits a reply.

### **Cemetery proposed sign and road improvements**

539) Cllr Jenkins had circulated quotes for a sign as previously discussed. It was agreed to accept the quote from Crescent Signs in Newbury for a sign that simply said Broughton Cemetery. Cllr Jenkins will proceed with the order.

### **Spending S106 funds**

540) The Clerk had previously circulated a list of the monies currently available and Cllr Jenkins had circulated details of an outdoor gym he had seen which he felt could be something of interest to Broughton. Cllr James had already suggested improvements to the skate park. After some discussion it was agreed that concentrating funding on the skate park would be favourable and he will attempt to get ideas and quotes in the next few months as the current restrictions are eased. The idea of adults/youth gym equipment will be considered in the future.

### **Allotment Rents**

541) Cllr Baillie confirmed he had now collected almost all allotment rents. He agreed to share his updated spreadsheet of tenants with the Clerk.

### **Sports Field and new pavilion update**

542) Cllr Elliott confirmed he still awaits any response from TVBC to the submitted CIL bid. Cllr Dumper confirmed he has erected signs asking for all dogs to be kept on leads. The field continues to be well used by socially distanced family groups.

### **School Lane Completion work**

543) Cllr Boulton confirmed he had no news on progress regarding this matter. Cllr Johnston suggested a meeting when she Cllrs James, Elliott & Boulton discuss with TVBC what the delays are and how they can be resolved. TVBC Johnston will talk to officer and arrange a virtual meeting.

### **Centenary Garden Sign**

544) An email had been received regarding pruning trees and replacing the sign for the Centenary Garden. Cllr Boulton said he had a spare sign in one of his sheds and would make renewed efforts to locate this. The matter will be reconsidered at the next meeting.

### **Clerks Report**

545) The Clerk reported as follows: -

A further covid 19 business grant has been received and payments made to the Football Club to help meet costs arising during the period while no income has been received. A set of accounts confirming income and expenditure were circulated to all Councillors.

The Clerk confirmed said she had reported concerns raised regarding gates installed at Chicken Field to TVBC enforcement department and awaits a response.

Standing orders and financial regulations have been updated and circulated. These should be formally adopted at the AGM.

Details providing evidence that the Parish Council own the Village Hall have now been provided so the necessary application to register the land and property at Land Registry will be completed and sent.

The latest HALC newsletter confirming a parish Council AGM can proceed via zoom before May has been circulated. After this it was unclear if meetings could continue electronically. In the circumstances it was agreed that the April 2021 meeting should will be the AGM held by zoom.

#### **Footpaths.**

546) Cllr Olorenshaw confirmed she has spoken to the land owner regarding fitting a kissing gate on footpath 7 who is happy for this to be installed but would need help to fit this. (Cllr Elliott agreed to provide help as required) Cllr Elliot has spoken to the farm manager for land at footpath 3 who is also happy for a kissing gate to be installed and will fit this. The spare gate will be retained by the Parish Council until a suitable location is confirmed.

The possibility of setting up a rights of way village volunteer group to help maintain footpaths was discussed. Cllr Olorenshaw said work requested of the HCC footpaths group via the online reporting app always took an age to come to fruition. It was agreed Cllr Elliot and Cllr Olorenshaw will discuss how to form a group in Broughton but this will need to be once social distancing rules are relaxed

#### **Finance**

547) Balances in the bank accounts were noted as: -

28/02/2021: TSB Charity account £132690.84

TSB Business Instant £71702.18

**Payments Resolved:** that the following payments be approved, online transactions approved and cheques signed:

H Bournier sal	£483.60
HMRC	£2.60
H Bournier exp	£21.64
Awbridge Parish Council	£352.17
Business Stream	£180.19 (Water rates by DD)

#### **Retrospective**

John Rolfe £1344.00

Welmedical £434.44

#### **548) Climate Change Survey**

Cllr Baillie reported on a survey he had completed on behalf of the Parish Council from which he awaits feedback.

He said he has asked the community how they might like to get involved with climate change but has had limited responses. Cllr James feels the Parish Council should just be facilitators for this initiative and if parishioners do not step forward to become involved it was not for them to lead. It was agreed that post COVID restrictions this subject could be revisited. Cllr Olorenshaw said she was aware that individuals were currently taking on tasks alone which will impact on climate change.

#### **549) Councillor Responsibilities**

Cllr James has circulated a spreadsheet of all areas of responsibilities. All councillors had been asked to consider which areas they were happy to take responsibility for. A final list of agreed responsibilities was agreed and will be circulated in Broughton News.

**Items to carry forward**

550) New equipment at skate park

S106 funds for School Lane- research by Cllrs James, Elliot & Boulton

Possible new road in cemetery

**551) Correspondence**

The following correspondence had been received and was discussed

Complaint about high hedges at The Vine House.

The Clerk had circulated details to all Councillors regarding the sale of 2 Whiteshoot and whether the possible new owners were suitable locals to be considered. All agreed the proposed purchasers were active locals and the Parish Council were happy to recommend them as prospective owners. The Clerk will write to Rural Housing to confirm.

**Items for next meeting**

527)

AGM- elect Chairman & Vice Chair and adopt policies.

Moving recycling bins

A Village Hall committee proposal to set up something for the youth of the village with support from the Parish Council

Centenary garden- tree pruning & sign.

**Any Other Business**

552) There were no items of other business

**Date of next meeting**

529) Tuesday 6<sup>th</sup> April 2021 at 7.30pm via zoom.