



Rockland St Mary with Hellington Meeting of Rockland St Mary with Hellington Parish Council held on Wednesday 11th March 2020

Public Participation Session: - A parishioner apologised for the tone of her email which she had sent to the Clerk regarding the possibility of a new bus shelter. Councillors felt there could be no confusion whatsoever from the minutes as to where this would be sited if the project went ahead as parishioners were fully aware of the vicinity of the current bus stop near St Margaret's Way.

County Councillor's Report: - County Councillor Barry Stone had tendered his apologies and had not provided a report

District Councillor's Report: - District Councillor Vic Thomson apologised for his non-attendance through sickness. He had provided a report which can be accessed on the parish website www.rocklandstmarywithhellington-pc.gov.uk

MINUTES

Present: Cllrs Mike Hayward (Chair), Catherine McCormick, Nikki Green, Paul Francis and Ernie Green.

Monica Armstrong attended as Clerk and there were two members of the public present.

17.897. Apologies for absence: - Apologies for absence received from County Councillor Barry Stone, District Councillor Vic Thomson and Councillor Kate Bevington.

ACCEPTED

17.898 Declarations of interest: - There were no declarations of interest.

NOTED

17.899 Minutes: - Minutes of the meeting held on the 12th February 2020, copies of which had been circulated to all Councillors, were agreed and signed as a correct record by the Vice- Chair.

AGREED AND NOTED

17.900: Report on matters arising: -

17.900.1 - Grit bin – Councillor Francis had sourced the most appropriate salt bin for Hellington and will forward details to the Clerk to enable her to place an order.

AGREED AND NOTED

17.900.2 - Hellington signs – Gary Overland, Senior Highways Manager, Norfolk County Council, had informed the Clerk that he was looking at the worn signs again at Hellington to see if these could be replaced.

NOTED

17.900.3 - Sign from Hellington entering Rockland – The Clerk had received an email from Gary Overland. He had informed the Clerk that District Councillor Vic Thomson would be paying for the sign as you enter Rockland from Hellington from his Member's Grant Budget. This therefore left the Hellington Community Infrastructure money of £543.00 to be spent by October 2020.

NOTED

17.900.4 - Welcome Pack – Councillor E Green said this was an ongoing process and he was amending the welcome pack accordingly. He asked if Councillors could respond to him via email even if they had no specific observations to make.

AGREED AND NOTED

17.900.5 - 20 mph sign School Lane – Councillor E Green reported that, although the alternative company for supplying the 20 mph signs had looked competitive, it now transpired, with additional requirements, i.e. solar panels they were not. ***It was agreed the Clerk would contact Gary Overland of the Highways Department to see if an application under the Parish Partnership Scheme for match funding would meet the criteria.*** Councillor Green said this would mean the signs would not be in place for eighteen months and felt this was too long to wait.

AGREED AND NOTED

17.900.6 - Greater Norwich Local Plan - District Councilor Thomson had informed the Clerk that no date has been fixed for the “village clusters” consultation. The reason for this was that South Norfolk had to wait to see if any new sites had been submitted in this Chapter 18. If this were the case South Norfolk would have to see which sites fit the criteria. A date would then be fixed for the consultation.

NOTED

17.900.7 - Update re. refuse bins at The Staithe – The Clerk had circulated to Councilors the email from Russell Wilson, the Trails Officer for Norfolk County Council. He had stated that the brash from the tree that had been cut down would have to be removed before the hard-standing area for the bins could be created. ***Councillors asked the Clerk to contact Mr. Wilson to ask if this work could be undertaken before the commencement of the holiday season.***

AGREED AND NOTED

17.900.8 – Clothes Bank Black Horse Dyke Car Park – The Clerk gave an update on the current situation. The Salvation Army were very happy to reinstate the clothes bank at Black Horse Dyke as soon as possible. This would likely be in conjunction with East Anglia Air Ambulance.

NOTED

17.900.9 – Gateways – Mr Overland had contacted the Clerk to say he had received confirmation that the Parish Council had been successful in its bid under the Parish Partnership Scheme for match funding. To date the Clerk was still awaiting approval from Norfolk County Council and until this had been received no further action could be taken.

NOTED

17.901: - Grass cutting arrangements for the season 2020 - It was unanimously agreed that the Village Caretaker, Steve Gildersleeve, should undertake the grass cutting around the village for the season 2020. Councillor Hayward said the Parish Council had received many compliments from parishioners on how well kept the village looked and he wished to thank Mr. Gildersleeve on behalf of the Council for all his hard work. It was agreed to place on the April Agenda, for discussion, the contribution the PCC should pay towards the cutting of the new area of the churchyard.

AGREED AND NOTED.

17.902: -

17.902.1 - Current applications – 70A The Street, Rockland St Mary NR14 7AH. ***Under delegated powers the Clerk consulted Councillors who had no comments or observations to make regarding this application.***

AGREED AND NOTED

17.902.2 - Decisions - 2019/2257 16 School Lane Rockland St Mary Norfolk NR14 7EU
Proposal: Erection of two storey side extension to replace existing garage and extend dormer window to rear – Approved with conditions.

NOTED

17.903 Financial matters: -

17.903.1 Orders for payment - There were four orders for payment; Village caretaker £202.50; Clerk's salary and expenses £358.17 ; Norfolk Prestige Fencing £1,604.65; Gold Star Fencing £72.10) fence damaged by Whites and to be reimbursed by them.

On the proposal of Councillor N Green seconded by Councillor McCormick these payments were approved.

AGREED AND NOTED

17.903.2 Balance at bank - The current balance at the bank was £36,850.38. The Clerk reiterated that a large proportion of this sum related to the CIL money received in respect of The Orchids.

NOTED

17.903.3 Draft budget 2020/21 – The Clerk had circulated to all Councillors a copy of the current accounts for the financial year 2019/20 together with a draft for the financial year 2020/21. On the proposal of Councillor E Green, seconded by Councillor Francis the draft budget was approved unanimously.

AGREED AND NOTED

17.904 Information Policy Commitment Statement - The Clerk had circulated to all Councillors a copy of this document prior to the meeting which Councillors approved.

NOTED

17.905 General Data Protection Risk Assessment - Councillor Hayward had updated the risk assessment and this was approved by the Council. The Clerk will draft a handout to new Councillors to ensure they are compliant with this risk assessment and GDPR. Councillor McCormick said it was important that Councillors, during the course of discussions at meetings, did not specifically name parishioners who had raised issues.

NOTED

17.906 Spring newsletter - Councillors Bevington and Hayward had put forward ideas to be included in the next spring newsletter outlining the achievements of the Parish Council during the last year. Councillor McCormick offered to assist Councillor Bevington in drafting the newsletter and will contact her to arrange a meeting.

NOTED

17.907 Bylaw for dog fouling - The Clerk confirmed she had submitted an article regarding dog fouling for publication in the next edition of Eleven Says. The whole of South Norfolk is covered by a Public Spaces Protection Order made under Section 59 of the Anti-Social Behavior, Crime and Policing Act 2014. This makes it an offence for a person in control of a dog not to clear up the dog mess immediately on any land that is open to the air and to which the public is entitled or permitted to have access.

Offenders can be issued with a fixed penalty notice of £80, reduced to £60 if paid within 10 days, or if taken to court, a fine up to £1,000.

It was agreed the Clerk should purchase twelve additional dog fouling posters.

AGREED AND NOTED

17.908 Co-option of Councillor -

AGREED AND NOTED The Clerk informed the meeting that two parishioners had approached her regarding becoming a Councillor but unfortunately nothing had materialised. It was agreed the Clerk would place a poster on the notice board informing residents that the vacancy had not been filled and inviting applications.

AGREED AND NOTED

17.909 Emergency Plan in the light of coronavirus - In the light of the current, evolving situation regarding the coronavirus it was agreed a leaflet drop should be undertaken in the villages of Rockland St Mary and Hellington. Councillor McCormick agreed to draft a leaflet which she will send to Councillor N Green to design. The leaflet will include the contact details of the Clerk and Councillor McCormick. This will enable parishioners to have contact details if they required help with shopping, collecting medication etc. Councillors and the Village Caretaker offered their support in assisting villagers in this matter. It was felt it was important for this leaflet to be distributed as soon as possible.

AGREED AND NOTED

17.910 Annual Parish Meeting – The Clerk had sent invitations to local organisations. Refreshments will be served from 7.00 pm. with the meeting commencing at 7.30 p.m. It was understood that, in view of the ever-changing situation regarding coronavirus, the meeting may have to be cancelled.

AGREED AND NOTED

17.911 Correspondence: -

17.911.1 Feedback from previous correspondence –

The Clerk confirmed she had written to the resident of School Lane. She also confirmed she had sent details of the Litter Pick to the Climate Emergency Action Group and contacted the first responder.

NOTED

17.911.2 Correspondence circulated prior to the meeting –

Document	Circulated via email
Draft letter to resident re. first responder equipment. Responses received from Councillors N Green, E Green, McCormick and Hayward.	15.02.2020
Email Broads Society	15.02.2020
Email re. Interesting Climate Change Meetings from Norfolk ALC	15.02.2020
Email from Councillor Hayward to Councillors re. damage to fence at BHD	17.02.2020
Email re. Quote for fencing at Green Lane Responses received from Councillors N Green, E Green, Hayward and McCormick	18.02.2020
Email planning application 2020/0281 70A The Street Rockland St Mary NR14 7AH. Responses received from Councillors N Green, Hayward, McCormick, E Green	21.02.2020
Email regarding quote for gravel for manhole covers	22.2.2020
Email re. Broads Briefing	29.02.2020
Email from a neighbouring villager re. /Regeneration of Southern Broads	29.02.2020
Email re. GNLP Consultation from CPRE	29.02.2020
Email from Russell Wilson	05.03.2020
Email from resident re. lack of signage for the doctor's surgery	06.03.2020
Email from a resident re. minutes	08.03.2020
Coronavirus publication from South Norfolk and Norfolk County Council	10.03.2020
Email re cancellation of meeting of NALC Climate Emergency meeting	10.03.2020
District Councillor Vic Thomson's report	10.03.2020

17.912 Reports from Councillors on their areas of responsibility: -

17.912.1 Black Horse Dyke Car Park – Councillor Hayward reported on the damage to the fence which Whites had agreed to reimburse amounting to £72.10. Two panels, three fence posts, three postcrete bags and three post caps would be required.

Councillor Hayward also said two to three tonnes of shingle would be required to finish the surface on the car park. Councillor E Green asked if the Village Caretaker could look at the concrete pad to the entrance to the car park as this was “lifting” in places.

AGREED AND NOTED

17.912.2 Footpaths – After exhaustive enquiries it had not been possible to establish who owned the land where the broken conifer branches were at Low Common, Hellington. It was, therefore agreed, “as a one off” that the Village Caretaker with the assistance of Councillor Hayward would cut these down.

AGREED AND NOTED

17.912.3 Green Lane Playing Field: - Councillor N Green reported that two meetings had taken place between herself, Councillors E Green and M Hayward with Eastern Play Services. Various scenarios were being looked at and costed using some of the original equipment in the quote three years ago and some new items which would include fencing around the toddler equipment. A revised quote should be submitted to her shortly. The fence had been erected around the perimeter of the playing field on the outside bank near the cycle track.

NOTED

17.912.4 Speedwatch – Councillor McCormick's understanding was that ad hoc sessions were being planned.

NOTED

17.912.5 Rockland Broad Management Committee – The Clerk reported that unfortunately, the only organisation represented at the recent meeting was the Rockland Wildfowlers Association. ***It was agreed the Clerk would contact Tim Strudwick of the RSPB for an update on the bird hide. The Clerk reported that she had received no response from the John Innes Centre regarding trial tests on Himalayan Balsam and will contact Kew Gardens to see if they have undertaken any trials.*** The Rockland Wildfowlers spokesperson said it had been an average season with no major surprises. Twelve mink had been sighted but had been eradicated as part of the mink project. Councillor Bevington, on behalf of the Poor's Trust reported it had been a very poor pike season and confirmed the payment of £150. by the Trust to the Parish Council as a contribution towards the Staithe Information Board. Mr. Armitage, in his absence, had informed the Clerk that the South Yare Wildlife Group were focusing on climate change working with the newly established Climate Emergency Action Group. Their next meeting would be attended by a speaker talking about wildlife archeology.

NOTED

17.912.6 Drop-in Sessions – Councillor Hayward said the last session had been held at the Community Café which had given him the opportunity to speak to some of the parishioners present discussing CIL money suggestions, Green Lane Playing Field progress and other Council matters.

There was praise for the Council employing a village caretaker and comment on what an excellent job he was doing.

It was agreed the drop-in sessions should be held bi-monthly at the Community Café.

AGREED AND NOTED

Any Other business

The Village Caretaker reported that the School had recently received first prize in a gardening magazine.

He further reported that the old-style kerbing on Surlingham Lane had been lifted.

Councillor E Green said the school had performed at the Annual Music Festival at St Andrews Norwich

Items for the next Agenda

Councillor McCormick said she had been unable to attend the Climate Emergency meeting on the 2nd March. She asked if Climate Emergency could be an item under Councillors' responsibilities at forthcoming meetings. This was agreed.

There was no further public participation.

The meeting closed at 915 pm.

**Next planned meetings: - Annual Parish Meeting 1st April 2020
Parish Council Meeting 8th April 2020**

Monica Armstrong
Parish Clerk

Signed as a correct record on

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