



Allhallows Parish Council

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TO ALL MEMBERS OF THE COUNCIL,

You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion, Wednesday 12th July 2023 @ 6:30pm

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 10th May 2023.**
To note minutes of the Annual Parish Council meeting 10th May 2023.
4. **Matters arising from minutes (not on Agenda)**
SUSPENSION OF MEETING FOR PUBLIC SESSION
15 minute session: To receive questions and comments from the public.
Matters raised may be placed on the agenda for the next or subsequent meeting(s)
5. **Clerk's Report (not elsewhere on the agenda)** Update on issues and actions since previous meeting.
 - a) **Any other items** to report that do not appear elsewhere on the agenda.
6. **Grant Requests** for consideration – None
7. **Planning**
 - a) **Allhallows Planning Applications:** *None (any new applications will be reported at the meeting)*
 - b) **Medway Local Plan/HIF** General Report – no update currently
8. **Highways and Footpaths**
 - a) **Footpath Officers Report** – Cllr Bowley's report Public Rights of Way and maintenance will be circulated.
 - b) **Verbal highways & footpath Issues** reports from Councillors.
9. **Local Report/Issues**
 - a) **Countryside Contract** (hedgerows/amenity land/Closed Churchyard/Recreation Ground/Shellduck Woods)
 - b) **Street Cleaning** Report/Issues
 - c) **Active Cemetery** Report/Issues
 - d) **General Issues** Report/Issues
11. **Cross Park Improvements (including s106)** - Update on works completed and outstanding – Electricity Supply issues. UKPN have been authorised to provide the new electricity supply. An electrician is also carrying out the regular inspection and electrical maintenance of Cross Park and providing two external, lockable supplies (Cold Store and Events field).
The Extractor Fan has been ordered and a delivery date is awaited (the electrician will install),
Soils have been rotavated around the car park, but top soil and grass turf will be required to finish this off.
The architects have been contacted about the future extension and have fed back their concern that Medway Planners may not approve of the proposed layout and may want it be North/South rather than East/West to limit the visual impact from the events field (as they did for the Cold Store), but that would need to be discussed with Medway. The funding of this is also likely to be an issue and current s106 funds may need to be used to finish off current works rather than a new build – to be discussed.
12. **Youth Club Report** (Including Brimp Youth Centre)
 - a) **Youth Club Issues** -Community Payback have continued to carry out maintenance tasks at the Brimp and identified some external building work that is required (materials to be purchased for this).
 - b) **Brick Store Expansion** - Progress -new quotes received, funding now an issue. The Clerk will be discussing Heritage Lottery Funding (through the Whose Hoo project).
13. **Contributions from Representatives on external bodies (representatives to be appointed at the previous Annual Parish Council Meeting.**
 - a) **PACT** (Cllrs Morrice and Freeguard)
 - b) **KALC Medway Area** (Cllrs Freeguard and Morrice)
 - c) **Rural Liaison** (Cllr Mrs Draper, substitute Cllr Forrest)
 - d) **Village Hall** (Cllr Forrest)
 - e) **Cross Park Association** (Cllr Freeguard)
 - f) **Allhallows Fete Committee** (Cllr Forrest)
 - g) **Friends of All Saints Church** (Cllr Forrest)

14. **Reports from other member responsibilities**
 - a) **Allotments** (Cllr Forrest)
 - b) **Recreation ground and playpark** (Cllrs Morrice & Freeguard).
 - c) **Bourne Leisure Liaison** (Cllrs Draper & Freeguard)
 - d) **Peninsula East Academy School Liaison** (Cllr Freeguard)
 - e) **Turners Group (Allhallows Park (Kingsmead))** (Cllrs Draper, Cllr Forrest and the Clerk)
16. **Financial**
 - a) **Finance Monitoring Reports** to 30/06/2023
 - b) **Issues Raised by Internal Audit** (report circulated).
 - c) **Receipts and Payments schedule** for note/approval as required (circulated)
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated).

Nb. If personal details or contract quotes **need to be discussed** the Press and Public will need to be excluded
Exclusion of Press and Public – To discuss confidential matters.
17. **Staffing Issues** Any Staff issues
18. **Date of next meetings** – Parish Council Meeting 9th August 2023 6:30pm, Cross Park Pavilion
19. **Future agenda items**

Chris Fribbins, Clerk to the Council 6th July 2023