

LITTLE MARLOW PARISH COUNCIL
The Pavilion, Church Road, Little Marlow, Buckinghamshire SL7 3RS 01628 890301
Notice of the Meeting of Parish Council
Membership: All Councillors

Dear Sir/Madam,

I hereby give notice that the MEETING of the Parish Council of the above-named Parish will be held remotely using Microsoft Teams on Tuesday 15th December 2020 at 8pm. Please use the following link to join the meeting <https://bit.ly/2JZtleO>

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. All members of the public and press are invited and welcome to join the remote meeting using the link above, but may only participate during the Public Participation item. Should you require further assistance in joining this meeting please call 07860 405000.

Jo Murray, Clerk to the Council

Dated: 9th December 2020

To Cllr

BUSINESS TO BE TRANSACTED

1. **To receive and accept any apologies for absence**
2. **Declarations of Interest – personal or prejudicial**
3. **To approve the Minutes of Parish Council Meeting of the 10th November 2020**
4. **To take reports from these minutes for NOTE**
5. **Finance –**
 - a) To approve income and expenditure for November 2020
 - b) To approve minutes of Budget Committee meeting on 19th November & 3rd December 2020
 - c) To consider draft Budget for 2021/2022 and agree Precept
 - d) To consider deposit of cheques to LMPC bank account via Lloyds Bank new technology
6. **Planning -**
 - a) To consider report
 - b) To receive an update on Spade Oak Application
7. **The Pavilion and Recreation Ground**
 - a) To consider maintenance quote from Playdale
 - b) To consider memorial bench request
8. **Allotments**
 - a) To consider new allotment holder's request to remove rubbish from plot
9. **Open Spaces & Burial Ground**
 - a) To consider timetable for tender process for Open Spaces and Burial Ground contracts
 - b) To consider Open Spaces contract & Burial Ground contract
 - d) To appoint members of Tender Committee
10. **COVID 19 update**
 - a) To receive an update from the COVID-19 Committee
11. **Review of policies:**
 - a) To consider Maintenance Policy
 - b) To review Standing Orders Policy
 - c) To review Financial Regulations policy
12. **To review newsletter timetable, contributions & distribution schedule**
13. **To consider festive opening times & revised council meeting dates for 2021**
15. **To consider Clerk Appraisal and salary review**
16. **Reports from Meetings of Outside Bodies:**
 - a) Marlow Society
 - b) BMKALC AGM
 - c) SW Chilterns Community Board
 - d) SW Chilterns Community Board TIRR and COVID 19 Working Groups
17. **Parish Clerk's Report**
18. **Correspondence to the Council**
19. **Public participation – maximum 15 minutes**
20. **Confidential items:** That under the Public Bodies(Admission to Meetings)Act 1960, the public and representatives of the press and broadcast media is excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
21. **Items to be included on the next Agenda**
22. **Dates of the next meetings:** Budget Committee Meeting tbc at 1pm & Parish Council 26th January 2021 at 8pm