



Marsham Parish Council

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MINUTES OF THE MEETING OF MARSHAM PARISH COUNCIL HELD ON 9th SEPTEMBER 2019 7PM IN MARSHAM VILLAGE HALL

PRESENT

Mrs B Warmam - Vice Chairman

Mr D Grapes

Dr J Bailey

Mrs L Willcocks

Mrs V Allen

Mr B Parke

Mrs N Carver – Clerk to Marsham Parish

District Councillor Sue Catchpole

9 Members of the Public

1. APOLOGIES FOR ABSENCE

Apologies were received from Mr C Hensby these were accepted

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

None Noted

3. MINUTES

Minutes of the meeting held on the 12th August 2019 had previously been circulated and **agreed** by the council and signed by the Vice Chairman.

4. INFORMATION ON MATTERS ARISING

None noted

5. REPORTS FROM POLICE

No reports received.

6. REPORTS COUNTY AND DISTRICT COUNCILLORS

District Councillor Sue Catchpole spoke with regards to the parking charges in Aylsham, they are currently speaking with Broadland on the matters. Aylsham to Wroxham BVR pathway will now be looked at as funding has been approved and this will help with the greenways. There is also discussion at Broadland with regards to the waste collection in the District she will report again when she has further information.

Councillor Catchpole gave an update on Hill House – Agenda Item 8b

7. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

A member of the public spoke with regards to the access to croft lane from Le Neve Road. From a recent fire incident near to the area the parishioner had been contacted by NCC Fire and Rescue to clarify what the Fire Service require for access. A copy of the email received by the parishioner was passed to all Parish Councillors.

The clerk asked that the email could be sent to herself to be passed to Highways engineer to comment on before the October meeting.

8. TO CONSIDER PLANNING ISSUES

a) The following planning applications had been received by the Parish Council
20191286 – 6 Pump Corner Marsham NR10 5PW

Bed Dwelling with new accessible stair and sub-division of curtilage

The parish Council had no objections

b) PLANNING ENFORCEMENT UPDATE

Hill House Update - Enforcement officer has tried to contact the trustees and have had no response. They are now in the process of taking further action to reduce the number of dogs on site to 12. Councillor

2 New access points been put onto Allison street and part of the hedge way has been removed just before no1, the Clerk to contact planning enforcement.

9. FINANCE

a) The balance of the community account as of 31st July 2019 £12345.15

The following money has been received £2082.73 from Norfolk County Council for the Grass cutting 2019/20 and £30.69 from Broadland District Council recycling credits

The balance of the business account as of the 31st July 2019 £2012.48.

b) The following payments were **approved**

No. 1344	HMRC	PAYE Up to 5 th October 19	£12.00	Approved
No. 1345	Administration	July19 Pay and Expenses incurred 08/07/19 to 12/08/19	£240.21	Approved
No. 1346	Norfolk Citizens Advice	Donation	£25.00	Approved

A request from Norfolk Citizens advise has been received for a donation from the Parish Council towards the services they run The Parish Council AGREED to a £25 donation

10. POLICIES

The parish Council **agreed** and adopted the following policies signed by the Vice-chairman

- a) Communications Procedure
- b) Equality Policy
- c) Statement of internal Control

11. PARISH CLERK'S REPORT

Correspondence

Correspondence was received from a parishioner regarding Croft Lane this was discussed in Agenda item

Clerks Report

The clerks report was previously circulated to all councillors and **AGREED**

12. TO ANSWER QUESTIONS FROM COUNCILLORS

No questions asked.

13. COMPOST SITE – WOODFARM & ENVIRONMENT AGENCY

The environment agency contacted the parish with the following email

“we received a handful of odour complaints about Marsham Composting facility over the past few days. We have not yet completed our investigation, but it seems the cause is likely to be land spreading on fields adjacent to the facility, carried out by B&C farming and not the responsibility of the compost facility. Please could you make council members aware of this and I shall update you in the next week or so”

No further correspondence has been received. There is a meeting this week at the compost site, Lesley will be attending the meeting on behalf of the Parish Council and will raise the concerns of sheeting on the vehicles leaving the site.

14. MARSHAM VILLAGE HALL

Lesley gave a verbal report. 2 new smoke detectors and 1 carbon monoxide detectors have now been purchased and installed. Next village hall meeting on 10th September.

15. AMENITIES MATTERS (Peewit Fields / Allotments / Playground)

a) Allotments – No Updates

b) Play area – There was an excessive amount of waste and a number of children’s toys being left in the playarea this has caused problems with regards to the cutting of the area, it was also noted that the padlock has been removed. The Parish Council will arrange for a new padlock to be placed on the gates. The clerk will contact Broadland District council with regards to the emptying of the bin and add a note in the next parish magazine with the removal of rubbish and children toys. The inspection reports were completed by Valerie.

16. PUBLIC RIGHTS OF WAY

No further updates

17. HIGHWAYS

The following items were raised:

40mph repeater sign is missing at little London

Fibreoptic 50mph signs on A140 are not working

Cycle way/Footpath outside the Plough is covered in mud

Cut back of trees and resurfacing road – Croft lane

The clerk will contact highways for lead times on the work.

The reduction to the speed limit of Allison street was discussed, the clerk will contact Highways to look at the possibility of having the SAM 2 unit in this location to monitor the speed and no of vehicles for a report to be produced.

18. MARSHAM SPEED WATCH AND SAM 2 UNIT

a) Nothing to report on the speed watch.

b) The post was moved to Bottom of High Street. The highest speed reached in this location was 45mph an average of 20.02MPH. The data to be put in the village magazine.

The sign will next be moved first week in October.

19. THATCHED SHELTER

Colin has contacted a number of joinery companies for quotations to board the roof of the thatched shelter. These will be brought to Octobers meeting

20. NEIGHBOURHOOD PLAN

A public Consultation on 14th October at 6:30pm has advertised in the village magazine. The clerk will re-advertise this.

21. STREET LIGHTS

Re report No 11 street light on Le Neve Road to the contractors, light still out.

22. ANY OTHER BUSINESS

Colin has requested the purchase of safely equipment including high viz, safety visor and gloves, for carrying out strimming on the highway. This was **agreed** by all

23. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA

Hill House

Restricted access at High Street

Little London Access road to Top Farm

24. DATE OF NEXT MEETING

To confirm the date of the next Meeting as **Monday 14th October 2019 at 6:30pm.**

The chairman closed the meeting at 20.20