

ASSETS REGISTER Year-end 2023-24

Date updated: 31.03.2024

Heading	Description	Location	Condition	Date acquired	Purchase price	Insurance value	Asset value	Notes
Land	The Cliffe, 36 acres		No issues raised by maintenance contractor	Mar-19	5000	5000	5000	Land not included in sum insured assets limit for insurance purposes.
				Total value of land	5000	5000	5000	
Street furniture	War memorial cave	Brownhill	No change since previous check, ok condition.	Pre 2013		15000	1	Grade II listed monument. Insurance value updated March 2022 to include estimated replacement value for carved stone cross (£10k), seat caps (£2500) and plaque (£2500). Insurers confirm this is acceptable for valuation and still within sum insured limit for assets (£100k).
	Stone Cross	Junction between School Road and Church Street	Vehicle strike April 2022, structural survey done June 2022, it is stable. Awaiting decision on whether to rebuild in same place, or relocate out of junction. Will require LBC either way.	Pre 2013		22165	1	Grade II listed monument.
	Street lighting: 9 x steel columns, 35 LED lanterns and brackets	Columns: 9 x steel columns: Park Bank R16, Little Ness Rd R18 (was concrete but replaced 2022), R20, 21, and R22 Brownhill, R24 Church Street/LNR junction, R25 and 26 Brownhill, R34 School Road, outside Minton. Lights: R1-4 Olden Lane, R5-10 and R34 (outside Minton) School Rd, R11-16 Park Bank, R17 Pound Lane, R18 Little Ness Rd, R19 and R23 Gooseberry Lane, R20- 22 and R25-27 Brownhill, R24 Church Street/LNR jct, R28 Mill Lane jct, R29 Platt Bridge outside Netherlee), R30 Big Walls/LNR jct, R31-33 Elbridge, R35 Wykey.	All Parish Council-owned street lights converted to LED lamps in 2019. R18 concrete column replaced with new steel column 2022. R30 lantern replaced June 2022. Awaiting surveys from Highline.	2019		24410	24410	4 lights converted to LED 2016 (R1, R3, R24, and R30), remaining 31 lights converted to LED 2019. 3 concrete columns replaced with steel columns in 2019, last concrete column R18 replaced with steel in 2022. Updated asset value to reflect expenditure for LED conversion and column replacements in 2019 (£20169 excl. VAT) and new column in 2022 (£1710 excl. VAT), and including conversions done in 2016 (£2528), as per guidance from external auditors.
	Older bus shelter	Tiled Roof; near Little Ness Rd junction	Sandstone, brick, solid oak.	Pre 2013		11045	4000	
	New bus shelter	Brownhill/The Marches	Wooden		8000	8000	6000	
	Memorial bench	Outside St Johns school, Church street	Repaired and refurbished March 2020.		550	550	500	
	4 x benches on Cliffe	Bench 1 - Extreme South end of open area of Cliffe, before woodland. Faces Little Ness Road, Baschurch etc. Bench 2 - Exposed sandstone ridge in middle of Cliffe, facing Baschurch. Bench 3 - North end of Cliffe, nearest to Ruyton, where bridleway opens up at junction with another track. Bench 4 - New memorial bench, 15 metres west of Bench 1, on the other side of the track, looking out over Mount Pleasant Farm	All benches have metal banded legs and supports, 2 oak planks, one as seat and one as back. All still usable, albeit weathered, and rust on frames. 2 seats have splits in seats, and lichen forming. Bench 4 - wooden, new.	2019-23	0	2300	4	Benches 1-3 included in purchase of the Cliffe. Bench 4 purchased by family and gifted to PC to maintain. Have estimated £800 insurance value for new bench.
	1 x bench on Fiveways	Grass verge at junction of Little Ness Rd and Startlewood, and Big Walls	58" hardwood, on a concrete plinth (moss growing here). Poor condition. 2 missing struts on the back and cracked and dry wood.	Late 2004/early 2005.	340	400	340	Old minutes suggest this was purchased by parish council from Derwen College in late 2004/early 2005 but not recorded on recent asset registers as far as we can tell. Council agreed April 2020 to add to asset register and take on responsibility for maintenance and insurance (min. ref: 175.19d.). Asset value calculated from cost of £400 incl. VAT (17.5%).
	3 x benches in Arboretum	Mill Lane arboretum	1.Lichen covered but no apparent immediate issue. 2.Lichen covered, slats seem somewhat weak, joints loose (bench rocks a bit from side to side). 3.Lichen covered, slats seem somewhat weak.	Dec-22	£0	1500	3	Transferred FOC to PC as part of Arboretum maintenance agreement (£1 each asset value). Have assumed same insurance value as benches on Cliffe.
	7 x parish notice boards	Birch Grove Notice board (installed July 2021). Wykey (purchased March 2014 for £400) and Elbridge. Older boards: Doctors Meadow and School, 1 x very old NB at foot of Cliffe. Platt Bridge notice board (donated to PC 2020.)	Birch Grove -brand new 2021. St John's NB shows some delamination but otherwise ok. PC will likely remove/replace old NB on Cliffe (badly weathered but functioning) as part of broader signage review around Cliffe.	Birch Grove - 2021	1315	2465	2466	*Purchase price applies to 3 most recent acquisitions (Birch Grove £465, Wykey £400, Elbridge £400). No cost info for Doctors Meadow and School notice boards. Platt bridge notice board donated by VHMC and added to Parish Council asset register March 2020. PC agreed 27.04.2021 to add old notice board at foot of Cliffe to asset register, as asset "inherited" through purchase of Cliffe (£1 nominal value).
	Gates on Olden Lane	Olden Lane	No concerns, but may benefit from cleaning to remove algae. Some grooved marks believed to be from strimming by SC maintenance teams.	Jun-18	1817	1817	1817	Cost excludes VAT.

	4 x battery-powered VAS signs purchased April 2019. (Includes: 4 x solar panels, batteries, chargers, and tablet for data).	These VASs are movable. Current locations: 1. Brownhill near High Street. 2. School Road (near junction with Olden(?) Lane. 3. Church Street (outside school facing East). 4. Church Street (near Grove Court, facing West).	Need handover with volunteers and equipment to be checked.	April 2019 (solar panels added Jan and June/July 2021)	7890.86	7890.86	7890.86	Cost includes 4 x solar panel, batteries, chargers, and tablet. As of Dec 2021, purchase price, insurance and asset values also include 4 x solar panels.
				Total value of street furniture	19,912.86	97,542.86	47,432.86	
Office equipment	Printer and filing cabinet	Printer is at Clerk's home office. Filing cabinet currently held by chair (not needed as clerk has their own.)	Decent working condition.		180	180	180	Agreed March 2022 to share printer with Clive PC and alternate purchases of ink, paper etc.
	HP Lenovo laptop	Clerk's home office	New in 2019. Some issues with internet disconnecting at random but otherwise works fine.	Jan-19	399	399	399	
				Total value of office equipment	579	579	579	
Miscellaneous	SmartWater kits x 17	Clerk's office	New 2020. use by date of April 2023.	Feb-20	3417	114	114	512 kits ordered in total in two waves to cover 100% of parish households. All but 17 kits now registered and distributed FOC to residents in parish. Insurance value reduced accordingly.
	Remembrance Day wreaths x 2 (1 artificial wreath £75, 1 x poppy wreath from Royal British Legion £17.50)	Artificial wreath on War Memorial, RBL wreath on Stone Cross. Otherwise, kept by Cllr Lister.	Artificial flower wreath, new in 2020. RBL poppy wreath new 2022.	Oct-20	£93	£93	£93	Royal British Legion wreath was originally purchased and donated to Parish Council by Cllr Lister in 2020 (recorded in register with £1 asset value), but this went missing after Remembrance Day 2021, so a replacement poppy wreath was purchased by clerk in 2022 (asset value £17.50 excl. VAT).
	Suggestion box	Held by Cllr Spicer	New in 2022	Nov-22	£15	£15	£15	Purchased by Cllr Spicer in 2022 for survey responses.
	Lamppost poppies x 50	Held by Cllr Denyer	New in 2022. Rigid plastic.	Oct-22	£0		£1	Donated FOC by RDW Exhibitions, £1 nominal asset value for the set of 50 poppies.
	Misc Christmas decorations	Held by Cllr Lister.	Second hand in 2022	Nov-22	£26	£26	£26	Tinsel and baubles purchased from charity shop by Cllr Lister for PC in Nov 2022
	2 x sets of Christmas string lights, baubles	Held by Cllr Lister.	New in 2020	Dec-20	£107	£107	£107	
					3657.22	355	356	

Subtotals		Insurance value	Asset value
Land		5000	5000
Street furniture		97542.86	47432.86
Office equipment		579	579
Misc		355	356
Total		103476.86	53367.86