

DITTON PARISH COUNCIL

MINUTES OF A MEETING OF DITTON PARISH COUNCIL HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 1ST JUNE 2026

PRESENT: CLLRS. N NEWMAN [CHAIRMAN], M J PORTER [VICE-CHAIR], MRS M NEWMAN, A WATERS, MRS A THROSSELL, J COX, MRS L COX & ADLINGTON
MRS N GREENAWAY [CLERK OF THE COUNCIL], TMBC CLLR R CANNON

54. **OPENING OF MEETING**

The Chairman opened the meeting at 7.30pm.

55. **APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Laidouci, Mulcuck and White. The previously notified reasons for absence were **ACCEPTED** and **APPROVED** and recorded in the absence book Ref. 613.

56. **DECLARATIONS OF INTERESTS**

Cllr Adlington declared a personal interest in item 65(b) as one of the applications to be considered was from a neighbour.

57. **CASUAL VACANCIES**

NOTED no enquiries had been received.

58. **CONFIRMATION & SIGNING OF MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 6TH MAY 2026**

The minutes of the above meeting were **CONFIRMED** and **SIGNED** as a true record.

59. **MATTERS ARISING**

There were no matters arising from the Annual Parish Council Meeting.

Cllr Waters mentioned there was an outstanding matter from the Annual Parish Meeting to organise a meeting with the person that raised a query about the New Road Rec access. It was **NOTED** it was in hand to organise this meeting.

60. **MINUTES OF MEETINGS HELD DURING MAY 2026**

(a) For Confirmation and Signing

(i) Community Centre Committee, 11th May 2026

The minutes of the above meeting were presented by Cllr Porter and signed as a true record.

(ii) Planning, Highways & Transportation Committee, 18th May 2026

The minutes of the above meeting were presented by Cllr Newman and signed as a true record.

(iii) Open Spaces & Amenities Committee, 18th May 2026

The minutes of the above meeting were presented by Cllr Cox and signed as a true record.

There was one matter arising Page 17, Item 44(a) Conifers on border of NRRG. The Chairman advised members that a revised quotation had been considered by the OSA committee and it was felt it would be the best option to proceed with this action to resolve the issue but the committee did not have a budget for this work. It was **NOTED** that there was an OSA EMR of £8,000 which would more than cover the cost.

RESOLVED to accept the quotation of £7,396.00 plus VAT from C W Milner & Sons to carry out the work and the cost be met from the OSA Ear Marked Reserve.

61. **CORRESPONDENCE**(a) For Noting

The following items were **CIRCULATED, READ** and **NOTED**:

Ditton Twinning Association: Minutes of AGM and Meeting held on 05/05/2026

SLCC: The Clerk – May 2026
Clerks & Councils Direct: Newsletter – May 2026

KALC: Newsletter- May 2026

Tonbridge & Malling Ramblers: June Walks

TMBC: New 12 year recycling & Waste Contract
Safer Neighbourhood Team Presentation

Kent Police: Report of info shared at Parish P/ship Panel

For Decision

Kent Ramblers: Invitation to meeting re Kent PROW's – 18/06/26
READ and **NOTED** anyone wishing to attend should notify the Clerk.

62. **FINANCE**(a) Accounts For Payment

RESOLVED the following payments be **APPROVED** and **RATIFIED**:-

May Payroll Summary

<i>Monthly</i>	<i>Gross</i>	<i>£33,801.51</i>
	<i>Net</i>	<i>£24,477.86</i>

May BACS Payments (not previously listed)

01.05.26	Kent & Sussex	Bar Stock	£1,630.84
01.05.26	Capital Cleaning	Cleaning Supplies	£86.57
01.05.26	Lansdell	Bar Stock	£924.35
01.05.26	Safeplay	Playground repairs	£510.00
01.05.26	DMS	Banners	£252.00
08.05.26	M Lancley	Kilnbarn entertainment	£250.00
22.05.26	D Beautridge	Playground locking	£50.00

May Deposit Refunds

07.05.26	Carman Room – 02.05.26	£70.00
22.05.26	Oaken Hall – 16.05.26	£110.00
27.05.26	Carman Room – 16.05.26	£75.00
27.05.26	Carman Room – 28.06.26	£50.00

Accounts (approved and paid 14.05.26)

Community Centre				
BDS	Decoration/Maintenance		1911.94	
		VAT	382.39	£2,294.33
S&J Cleaning	Scrubber Dryer Service		243.96	
		VAT	48.79	£292.75
KCS	Cleaning Supplies		140.75	
	Cleaning Supplies		93.76	
	Credit Note		(19.90)	
		VAT	42.92	£257.53
MPR	Fire Proof Cabling		2595.00	
		VAT	519.00	£3,114.00
Capital Cleaning	Cleaning Supplies		96.19	
		VAT	19.24	£115.43
Envirocure	Annual Legionella Inspection		240.00	
	Annual TMV Service		270.00	
		VAT	102.00	£612.00
BAR				
Lansdell	Bar Stock		247.81	
		VAT	64.17	£411.98
Kent & Sussex	Bar Stock		964.39	
		VAT	192.89	£1,157.28
OSA				
T Parker	Grass Seed/Topsoil		859.18	
		VAT	127.10	£986.28
F&A				
WJ North	CCTV cameras		3298.32	
		VAT	659.66	£3,957.98
DCK	Year End Closedown		1376.77	
	Year End Accounts		676.50	
		VAT	410.65	£2,463.92
Aquaid	Water Coolers		51.98	
		VAT	10.40	£62.38

(b) Direct Debits - Paid During May 2026**RESOLVED** the following payments be **ACCEPTED, APPROVED and RATIFIED:-****May Direct Debits**

01.05.26	Paymentsense	Card machines	£84.00
05.05.26	Focus	Telephone lease	£260.44
05.05.26	Carlsberg	Bar Stock	£63.25
06.05.26	HMRC	Gaming Machine Duty	£814.02
07.05.26	SKY	Sky TV	£510.60
08.05.26	Kent Commercial Services	Gas supply	£1,018.70
08.05.26	Carlsberg	Bar Stock	£3,089.60
11.05.26	WEX	Fuelcard	£14.50
11.05.26	Rentokil Initial	Washroom services	£371.97
12.05.26	HMRC	VAT payment	£553.25
15.05.26	Bankline	Bank charges	£96.32
15.05.26	Safety Effect	H&S	£126.00
15.05.26	Kent Commercial Services	Electricity Supply	£133.43
15.05.26	DHFE	Till rental	£369.60
15.05.26	Carlsberg	Bar stock	£3,125.20
15.05.26	FDMS	Card Charges	£508.04
18.05.26	Sage	Sage subscription	£367.80
20.05.26	Hugo Fox	Community Centre domain name	£14.26
20.05.26	Hugo Fox	DPC Website	£23.99
20.05.26	Hugo Fox	CC Website	£4.79
22.05.26	NEST	Pension contributions	£1,242.67
22.05.26	BOC	Bar Gas	£275.28
22.05.26	Carlsberg	Bar stock	£2,745.05
26.05.26	Everflow	Water supply	£1,150.45
26.05.26	Host My Office	IT support	£840.12
26.05.26	WEX	Fuelcard	£121.25
26.05.26	HMRC	PAYE/NIC	£6,978.98
27.05.26	TNT	TNT TV	£525.80

(c) Debit Card Payments – Paid during May 2026**RESOLVED** the following payments be **ACCEPTED, APPROVED and RATIFIED:-****May Debit Card**

01.05.26	Amazon	Hanging strips	£11.15
01.05.26	Amazon	Hooks	£7.58
11.05.26	Amazon	Water filter	£60.98
11.05.26	Amazon	Kettle	£37.98
11.05.26	Amazon	Safety signs	£10.35
11.05.26	Tesco	Refreshment/Bar stock	£97.00
13.05.26	Amazon	Vax upholstery cleaner	£109.00
13.05.26	Amazon	Cord tension pulley	£5.99
13.05.26	Amazon	Upholstery cleaner	£9.98
15.05.26	Amazon	Incident book	£11.99
15.05.26	Amazon	World cup poster	£6.98

15.05.26	Amazon	Floor marking tape	£20.03
18.05.26	Tesco	Refreshments/Bar stock	£87.27
19.05.26	Timpson	Key Cutting	£18.00
19.05.26	Toolstation	Tools	£4.99
20.05.26	Amazon	World cup decorations	£7.58
20.05.26	Amazon	World cup decorations	£6.98
22.05.26	Toolstation	Flexi Tub	£13.00
22.05.26	Toolstation	Work gloves	£19.98

(d) Ditton Parish Council Financial Statements for Financial year 2025/2026

The Unaudited Financial Statements for the financial year 2025/2026, prepared by this Council's accountants DCK Accounting Solutions [part of BCA Accountants], was **READ** and considered by the Council.

RESOLVED the unaudited Financial Statements be **APPROVED** and **SIGNED** by the Chairman and Clerk/RFO and **ADOPTED**.

(e) Internal Audit

(i) Final Visit 2025/26 [3rd visit report]

The report of the Final Visit for 2025/26 was **CIRCULATED** and **READ**. It was **NOTED** that during the visit testing was focused on accounting records, budget management, income, bank reconciliations, the Accounting Statements and the publication of information on the website. It was **NOTED** that the auditor had identified that the Investment Strategy required review and updating. It was agreed this will be undertaken at the next F&A Meeting. There were no other areas of concern and no outstanding issues.

(ii) Annual Internal Audit Report 2025/26 for AGAR

It was **NOTED** that the internal auditor had approved and signed the Annual Internal Audit Report for 2025/26, to be included with the Annual Governance and Accountability Return. It was further **NOTED** no issues had been raised or separate report required.

(f) External Audit/Annual Governance and Accountability Return for Financial Year 2025/2026

(i) ANNUAL GOVERNANCE STATEMENT FOR 2025/26 [Section 1]

The Council considered the Annual Governance and Accountability Return for the year ended 31st March 2026.

RESOLVED that the Council **APPROVE Section 1 — Annual Governance Statement 2025/26**. The Annual Governance Statement was duly signed by the Chair and Clerk.

(ii) ACCOUNTING STATEMENTS FOR 2025/26 [Section 2]

The Council considered the Accounting Statements for the year ending 31st March 2026.

RESOLVED that the Council **APPROVE Section 2 — Accounting Statements 2025/26**. The Accounting Statements were duly signed by the Chair, having previously been signed and certified by the Responsible Financial Officer.

The Clerk/RFO will submit the completed Annual Governance and Accountability Return and associated documents to the external auditor, and make the required documents available for public inspection in accordance with the relevant requirements.

63. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

TMBC Cllr Cannon reported on the following items:

PLANNING MATTERS

In case some of you are not aware TMBC members at the Annual Council on 12 May approved the abolition of the three Area Planning Committees and their replacement by a single Planning Committee with the change taking immediate effect. In order that Parishes and other organisations could be fully informed and members and substitutes of the new Planning Committee could receive full training, the inaugural meeting on 27 May was cancelled and the first meeting will now be held on Wednesday 24 June and on subsequent Wednesdays (rather than Thursdays as previously) every four weeks thereafter.

This move was unfortunately made necessary due to changes being imposed by the Government following the conclusion of a consultation and it is apparent they have largely ignored the many objections raised. By coincidence today they published the final scheme of delegation and Planning Committee changes and confirmed these changes come into force on 31 October 2026 so our switch to a single Planning Committee has only pre-empted this by a few months anyway.

The new guidance also restricts our new Planning Committee to a maximum of 13 members but it will be possible now to utilise substitutes if a member is unable to attend (unlike with the Area Planning Committees). However, I am more concerned that the type of applications that can be referred to planning committees has been severely restricted. Essentially officers will now in all cases decide on any application for residential development of 9 dwellings or less, minor commercial development and finally householder development and several other areas including regrettably it seems where an applicant seeks to amend previous planning conditions. This is highly unfortunate as just because an application is deemed small it doesn't mean it is an appropriate development in that particular location.

I am also concerned that the circumstances where local members will be able to call-in applications will become more restricted. It is not entirely clear as yet what those restrictions will be but I should be able to give you full details at the next Parish Council meeting in July as we do have a little time to study them given the changes to call-in procedures will not be implemented until 31 October as already mentioned.

BRADBOURNE

Perhaps of even more immediate interest for us is that the Bradbourne application having been deferred, partly because of South East Water issues, will be considered again by the new Planning Committee on 24 June. I am a member of this committee but Cllrs Colin Williams and Steve Hammond are not. They will accordingly be free to speak as they wish on the application without any concerns regarding pre-determination.

As before members of the public will be able to speak beforehand as will representatives from Ditton, Aylesford and East Malling Parish Councils.

As regards the water supply issue and the determination of planning applications such as Bradbourne, TMBC's Development Management officers having received legal advice have indicated "the use of Grampian-style conditions are an appropriate and lawful way to manage water infrastructure constraints. A Grampian condition is worded in a negative form

and usually seeks to prohibit development until authorised by planning permission until a specified action has been taken such as the provision of supporting infrastructure.”

WASTE CONTRACT

We are continuing with the current provider – FCC Environment - for waste collection services following a comprehensive procurement process. The new contract has been awarded for 12 years which should ensure continuity while we undergo the transition to a unitary council over the next few years. The service already meets the Government’s Simpler Recycling requirements so there will be no changes to how collections operate.

OTHER MATTERS

The new Mayor is Cllr Kim Tanner who represents Kings Hill ward. Kim’s husband will be her Consort. Her deputy and potentially the last ever Mayor of the Borough will be Cllr Sarah Hudson who represents East Peckham and Wateringbury.

Cllr Cox asked for clarification on which decisions would still go to the planning committee and the who would sit on the committee. Cllr Cannon confirmed only the larger applications would go to the committee and it would be comprised of members from all parts of the borough but he would be on the committee along with a few others from the previous Area 3 committee.

Cllr Waters said that although potable water was being discussed there was also insufficient infrastructure to deal with waste water. Cllr Waters will send some information to Cllr Cannon.

Cllr Newman asked if fresh comments could be including in the council’s representation at the planning committee meeting for the Bradbourne application and Cllr Cannon confirmed yes.

Cllr Newman thanked Cllr Cannon for his report and the information shared.

64. **REPORT FROM NEIGHBOURHOOD POLICING TEAM**

It was **NOTED** that no report had been submitted from the Local Officer however, a report from the local team that was shared with the recent Parish Partnership Panel, was included in the correspondence for noting folder.

65. **DATE SENSITIVE PLANNING & HIGHWAYS MATTERS**

(a) Election of Vice-Chair

Cllr Waters was **NOMINATED** by Cllr Porter and **SECONDED** by Cllr Mrs Throssell. There being no further nominations, Cllr Waters was duly elected Vice-Chair of the Planning Highways and Transport Committee for the year 2025/26.

(b) Plans Received for Comment

TM/26/00633/LDP - 55 Bell Lane Ditton Aylesford Kent ME20 6BT

Lawful Development Certificate Proposed: Dropped Kerb

RESOLVED NO OBJECTION

TM/26/00658/LDP - 24 Blackthorn Drive Larkfield Aylesford Kent ME20 6NR

Lawful Development Certificate Proposed: Extend existing drop kerb

RESOLVED NO OBJECTION but to make the comment that any change in the slope of the path should not cause issues for wheelchair users.

TM/26/00838/PDV14J - Nutriblend House Priory Park Ditton Court Quarry Mills Road Quarry Wood Industrial Estate Aylesford Kent ME20 7PP

Prior approval for the installation of solar equipment on non-domestic premises under Class J of Part 14 of Schedule 2 of the Town and Country Planning (General Permitted Development) Order 2015 (GPD0) (as amended)

RESOLVED NO COMMENT

TM/26/00715/FL - 57 St Peters Road Ditton Aylesford Kent ME20 6PF

Construction of a single/ two storey rear extension comprising first floor side dormer addition

RESOLVED NO OBJECTION

TM/26/00637/FL - East Malling Research Station New Road East Malling Kent

Erection of office/lab building and extension of car park with associated access & landscaping

RESOLVED Ditton Parish Council has no major objections to the development. There is little material consideration that would have impact on neighbours or travel services.

The council is surprised at the request of the development based on the reduction of work that is carried out on the site, especially with the extensive selling of land over the past 30 years. Existing offices and lab facilities have been removed over the past 30 years with buildings having external tenants.

TM/26/00769/RD - Cobdown Sports Ground Station Road Ditton Aylesford Kent

Details of Conditions 13 (Surface water drainage) and 14 (Floodplain Compensation Strategy) submitted pursuant to planning permission TM/25/01319/FL (ull planning permission for development at Cobdown Park to provide a football training centre (sui generis), comprising of the demolition and redevelopment of existing Clubhouse building, refurbishment of existing Academy building; demolition of ancillary buildings and structures across the Site; provision of new grounds maintenance building and service area; refurbishment of existing pavilion building to provide upgraded changing and kitchen facilities; provision of new upgraded grass football pitches and upgrade of existing synthetic surface; new areas for car and cycle parking; upgrade to existing sports lighting; boundary treatment and hard and soft landscaping and associated site infrastructure and site plant)

RESOLVED NO OBJECTION

TM/26/00770/RD - Cobdown Sports Ground Station Road Ditton Aylesford Kent

Details of Condition 15 (Habitat Management and Monitoring Plan) submitted pursuant to planning permission TM/25/01319/FL (Full planning permission for development at Cobdown Park to provide a football training centre (sui generis), comprising of the demolition and redevelopment of existing Clubhouse building, refurbishment of existing Academy building; demolition of ancillary buildings and structures across the Site; provision of new grounds maintenance building and service area; refurbishment of existing pavilion building to provide upgraded changing and kitchen facilities; provision of new upgraded grass football pitches and upgrade of existing synthetic surface; new areas for car and cycle parking; upgrade to existing sports lighting; boundary treatment and hard and soft landscaping and associated site infrastructure and site plant)

RESOLVED NO OBJECTION

TM/26/00780/RD - Cobdown Sports Ground Station Road Ditton Aylesford Kent

Details of Conditions 3 (Construction and Environmental Management Plan) and 37 (Groundwater Risk Assessment Method Statement) submitted pursuant to planning permission TM/25/01319/FL (Full planning permission for development at Cobdown Park to

provide a football training centre (sui generis), comprising of the demolition and redevelopment of existing Clubhouse building, refurbishment of existing Academy building; demolition of ancillary buildings and structures across the Site; provision of new grounds maintenance building and service area; refurbishment of existing pavilion building to provide upgraded changing and kitchen facilities; provision of new upgraded grass football pitches and upgrade of existing synthetic surface; new areas for car and cycle parking; upgrade to existing sports lighting; boundary treatment and hard and soft landscaping and associated site infrastructure and site plant)

RESOLVED NO OBJECTION

TM/26/00800/TPOC - 148 Woodlands Road Ditton Aylesford Kent ME20 6EZ

T1 (Applicants ref) Silver Birch - Reduce overall height from approx 15m to 10m and reduce lateral branches by approx 2m. Woodland W1 of Tree Preservation Order

RESOLVED NO OBJECTION SUBJECT TO THE TMBC TREE OFFICER'S APPROVAL.

TM/26/00978/TNCA - 38 St Peters Road Ditton Aylesford Kent ME20 6PJ

Leylandii hedge, fell to ground level

It was **NOTED** that Planning Permission was not required for this application so no comment necessary.

(c) Decisions from TMBC Area 3

The following were **READ** and **NOTED**:

TM/26/00431/TPOC - 30 Acorn Grove Ditton Aylesford Kent ME20 6EW

1 x Ash (applicants ref. T1 standing at 30 Acorn Grove) - Reduce crown by approx 30%, Removing approx 4m all over as specified. Standing in Woodland W1 Tree Preservation Orders 64/00021/TPO and 64/10006/TPO.

Approved – 12/05/2026

TM/26/00170/FL - Conifers 66 Priory Grove Ditton Aylesford Kent ME20 6BD

Removal of existing detached garage. Removal of existing chimney stack, and construction of a ground floor rear and side extension

Approved – 11/05/2026

TM/25/02143/RD - Land Eastern Part Of Former Aylesford Newsprint South Of Invicta Park New Hythe Lane Larkfield Aylesford Kent

Details of Conditions 4 (Surface water drainage), 6 (Remediation strategy), 12 (Hard and soft landscaping), 17 (Refuse storage), 21 (Vehicle parking and turning) and 22 (Cycle parking and EV charging) submitted pursuant to planning permission TM/24/00228/PA (Change of use of former B2/B8 Aylesford Newsprint Site to flexible B2, B8 and Class E(g)(i)&(ii) uses, or for flexible commercial yards and haulage yard with a workshop and modular office, and the creation of a new access road, erection of plot fencing, re-surfacing and drainage and other associated works), in respect of Plot 6

Approved 14/05/2026

TM/25/00575/PDVMA - 4 - 6 New Road Ditton Aylesford Kent ME20 6AD

Prior Notification under Schedule 2, Part 3, Class MA: Convert existing offices (Class E) on the ground floor to 2 x residential flats (Class C3)

Prior Approval Approved – 12/05/2026

TM/26/00669/FL - Park Farm Cottage Bradbourne Lane Ditton Aylesford Kent ME20 6PE

Section 73 application to vary Condition 4 (Demolition Sequencing and Redevelopment Contract), Condition 6 (Archaeological Investigation and Recording), Condition 7 (Tree Protection Measures) and Condition 10 (Ecological Mitigation and Enhancement) of planning permission TM/24/00271/FL (Proposed demolition of existing dwelling and the

erection of 2no semi-detached dwellings, with associated landscaping and parking) to allow for retrospective decision for demolition

Approved – 18/05/2026

26/00328/FL - Park Farm Cottage Bradbourne Lane Ditton Aylesford Kent ME20 6PE

Section 73 application to vary condition 5 (Historic Building Recording) of planning permission 26/00669/FL Proposed demolition of existing dwelling and the erection of 2no semi-detached dwellings, with associated landscaping and parking

Approved – 19/05/2026

TM/26/00517/TPOC - Silver Birches 425 London Road Ditton Aylesford Kent ME20 6DB

4 x Conifer (applicants ref. G1) - Reduce height to 6m. 1 x Lawson Cypress (applicants ref. T1) - Reduce height by 2-3m. 1 x Silver Birch (applicants ref. T2) - Reduce crown by 30%. All standing in Area A1 of Tree Preservation Order

Approved – 19/05/2026

TM/25/02165/RD - SEW Site Mill Hall Road Ditton Aylesford Kent

Details of condition 8 (Surface water and Drainage Verification Report) Pursuant of planning permission TM/23/00139/FL Installation of a new treatment building for water transmission and treatment purposes

Approved – 18/05/2026

TM/6/00281/TPOC - 115 Primrose Drive Ditton Aylesford Kent ME20 6EH

1 x Chestnut (applicants ref. T1) - Reduce the heavy side of the crown towards the house by 30% and remove deadwood. 1 x Chestnut (applicants ref. T2) - Reduce the height by 5 metres and remove deadwood. Both standing in Woodland W1 of Tree Preservation Orders 64/00021/TPO and 64/10006/TPO.

Approved – 21/05/2026

TM/25/00865/PWC - 663 London Road Ditton Aylesford Kent ME20 6DJ

Group of Conifers (applicants ref. T2 - standing along the front boundary of the front garden to the west of the driveway entrance) - Reduce in height & spread to 9m & 3.5m respectively.

Approved – 21/05/2026

(d) Orchard Mill/Ditton Edge

NOTED no update.

(e) EMT/Bradbourne Development

NOTED this application is likely to be considered by the TMBC Planning Committee on 24th June. The Chairman will attend to speak on behalf of the council and give its principal objections.

It was further **NOTED** that an email had been received from the Chair of Teston Parish Council about concerns if traffic from the development were allowed access onto Kilbarn Road. It was agreed to support any joint measures and the Chairman will attend a meeting if it is arranged.

(f) Planning Obligations/Parish Infrastructure Statements (S.106)

No new suggestions were put forward. Cllr Waters asked if the item for Solar Panels could be expanded to include battery storage for the electrical energy.

(g) Neighbourhood Plan

The Clerk advised that she had received an email from TMBC asking about the progress of Ditton's Neighbourhood Plan. She advised members that the Council did look into doing a Neighbourhood Plan some years ago and had the boundary of the area to be included designated. However, after further research into the level of cost and time, the Council took the decision not to continue with the plan as it did not feel it would offer substantial protection from development. It was agreed to advise TMBC that Ditton will not be proceeding with a Neighbourhood Plan at the moment.

(h) TMBC - Request to Review the Sustainable Settlements Study (2025) and the associated Appendix A of the Sustainable Settlements Study by the 12th June 2026

It was **NOTED** that much of the information contained in this study was already out of date and did not match guidance given in the latest NPPF document issued in December 2025.

66. **MATTERS ARISING FROM "CORRESPONDENCE FOR NOTING"**

There were no matters arising.

67. **MEETING DATE CHANGES**(a) September OSA

It was **NOTED** that the Chair and Vice Chair of the OSA Committee were not available on the scheduled date of 21st September. It was agreed to move both the Planning and OSA Meetings on by one week to 28th September.

(b) October Full Council

It was **NOTED** that the Clerk was not available on 5th October. It was agreed to move the meeting on by one week to follow on from the Community Centre Committee Meeting on 12th October.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50 the Chairman to move that due to the confidential nature of the next item the Press and Public be excluded from the meeting.

68. **CLOSURE**

The meeting closed at 8.18pm.

Chairman
6th July 2026

