

FLETCHING PARISH COUNCIL

Clerk: Gabriella Paterson-Griggs

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



FLETCHING PARISH COUNCIL MEETING - Monday 7th February 2022

To Members of the Fletching Parish Council: You are summoned to attend a meeting of Fletching Parish Council on Monday 7th February 2022, 7.00pm at Fletching Village Hall

Signed: *Gabriella Paterson-Griggs*, Clerk and RFO

Public Questions

The first ten minutes, before the start of the meeting, are available for public participation. Members of the public may ask questions or make representations, in respect of the business on the agenda. They may only speak at other points during the meeting, at the Chairman's discretion, if they have knowledge or information that will aid the discussion.

This meeting may be audio recorded for the purpose of minute taking

AGENDA

1. APOLOGIES

Apologies for absence as reported at the meeting.

2. DECLARATIONS OF INTEREST

To receive Declarations of Interest in respect of items on the agenda, as required by the Members' Code of Conduct.

3. MINUTES

To resolve that the minutes of the meeting held on 10th January 2022 as circulated on the agenda are confirmed as a correct record and signed by the Chairman.

4. MATTERS ARISING

Update on any matters arising from the last meeting not covered elsewhere on the agenda. To note any action taken or further action to be taken.

- i. SLR Meetings – dates for meetings

5. REPORT FROM DISTRICT AND COUNTY COUNCILLOR

To receive a report from the District and County Councillor Roy Galley.

6. WDC SHELAA SITES – EXTRAORDINARY MEETING

To agree the format of the Extraordinary Meeting on 23 February 2022.

7. ANNUAL PARISH MEETING

To agree the date in May 2022 for the Annual Parish Meeting

8. WORKING GROUPS AND COMMITTEES

To receive reports/updates from the Working Groups and Committees:

- i. **Parking Working Group** - Cllr Borton

9. FLAGPOLE

To discuss the replacement of the flagpole

10. CORRESPONDENCE RECEIVED

To note any correspondence received since the last meeting and agreed any actions arising.

- i. Litter on Goldbridge Road
- ii. OFCOM Postal Regulation Consultation – NALC Policy Consultation
- iii. Drainage works outside Church Farm, Church Street – East Sussex Highways notification

11. FINANCE

- i. To approve the invoices and payments for February 2022 and note the Council's current financial position and bank reconciliation.

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- ii. To appoint an internal auditor for 2021 accounts
- iii. To approve a new Payroll provider from April 2022 following the retirement of the existing provider on 31 March 2022.
- iv. To consider a request by the Clerk for an accounts system for the Parish Council
- v. To approve the cost of mole removal in the Burial Ground

12. POLICIES

To re-adopt the following policies with no changes other than the name of the clerk:

- i. Filming and Recording at Meetings
- ii. Press and Media Policy
- iii. FPC Privacy Notice

13. BURIAL GROUND

To approve any requests or permits for the Burial Ground.

PLANNING

14. PLANNING ENFORCEMENT

To discuss any issues/updates raised related to suspected breaches of planning regulations.

15. PLANNING APPLICATIONS - RECEIVED

To agree comments to be submitted to Wealden District Council for the following applications:

- i. **WD/2021/2814/F and WD/2021/2815/LB Corner Cottages, High Street, Fletching TN22 3SS**
Proposed single storey rear extension to replace the existing conservatory, alterations to the ground floor of the existing 2 storey rear extension to include new casement windows and part glazed door and alterations to the existing brick outbuilding to the rear garden. (Comments to be submitted by 08/02/22)
- ii. **WD/2021/2994/F and WD/2021/2995/LB Pound Farm, Sheffield Green, Sheffield Park TN22 3RB**
Proposed new first floor, pitched roofs, windows, external doors, and cladding to replace existing flat roof out building. (Comments to be submitted by 14/02/22)
- iii. **WD/2022/0110/OH Bull Cottage, Ketches Lane, Sheffield Park TN22 3RY**
(1) Install stay wire on pole 260937. (2) Install 2 x stays on pole 240555. (3) remove poles 240556, 240557, associated stays and overhead lines. (Comments to be submitted by 11/02/22)

16. PLANNING APPLICATIONS - DECISIONS

To note the planning application decisions from Wealden District Council received since the last meeting:

Applications Approved

- i. **WD/2021/2892/LB Clinton Lodge, High Street, Fletching TN22 3ST**
The removal of a modern timber stud and plasterboard wall linings to first floor landing and replacement by lime plaster. Removal of redundant skylight above landing. (APPROVED 17/01/22)
- ii. **WD/2021/2433/F and WD/2021/2577/LB Black Ven Farm, Down Street, Nutley TN22 3EH**
Proposed repair/reinstatement, existing defective boundary wall to listed farmhouse. (APPROVED 01/02/22)

Applications Refused - None since the last meeting

Applications Withdrawn

- i. **WD/2021/2586/F Unit 4, No 1 Vigoes Cottage, Sheffield Green, Sheffield Park TN22 3RB**
Change of use of one existing holiday accommodation unit to caretaker/office/cleaner live-in accommodation (unrestricted). (WITHDRAWN 19/01/22)

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17. PLANNING APPLICATIONS – APPEALS

To note a planning appeal made to the Planning Inspectorate and agree any comments to be made (if any) in respect of the following:

- i. **WD/2020/1902/F - Beeches Farm, Beeches Farm Road, Buckham Hill, Isfield, TN22 5QD (APP/C1435/W/21/3282920)** Conversion of existing barn and erection of new barn with link to create a single residential dwelling. Conversion of existing outbuilding to ancillary use, with associated access and landscaping provision. (Comments to be submitted by 04/03/22)

18. PLANNING PROTOCOL

To receive the amended Parish Planning Protocol

PROJECTS

19. THE QUEEN'S PLATINUM JUBILEE CELEBRATIONS

To receive an update on the plans for the Jubilee Celebrations and agree next steps.

20. LAND REGISTRATION

To receive an update on any progress for the land registration work - Cllr Greenish

21. FINGERPOSTS

To receive an update on the remaining fingerposts to be replaced - Cllr Constantinou

22. PUMP HOUSE

To receive an update on the grant applications and building works for the restoration of the pump house - Cllr Minch

23. SPLAYNES GREEN PHONE BOX

To receive an update on the replacement stolen phone box door

24. ITEMS FOR THE PARISH MAGAZINE

To agree any items to be included in future editions of the parish magazine

25. AGENDA ITEMS FOR FUTURE MEETINGS

To discuss and note any future agenda items

26. TIME AND DATE OF THE NEXT MEETING

To note the time and date of the next meeting of the Parish Council