

**Minutes of Extraordinary and Ordinary meetings of Headbourne
Worthy Parish Council.**

Held at 7.00pm on Monday 13th November 2023

St Mary's Church Rooms, Kings Worthy

Email: clerk@headbourneworthy.org.uk

Chair: J. Hamblin Clerk: Belinda Baker

Present: Cllrs J Hamblin (Chair), J Rutter, R Watters,
C Clarke-Smith, A De Stefano, M Iredale

Cllrs J Porter, S Cramoysan

Apologies: N Wilson

Clerk: Belinda Baker

Public attendance: Five

C/23/090 Presentation by Meeting Place and the DIO regarding the Development at St John Moore Barracks

Misters Jacob Jefferson from Meeting Place, David Leyland from the DIO and Steve Hallas a planning consultant explained that this was the first stage of a consultation process which would include other public workshops. The aim of the developers was to create a walkable neighbourhood with cycle connections. Cllrs expressed concern that the flood prevention measures would have a negative knock-on effect in Headbourne Worthy. These concerns were acknowledged by the planners. It was explained that after these consultations the aim was to come away with a consensus on the basic design. This would be developed into a masterplan and consulted on again.

Misters Jefferson, Leyland and Hallas left the meeting.

C/23/091 Apologies
Apologies were received from Cllr Wilson.

C/23/092 To receive declarations of pecuniary interests (DPIs) and other significant interests from members concerning specific items on the agenda

Cllr Rutter as Chair of WCC's planning committee does take part in planning matters.

C/23/093 Engagement by Instavolt regarding planning application 23/01594

Mr Steve Baimbridge attended from Instavolt. He addressed the concerns the Council had expressed regarding the planning application including the lighting,

power supply, sewage and drainage. Cllr Hamblin queried if the other proposed developments effected the traffic management. Mr Baimbridge confirmed that HCC Highways was satisfied. He went on to say that the public benefit of the project was an important consideration.

Mr Baimbridge left the meeting.

Cllr Hamblin said there didn't seem to be further grounds for objection. This was agreed and the Clerk was asked to confirm this to WCC.

Action: Clerk

C/23/094 **Public Participation**

The member of the public queried the minutes of the HW Committee meeting, HWC/23/006, which suggested the possibility that the M3 Jnct 9 improvements might not go ahead. Cllr Porter said the application was due to be passed to the Inspectorate, who would have 3 months to make a decision. It would then be passed to the Security of State to make their decision. This decision would be expected in May. This decision would then be passed to National Highways.

C/23/095 **Minutes Council Meeting held 11th September 2023**

- a. To approve and sign the minutes of the meeting 11th September 2023**
The minutes were agreed as a true record of the meeting.
- b. To deal with matters arising not on the agenda**
The Clerk asked Cllr Porter to bring it to the attention of HCC that a method of collecting and verifying PCs email addresses was required because she was aware that emails sent to HWPC were not being sent to the correct address.
- c. To deal with any correspondence**
There was no correspondence.

C/23/096 **City and County Councillor Reports**

- i** Cllr Porter said that the HCC planning application, WR237, would be addressed later in the week. She said that consultancy for the Hants Hospital Foundation would start before the end of the year. She said school transport continued to be concerning. She noted that the County budget was still stretched.
- ii** A report from the WCC Councillors had been circulated before the meeting. Cllr Cramoysan spoke to say he wanted to focus part of the KB Forum on the proper governance channels and how outside bodies could be encouraged to use them. Cllr Watters agreed it was important to get these channels working. Cllr Hamblin said that he and Cllr Watters had been invited to the KBRA AGM.

C/23/097 **Update on the transfer of Kings Barton Open Space**

- a. Greenfields and the Orchard**
These open spaces had now been transferred and were legally under the ownership of Headbourne Worthy Parish Council.
- b. Area at the front of the development**
Although the meeting C/23/080a had agreed the area was of a standard to be transferred, CALA had preferred not to do so until the layout of the roundabout had been agreed with HCC.
- c. Approve name for the area at the front of the development**
KBC put forward the name of Stoney Meadows for the front of the

development and “The Valley” for the swale in Grenadiers Rd. This was agreed.

d. Welhouse Woods

At the meeting C/23/080a it had been agreed that the open space would be put into one year’s maintenance. It would be transferred to HWPC in August or September 2024

e. Football Pitches and 2b Open Spaces

The Clerk had met with residents who had put themselves forward to look at the football pitch planning application and advise the KBC. They would be attending the KBC meeting on 20th November.

Action: Clerk

C/23/098

Speed limit outside Welhouse Mews

A new resident of Welhouse Mews had complained about the excessive speeds of cars on Welhouse Lane. Cllr Hamblin acknowledged this was a problem. Cllr Porter confirmed that speed reduction was scheduled to take place as part of the junction changes agreed with CALA, including a new cycle lane, but not now. If HWPC wished to move the 30mph sign it would be best to contact HCS. This was agreed and the Clerk was asked to do so.

Action: Clerk

C/23/099

Budget 24/25

The budget proposals as put forward by the Budget WG were circulated before the meeting. Cllr Rutter explained that it was difficult to assess how many new houses would be occupied in Kings Barton. She said she felt that the estimate was reasonable and that proposed precept included an allowance for inflation. Cllr Hamblin expressed concern that the general reserve wasn’t robust enough. It was agreed to increase it to £11,000. Cllr Hamblin asked Cllrs to think of any budgetary concerns. The final decision would be taken at the January meeting.

Action: All Cllrs

C/23/100

SLR

a. Consider purchase of new device in light of likely new locations in Kings Barton

The Clerk confirmed that the new sockets in Kings Barton had now been installed by CALA. The Council agreed to purchase a new SLR similar to the present one, C/20/107. Data collection would not be required, but the solar panel would be.

Action: Clerk

b. Agree fees for undertaking the rotation

The Clerk was asked to negotiate a fee for undertaking the two rotations up to £250 a month.

Action: Clerk

C/23/101

Policy Review

a. Reserves Policy

The Policy was agreed to be appropriate, the Clerk was asked to publish it.

Action: Clerk

Cllr Cramoysan left the meeting

C/23/102

Finance

a. Recent Transactions – to approve income and expenditure since last Council meeting.

Payments 55-82 from the current account had been circulated prior to the meeting. These were reviewed and approved. There was no income Payments were noted against the bank statements.

Opening Balance		117897.04
Hugo Fox (website hosting)	55	11.99
J Berry (SLR rotation)	56	139.17
HMRC (Clerk's tax + Emp NI)	57	222.04
BDO (external audit)	58	252
Greensmile (Dell maintenance)	59	354
YMML (clerk's office & consumables)	60	36
UWAT (Hall Hire)	61	37.5
Shane Ling	62	806
PCC Kings Worthy (Hall Hire)	63	60
B Baker (salary)	64	1070.76
Unity Bank (service charge)	65	18
Standard Life (Clerk's Pension - both)	66	25.63
Hugo Fox (website hosting)	67	11.99
Jubilee Hall (grant C/23/085f	68	500
Greensmile (Dell & Greenfields)	69	630
J Berry (SLR rotation)	70	139.17
SLCC (training for Clerk)	71	54
HMRC (Clerk's tax + Emp NI)	72	222.04
B Baker (expenses + wreath)	73	115.39
I Iredale (newsletter distribution)	74	130
YMML (clerk's office & consumables)	75	36
SLCC (training for Clerk to be shared with Stockbridge PC)	76	54
Gallaghers (insurance for Greenfields)	77	52.24
UWAT (Hall Hire)	78	37.5
Vitaplay (Dell Inspection)	79	58.2
B Baker (salary)	80	1070.76
Standard Life (Clerk's Pension - emp)	81	25.63
AVA Recreation (double gate at Greenfields)	82	2396.64
Closing balance		109330.56

Income to the Instant Saver Account was noted as £103.07 interest and £27388.20 which was the agreed commuted sum from CALA for the open spaces of Greenfields Park and the Orchard plus CALA'S contribution to the solicitor's fees but less the solicitors fee of £3343.20.

Opening Balance		20103.07
Thrings (commuted sum from CALA less solicitor's fees)	Income	27388.20
Closing balance		47491.27

- b. To review budget 23/24 year to date.**
This was reviewed and approved.
- c. Approve Clerk's pay rise as per NALC recommendation**
The NALC recommended pay rise of £1 an hour was agreed. The Council agreed to backdate this to 1st April 2023. The Clerk's salary scale was reviewed and compared with the SLCC Clerk's job evaluation spreadsheet. It was agreed that an increase to NALC spike 29 was appropriate to take into account new responsibilities and experience. The Clerk thanked the Council.
- d. Approve Clerk's timesheets**
The Clerk's timesheets C/23/085d were reviewed. She was encouraged to continue to log her hours.
- Action: Clerk**
- e. Grant application from the KBRA**
The grant application from the KBRA for £210 was agreed.

Action: Clerk

C/23/103

Planning

a. New Applications

Date	Number	Address	Description	Comments by
10/10/23	23/02072/HOU	145 Springvale Road Headbourne Worthy Winchester Hampshire SO23 7LF	I have a terrace 4feet in depth on the front of the house. I want to extend the depth by 5 feet.	Extension to 14/11/23
The Council had no objection.				
12/10/23	23/02408/DIC	Land To The East Of The A272 Andover Road Littleton Hampshire	Earthworks Methodology GGP-29348-C-100-A Existing Topographical Survey Plan GGP-29348-C-101-B-Site Layout Plan GGP-29348-C-108-B-Proposed Site Levels OBM Three maids Main works Rev 2	Unavailable
The Council made no comment				

- b. To note recent decisions - there were none**

c. To note decisions awaited

Date Rec'd	Number	Address	Description	Comments by
30/08/23	WR237	Down Farm, Storage Land At Three Maids Moto Cross, Down Farm Lane, Headbourne Worthy Hampshire SO22 6R G	Change of use from motocross, to a Construction, Demolition, Excavation Waste Management Facility, involving importation, treatment and storage of waste and aggregates, with offices, structures and vehicle parking (retrospective).	27/09/23
03/07/23	23/01594/FUL	Three Maids Field Andover Road Littleton Hampshire	Development of an Electric Vehicle Charging Station (EVCS) with associated means of access, internal parking and roadways, siting of ancillary power generation, storage and distribution	23/08/23

			infrastructure, landscaping and engineering works, erection of ancillary restaurant, outdoor seating and play area.	
31/05/23	23/01307	Home Field London Road Headbourne Worthy Winchester Hampshire SO23 7JJ	The construction of two new dwellings with associated parking on land to the immediate east of Homefield, London Road,	24/07/23
10/09/	19/01983/REM , 19/01984/REM . 19/01985/REM 19/02029/REM 19/02122/REM	Barton Farm, Andover Rd	Reserved matters for details (layout, scale, appearance and landscaping of the fourth phase of development (phase 4A) of the Kings Barton site; total of 273 dwellings; public open space; play area (LEAP); U13/14 football pitch; and allotments	10/12/19

d. Enforcement – to note any enforcement matters

There were none.

C/23/104

General amenities

Lengthsman co-ordination and tasks for December and January

The grips and gullies in Down Farm Lane were considered.

Action: Cllr Clarke-Smith

C/23/105

Newsletter and communications

a. Date and contributions for next newsletter

The next newsletter was agreed to be in February. Cllr Rutter thanked the distributor for her hard work.

b. Update on website

No updates had been undertaken.

c. APM

The Council agreed to hold a “meet the Councillors” informal event with refreshments at the Orchard in Kings Barton. The agreed date was Tuesday 4th June 2024.

Action: Clerk

C/22/106

Items for next agenda, date of next meeting

The date of the next meeting would be on Monday 8th January 2024 at St. Mary’s Church Rooms, Kings Worthy.

Items for the Agenda:

Budget and Precept for 2024-2025

SLRs

Welhouse Lane Speed restrictions

Action: Clerk

The meeting closed 9.40pm

The Chair thanked the attendees.