



## EYTHORNE PARISH COUNCIL

### Draft Minutes of the Meeting of the Council held

**on 8<sup>th</sup> December 2021 at 6.30 pm, Elvington Community Centre. Eythorne.**

**Present:** Cllr M Ledger (Chair), Cllr C Ledger, Cllr Meehan, Cllr Morgan-Lovett and Cllr Wright.

**Also, present** Caroline Vincent (Clerk to Eythorne Council).

#### **12/1/21. APOLOGIES FOR ABSENCE**

Cllr Butcher (Personal Reasons)  
Cllr David Millard (Personal Reasons)  
Cllr Whitehead (Vice Chair) (Away)  
Cllr Wendy Hansell (Personal Reasons)  
Juliet West (Community Warden)

#### **12/2/21. DECLARATIONS OF INTEREST**

There were no declarations.

#### **12/3/21. MINUTES**

The minutes from the meeting held on the 13<sup>th</sup> October were circulated to members.

**Resolved:** The minutes were agreed as a true record, proposed by Cllr Wright, seconded by Cllr Meehan and carried. Minutes were signed by the Chair.

#### **11/4/21. COMPLETED ACTIONS FROM THE OCTOBER MEETING/MATTERS ARISING**

The Clerk circulated the actions to all members prior to the meeting, actions completed as follows:

- Leaflet designed and sent to Cllrs for distributing to residents along Green Lane to use an alternative route on Remembrance Sunday.
- Play equipment company contacted to go ahead with replacing the damaged safety matting in the children's play area.
- All new signs being designed and positioned for the MUGA Court in Elvington, the basketball hoop in Eythorne, both play areas and outdoor gym equipment.
- Elvington Community Centre informed of our support for an electric charging point at the community centre.
- Trees requested from the Woodland Trust to plant next year as part of The Queen's Green Canopy project.
- The NHS contacted for a possible drop in COVID vaccination clinic in Elvington.

#### **12/5/21. KCC AND DDC COUNCILLOR AND COMMUNITY WARDEN REPORTS**

##### **Community Warden Juliet West sent her apologies and provided a report:**

- Lots of incidents of straying dogs and animals this month
- Nuisance dogs off lead, dog on dog attack, lost dogs.
- Dog fouling
- Increase in the number of drugs paraphernalia and alcohol litter around the recreational areas

1 Signed by the Chair: ..... Date:.....

- Multiple complaints reference fireworks noise
- Nuisance bonfire smoke
- Neighbour disputes
- Theft from vehicles/ tool thefts
- Speeding concerns
- Parking issues
- Road closures
- Individual welfare issues
- Referrals to partner agencies
- Our community volunteer group launched a very successful first Let's Lunch afternoon, the event was well attended and enjoyed by all. The group intend to host a Let's lunch afternoon every first Tuesday of the month in Elvington community centre. Residents are requested to contact the lunch team on 07927481405 to book a place.

#### **Report from Cllr Linda Keen, DDC**

Cllr Keen sent her apologies and sent in the following which has been circulated to members.

- Individual case work
- Questions regarding the next round of consultations on the Local Plan, Cllr Keen has provided the following information:

DDC are currently updating the Local Development Scheme which sets out the timetable for the local plan, and was to be considered by Cabinet on 1<sup>st</sup> November. It is proposed that the next consultation on the local plan will start in February 2022. Please get in touch via [localplan@dover.gov.uk](mailto:localplan@dover.gov.uk) if you have any queries regarding the local plan'. Please see the latest infrastructure funding statement, which was agreed by Cabinet on Monday, at the following link: [Infrastructure Funding Statement 20-21 \(dover.gov.uk\)](https://www.dover.gov.uk/infrastructure-funding-statement-20-21)'.

Cllr Keen is also trying to get DDC to be more open and transparent about the allocation of Section 106 money when planning applications are advertised so that local residents and communities are fully involved at the outset in.

- getting the cash allocated to projects which THEY feel are important as opposed to simply having to accept DDC and KCC decisions. It is important that everyone gives their views at the February consultation on what infrastructure and other facilities YOU think are needed (in relation to the extra housing proposed in the local plans – as well as objecting to the extra houses proposed)
- ensuring that local PCs and other community groups are given sufficient information to enable them to make applications for themselves for section 106 money instead of it all simply going to KCC and DDC. Please see this example from a Cambridge local authority which I am asking DDC to emulate, as the local plan consultation, while important of course, is too distant - until a specific application is made, it is difficult to envisage what might be needed...<https://www.eastcambs.gov.uk/finance/s106-grant-eligibility>

#### **12/6/21. PUBLIC CONTRIBUTIONS AND QUESTIONS**

There were no members of the public present.

## **12/7/21. FINANCE MATTERS AND AUTHORISATION OF PAYMENTS**

- a) Authorisation of payments/October bank reconciliation: The invoices as detailed below were agreed for payment, proposed by Cllr Morgan-Lovett, seconded by Cllr Meehan, unanimously carried.

<b>Finance Report November 2021 Payments</b>		
<b>Payee</b>	<b>Payment Type</b>	<b>Amount £</b>
C Vincent	October Salary	1269.59
S Thomson	October Salary	601.60
KCC LGPS	Pension	360.73
Lloyds	CC monthly fee	3.00
S Thomson	Expenses October	10.04
P Boiston	Remembrance Wreaths	75.50
Fenlands	Play Area Signs (50% Deposit)	349.12
Jack Barnard	Tree works Eythorne Playing Field	450.00
Freshair Fitness	Outdoor Gym Signs	181.44
C Vincent	November Salary	1269.79
S Thomson	November Salary	601.60
KCC LGPS	Pension	360.73
Lloyds	CC monthly fee	3.00
S Thomson	Expenses November	24.48
Viking	Ink cartridge and paper	36.98
Wicksteed	Paint for the play areas	171.86
Wicksteed	Supply and fit matting	538.56

## **12/8/21. PLANNING**

**21/01736, West View Chapel Hill Eythorne CT15 4BA**, Erection of a detached dwelling, with associated parking (existing shed and greenhouse to be demolished). Expires 10.12.21

**Resolved: Members objected to the West View Chapel application as per previous objections of unsafe access, lack of visibility slays.**

**21/01393, Bakkovor Salads, Millyard Way, Eythorne, Dover CT15 4BA**, Erection of a temporary single storey extension for use as a canteen. Expires 10.12.21

**Resolved: Members had no objections.**

### **Applications Commented on:**

**21/01548, Our Lady's Flats, Church Hill, Eythorne, CT15 4NA**, G1 - Crown raise various overhanging trees to 6 metres over boundary (leaving veteran Beech); G2 - Cut back lapsed hedge to boundary, all subject of TPO 2008/1. **Resolved: No objections.**

### **Decided Applications:**

**21/00888, The White Horse, Church Hill, Eythorne CT15 4AE**, Change of Use from bed and breakfast to children's residential care home and replace front door with window and elevational alterations (Class C3B). Front porch and outbuildings to be demolished. **Granted.**

**21/01431, Multipanel UK, Unit 2, Millyard Way, Eythorne, Dover CT15 4NL**, erection of a detached recycling centre building (Retrospective). **Granted.**

3 Signed by the Chair: ..... Date:.....

**21/01153, Land to The North West Of Eythorne Station Shooters Hill Eythorne Kent**, Outline application for the erection of up to 8 dwellings with public open space (with all matters reserved except access). **Refused.**

#### **12/9/21. CORRESPONDENCE**

- Email from the school asking if we wish to take over an out-of-date defibrillator

**Resolved: Members felt the costs for a new battery/pads would make it as expensive as buying a new one.**

Cllr Meehan shared concerns over a First Responder attending the school to use a defibrillator to find there wasn't one and wasn't aware of one at Woodpecker Court just down the road from the school. Cllr Meehan asked if there were ways of making sure locations were available to everyone. Cllr Morgan-Lovett said the First Responder would be given locations the Ambulance Service and the public would also be given locations in an emergency. There are currently 2 defibrillators within the area, one at Eythorne Garage on the wall outside at the Sandwich Road entrance and the second one is located on Pie Factory Lane near the junction with Barfrestone Road on the opposite side to the Envirograf House entrance. There is a third one waiting to be installed outside of Elvington Community Centre. Cllr Morgan-Lovett also explained that we are trying to track down the local First Responder, EPC funded some kit for them a few years ago.

#### **12/10/21. ALLOTMENTS**

The Clerk did not have any further updates for the allotments. Cllr Meehan apologised about the gate repair and will chase up his contact to arrange the work.

**Action: Cllr Meehan to chase his contact for the gate repair.**

#### **12/11/21.FUTURE MEETING LOCATION**

The Clerk informed members that due to the Resource Centre no longer being an option for meetings next year a new location would be required. The possible locations were the Baptist church, who have said they may be able to accommodate our meetings and have given a contact number to the Clerk should members wish to go ahead. The second option would be the Welfare Club, who have not yet made a decision as to whether we can use it for our meetings.

**Resolved: Members agreed to wait for a response from the Welfare Club before making a decision and to add this item to a future meeting.**

#### **12/12/21. REMEMBRANCE DAY ARRANGEMENTS FOR NEXT YEAR**

Cllr Morgan-Lovett spoke about Remembrance Day for 2022 and felt it should be organised much earlier in the year and decide if the road should be closed to allow relevant paperwork to be completed. Members felt that this year's arrangement with leaflets being put through local residents doors worked well and stopped any traffic using the road during the service and said this should be done again for 2022 due to the cost of closing the road.

**Action: To be added to the January meeting for all members to decide.**

#### **12/13/21. MEMORIAL**

Cllr M Ledger asked members if they were happy to accept the quote received to have two plaques produced, one for the memorial of Barbara Danson who worked hard to help within the community over the years and one for the beacon that will be lit later next year to celebrate the Queens Platinum Jubilee. The quote from our signwriter Fenlands was for £267.00 for the two.

**Resolved: Cllr Morgan-Lovett proposed to accept the quote of £267, this was seconded by Cllr C Ledger and all agreed.**

**Action: The Clerk to contact the signwriter to proceed.**

Cllr Morgan-Lovett asked members if they would like to invite guests to the memorial of Barbra Danson or just EPC members? Cllr Meehan suggested asking the Rev Sean Sheffield to officiate the memorial.

**Action: An item to be added to the January meeting to agree a date, who would be attending and a time.**

#### **11/14/21. EMERGENCY PLAN**

The Emergency Plan had been circulated to members prior to the meeting for approval, the Clerk informed members that amendments can be made if required even after adopting the plan as she is still awaiting permission for one of the proposed rest buildings. Once agreed the Emergency Plan could then be passed to the EP Officer at DDC to ensure he has all correct numbers and information should an emergency situation arise.

**Resolved: Cllr Morgan-Lovett proposed the Emergency Plan be adopted, this was seconded by Cllr Wright and all present agreed.**

#### **11/15/21. COMMUNITY MAGAZINE**

Cllr Meehan had spoken to Rev Sean Sheffield about the magazine, which is currently not running due to personal reasons with the volunteers who previously arranged this. Rev Sheffield has suggested a more modern glossy format with a digital option. There is currently funding within the church for the magazine that could employ someone on a part time basis to run the magazine and a steering group will be set up in the meantime. Cllr Meehan asked members if they would be happy for him to represent EPC on the steering group.

**Resolved: All members present were happy for Cllr Meehan to represent EPC on the magazine steering group.**

#### **11/16/21. HIP CONSULTATION RESULTS/RESULTS FROM KCC**

The Clerk reported that no objections had been received about the HIP consultation, only one email from a resident suggesting more traffic calming was needed along Adelaide Road and had concerns of how the 20mph would be enforced? KCC Highways had been contacted for the next steps and asked that properties directly affected at Eythorne roundabout should receive information about the proposed restrictions before a Road Traffic Order could be issued.

The Clerk also reported that KCC were happy to progress issuing a Road Traffic Order for the proposed 20mph limit near the school and the Clerk asked members if they wish to go ahead, the cost being £2,700.

**Action: Cllr Meehan proposed to go ahead with the 20mph project and to use funds from the Wigmore Lane footpath reserves to pay for this, seconded by Cllr Wright and all present agreed. The Clerk to contact KCC Highways to go ahead with the Road Traffic Order.**

#### **11/17/21. ANY OTHER MATTERS**

Cllr Morgan-Lovett suggested that future Chairs meetings be held at the Community Centre to make it easier for everyone, Cllr M Ledger said this could be decided before the next Chairs meeting.

#### **11/18/21. DATE OF NEXT MEETING**

The next meeting will be held on Wednesday 12<sup>th</sup> January at 6.30pm.

**All were in agreement for the 12<sup>th</sup> January.**

The meeting closed at 7.30pm.