



West Meon Parish Council

c/o Mrs D Heppell, 77 Chalton Lane, Clanfield, Waterlooville, Hampshire
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MINUTES OF THE WEST MEON PARISH COUNCIL MEETING HELD ON 3rd OCTOBER 2017 AT 7.30PM IN WEST MEON VILLAGE HALL.

THOSE PRESENT: Cllr C Waller (Chairman), C Johnson (Vice Chair), T Over and T Prowse.

BY INVITATION: City Cllr L Ruffell (until 8:20pm)

APOLOGIES: Cllrs G Silk, J Nicholson, C Adams, P Brannon, A Trenchard.

IN ATTENDANCE: Mrs D Heppell (Clerk)

MEMBERS OF THE PUBLIC. 3 members of the public.

Wmpc 1481 **DECLARATIONS OF INTEREST**

Members were reminded of their responsibility to declare any personal or prejudicial interest which they may have in any item of business on the agenda. None were declared.

Wmpc 1482 **MINUTES OF THE LAST MEETING**

The Minutes of the Parish Council Meeting on 5th September 2017 were approved and those of the Annual Parish meeting of 26th April 2017 were approved in draft.

Wmpc 1483 **MEETING OPENED TO THE PUBLIC**

Mr Fisher a member of the public spoke on 'Ways to love West Meon' poster showing the Council draft posters. It was agreed that Cllrs Over, Nicholson and Adams would meet with Mr Cameron to finalise the design of the poster.

Diana Gordge addressed the Council advising them of proposals to hold a Christmas Fayre on 2nd December starting at 4:00pm in the High Street, with a parade, Christmas lights and Christmas trees, stalls and a buffet in the Thomas Lord. She advised that street closure would be required. The Parish Council **agreed** they would support the event and they requested that a map be provided showing the location of trees and whether property owners would be amenable to Christmas trees on their property. It was **agreed** that solar powered lights would be the best option.

Wmpc 1484 **CITY COUNCILLOR L RUFFELL**

Cllr Ruffell reported that he had contacted Mr D Griffiths Senior Dog Warden at WCC who has advised that WCC can do an early morning inspection, letter to offenders and take legal action if necessary, providing car registration numbers and details are collected. Cllr Waller thanked Cllr Ruffell and advised that Mr D Swettenham will report back and the item will be raised again in November.

Cllr Ruffell advised that WCC enforcement has advised that regarding the Ideal Van Centre in Warnford, they are awaiting a further application for gates by 3rd November and the lighting is switched off.

Cllr Ruffell reported the next WCC Full Council meeting is 11th October and South Downs National Park (SDNP) is 12th October 2017.

Wmpc 1485 **CLERK'S REPORT**

The Clerk advised of agreed HALC training dates for Cllr Knowledge Training on 2nd November & 23rd November 19.00 – 21.00hrs at West Meon Village Hall and that invites had been sent out to Clanfield and Cheriton Parish Councils.

It was **agreed** that a Fellowes power shredder could be purchased for the Parish Council costing £34.63.

The Clerk gave the Chairman the correspondence and USB from SDNP South Downs National Park Local Plan Pre-submission Consultation - autumn 2017, advising comments are required by 21st November 2017.

The Clerk has received confirmation that the Village Hall Committee agrees that it might be better to remove the notice boards in the High Street and use the Parish Council board by the bus stop. If this goes ahead they have requested that if the old notice boards removed, that their noticeboard is retained for use at the village hall. It was **agreed** that the Village Hall notice board would be returned.

TO RECEIVE WORKING GROUPS

Wmpc 1486 **PLANNING**

- a) North Lodge, West Meon. SDNP/17/03271/FUL - amended plans. Reconfigure the existing floor plans to create a separate unit of accommodation, and authorisations of retrospective alterations including boot room, conservatory to the rear of the car port, basement, enclosing the car port. It was **agreed** that **No Objections would be raised**.
- b) Village Design Statement - deferred to the next meeting.
- c) It was reported that Cllrs Trenchard and Brannon attended the Launch of the South Downs Local Plan Pre-submission Consultation review of the South Downs Partnership Management Plan and community infrastructure levy – A Parish Council's role meeting on 27 September 2017, Hampshire Parishes workshop, Festival Hall, Petersfield. It was agreed that Cllrs attending would report back.
- d) Cllr Over reported that work is due to commence on Footpath 21 on repairs to the wall and that no planning permission is required for the works.

Wmpc 1487 **COMMUNITY, HOUSING AND RECREATION**

- a) Cllr Waller advised that he had attended the Meon Valley Trail (MVT) meeting at HCC and that ongoing maintenance will continue, and areas of the trail will be cut back by HCC volunteers. It was unanimously **agreed** that dog bins should be provided at the trail. The next MVT meeting would be June 2018.

- b) It was noted the next PACT meeting is on 19th October and there is a public meeting on 18th November organised by the Community Action on Noise Group which Cllr Waller will attend.
- c) Cllr Waller circulated his report following the walk around the village advising that the Parish Council had already committed to table tennis table at the cost of about £1500, Cllr Silk has circulated costings for the base. Cllr Prowse declared a personal interest and took no part in the discussion. Quotes received
- d) for the concrete base were from Davis Nettle, Luke Prowse and Edward Bagshaw it was agreed that a further quote from Mr Edwards would be sought.
- e) Recreation Ground Improvement Project 2017-18

Cllr Waller advised that priority needs are:

- i) Improve safety surface in small play area, by providing rubber chippings of between 5 to 10 cm. Estimate £800 to £900.
- ii) Renew and secure the fencing around the small play area.
- iii) Repair parts of the surface around the swings and see-saw and roundabout & stripping the grass back which has grown in the surface.

The Parish Council has already felled a number of trees (as per the tree report in January 2017) and need to fell another two trees and will need contribute 50% of the cost to felling two others that form part of a shared boundary with Mr Jenkins. In addition the Parish need to grind out two stumps and then consider replanting a hedgerow alongside the small pitch/path to the Church.

The costs for the recreation ground repairs and tree works are:

Contribution to felling boundary trees circa £450

Tree felling and stump removal plus new hedgerow as above circa £2,000

New safety surface of rubber chippings for small play area circa £1,000

New fencing for small play area circa £2,000

The total Project cost therefore amounts to approximately £7,000 which was **unanimously agreed** in principle subject to more accurate costs being submitted.

Other items for repair include the bus shelter guttering.

Cllr Waller circulated information on CCTV policies used by Liss Parish Council.

The Lengthsman is due to come and it was agreed that the vegetation by the triangle and fence needs cutting back, and by the footpath near Hall Place, it was **agreed** that Cllr Prowse would action this.

The Chairman advised that the Police and Crime Commissioner meeting is to be held on 6th October 2017 at Ashburton Hall. WCC and the Chair of Warnford Parish is to attend.

Wmpc 1488 **FINANCE AND ADMINISTRATION.**

The Chairman advised that the West Meon 'A boards policy' has been publicised and was on the West Meon Parish website as well as details of West Meon Councillor working groups.

It was **unanimously agreed** that the grant previously awarded to the Village hall could be used for an upgrade of the village hall rather than for the coinage meters as previously agreed.

Schedule of Payments **agreed**

Ch 300384 Expenses Clerk	£63.38
Ch 300385 Village Hall hire	£17.40
Ch 300386 D Heppell salary	
Ch 300387 Parish news printing	£420.75
Ch 300388 Parish News Grant	£100.00
Ch 300389 WMPCC Mowing Grant	£325.00
Ch 300384 J Ulph firework Grant	£500.00

Wmpc 1489 **ITEMS TO BE CONSIDERED AT NEXT MEETING**

'Ways to love West Meon' poster, Christmas Fayre 2nd December and lights, Dogs fouling, 'A frame policy', table tennis table quotes, SDNP report back on CIL meeting, VDS exception sites, SDNP Local Plan Pre-submission Consultation - autumn 2017 comments, Police and Crime Commissioner meeting on 6th October.

Wmpc 1490 **DATE OF NEXT MEETING**

Tuesday 5th December in the Village Hall.

Meeting finished at 8.50 pm

Chairman