

BURTON LEONARD PARISH COUNCIL
MEETING: 5 November 2018 (7.30pm - St Leonard's Hall, Burton Leonard)
AGENDA

	ACTION
<p>1. Apologies for Absence</p> <p>2. Declarations of Interest in Items on the Agenda</p> <p>3. Approval of Minutes from the previous Meeting held on 1 October 2018 as a correct record</p> <p>4. Matters Arising from the Minutes not covered by the Agenda</p> <p>5. Planning</p> <p>Notifications received since last meeting:</p> <p>i. HBC Status: Registered [18/03595/FUL Received: 29 Aug 2018 Validated: 04 Oct 2018] Erection of single storey extension, attic conversion incorporating a dormer window and alterations to fenestration: Rosings Station Lane Burton Leonard Harrogate North Yorkshire HG3 3RU</p> <p>ii. HBC Status: Alleged Breach [18/00545/BRPC15 Received 04 Oct 18] 2 storey extension not built in accordance with the approved plans (17/00096/FUL): Manor House Mill Lane Burton Leonard Harrogate North Yorkshire HG3 3SG</p> <p>Notifications decided since last meeting:</p> <p>iii. HBC Status: Approved [18/03665/TCON Received: 03 Sep 18 Validated: 19 Sept 18] Felling of 1no. Cherry, 1no. Holly and 1no. Cedar trees, crown lift (by 2.3m) of 1no. Walnut tree and selective pruning of 1no. Pine tree in Burton Leonard Conservation Area: Prospect House Scarah Lane Burton Leonard HG3 3RS</p> <p>iv. HBC Status: Approved [18/03926/TCON Received: 20 Sep 18 Validated: 20 Sep 18] Crown reduction (by 2m) of Thuja Tree within Burton Leonard Conservation Area. 1 Pinfold High Peter Lane Burton Leonard Harrogate North Yorkshire HG3 3RZ</p> <p>v. HBC Status: Approved [18/03203/FUL Received: Fri 03 Aug 18 Validated: Fri 03 Aug 18] Erection of single, first-floor and two storey extensions, formation of new vehicular access, and alterations to garage, driveway and fenestration (revised scheme): Newton House Mill Lane Burton Leonard HG3 3SH</p> <p>vi. HBC Status: Confirmation of discharge of conditions [18/03600/DISCON] Application for approval of details required under Conditions 3 (Materials) and 8 (Root protection) of planning permission 18/02047/FUL - Erection of single and two storey and dormer extensions and replacement roof, alterations to fenestration and demolition of existing garage and conservatory, formation of additional parking and felling of trees in the Burton Leonard Conservation Area (Revised Scheme): Green Gables Mill Lane Burton Leonard Harrogate North Yorkshire HG3 3SH</p> <p>Major applications:</p> <p>vii. HBC Status: Allowed Proposed residential development (Use Class C3) comprised of 19 open-market dwellings and 12 affordable dwellings on land to the East of Scarah Lane, Burton Leonard HG3 3RS. Application reference: 6.68.51.H.FULMAJ 17/00078/NREFPP Appeal Reference: APP/E2734/W/17/3181652</p> <p>viii. HBC Status: Pending Consideration [17/00525/FULMAJ Received Mon 6 Feb Validated Fri 17 Feb 2017] Erection of 23 no. dwellings: 1 Copgrove Road Burton Leonard HG3 3SJ (Hymas Haulage) <i>Cllr. Metcalfe offered to ascertain why there was an apparently long delay in approving this application</i></p> <p>ix. HBC Status: Pending Consideration [17/01006/OUTMAJ Received 06.03.17 Validated 21.03.17] Outline planning permission with access considered for the construction of approximately 42 residential dwellings: Land Comprising Field At 432759 463602 Copgrove Road Burton Leonard North Yorkshire <i>Councillors unanimously agreed to Option B: The Parish Council objects reference the objections submitted on 8th May 2017 documents: 8811146, 8811147, 8811149. 09.04.18 letter sent from BLPC re flooding on the area.</i></p> <p>On-going applications:</p>	

Cllr Metcalfe

BURTON LEONARD PARISH COUNCIL
MEETING: 5 November 2018 (7.30pm - St Leonard's Hall, Burton Leonard)
AGENDA (Continued)

On-going tree and enforcement notifications:

6. Members of the Public are invited to Address the Council with Questions or Comments

7. Finance

i. Bank statement

To receive the bank statement: Balance £14,066.76 dated 30 Oct 2018 - to be signed by the Chairman

Cllr Townson

ii. Income and expenditure:

To receive the I&E account dated 30 Oct 2018 circulated to Councillors with the Agenda.

Cllr Townson

iii. Notification of receipts:

None received

iv. Invoices to approve for payment:

- a) Farm & Land Services Ltd (Inv 5188; 28.09.18): £188.40 via BACS
- b) Hire of St Leonard's Hall for PC meetings (02.10.18): £56.00 via cheque
- c) To note the new procedure to claim the grass cutting grant from NYCC and Cllr Bappoo to check/confirm work carried out so claim can be made
- d) Clerk, P Thornhill for December £300.69 gross claim sheet for Chairman to sign, payment by BACS.

Cllr O'Kane
to process
following
approval

v. Proposed expenditure for approval

- a) Farm & Land Services Ltd (Tree works Lower Green & Station Road): £240.00 + VAT
- a) Establish budget for purchase of 2nd hand video projector to review planning applications: £100 max

Cllr Bappoo
Clerk

vi. Donation to BLOG

Facilitation of payment of £780 to BLOG's Treasurer

Cllr O'Kane

vii. Defibrillator

Action relating to unspent reserve balance of £201.00

Cllr Townson

viii. Precept planning process

Notification received from HBC

Clerk

ix. Review of existing banking signatories

On-going with Barclays Bank for signatories BACS, cheques and address for the issue of bank statements and Clerk's ability to view bank account activity on-line

Cllr O'Kane

x. Evaluate transfer to another bank for the PC account.

Possibilities: Yorkshire Bank, Santander, HSBC

Clerk

8. Correspondence

i. Summary list

- a) Circulated with this agenda
- b) Frequency and circulation of communications

Clerk

ii. Lime Kilns SSSI

Email received concerning fires, use of area by bikes as cycle track, etc

Cllr Bappoo

iii. Ripon City Council

Email received re Ripon Surrounding Parish Relations and Clerk's meet up

9. Councillors Reports

i. Defibrillator £201.00 reserve and training update

Cllr Townson

ii. School access road

Cllr Townson

iii. Drainage on the Lower Village Green

Cllr Townson

iv. Potentially dangerous wall on Dolly Walk – unsafe wall

Cllr Townson

v. General Data Protection Regulation

- a) Registration with ICO.
- b) Project management for GDPR.
- c) Training

Clerk

vi. Tree donation planting location

Cllr Townson

vii. Councillor areas of responsibility

Presentation on website

Clerk

viii. HBC Infrastructure Levy Preliminary Charging Schedule Consultation

All

ix. Update on risk assessment for village green and school access road (draft RA's circulated by Cllr. Barwick)

Cllr Harrison

BURTON LEONARD PARISH COUNCIL
MEETING: 5 November 2018 (7.30pm - St Leonard's Hall, Burton Leonard)
AGENDA (Continued)

26.08.18)

Cllr Barwick

10. Items for Discussion/Action

- i. **Review of Standing Orders (draft circulated to PC by Liz Boddy)**
- ii. **Absence of road markings along Apron Lane**
- iii. **Items for Parish Magazine**
 - a) YWT notification of vandalism at Lime Kilns SSSI
 - b) CAB Warn & Well in Yorkshire advice/support service
 - c) HBC parish bulbs
 - d) HBC consultation requests and site link

All
EJB/Clerk

11. Dates of Next Meetings

- i. Monday 10 December 2018: 7.30pm St Leonard's Hall **(NB Change of date)**
- ii. Monday 14 January 2019: 7.30pm St Leonard's Hall

12. Confidential Items