

## South Muskham/Little Carlton Parish Council

### Draft Minutes of the Parish Council Meeting held on Wednesday, 20<sup>th</sup> April 2022 at 7.30pm in the Main Hall, South Muskham Village Hall

**Membership:** D Catanach (Chair), K Brown, R Gill, P Jarvis and G Shearing

Members of Public: None

Also present: County Councillor B Laughton and District Councillor Mrs Saddington

#### 121.21/22 **Apologies for Absence and Declarations of Interest**

Apologies – There were none

Declarations of Interest – There were none made.

#### **Open Session**

The Chair suspended the meeting at 7.32pm for the open session and welcomed the District and County Councillors to the meeting.

Councillor Mrs Saddington referred to the closures of Newark Castle Level Crossing for repairs. The crossing could be closed from 2100hrs on Friday, 6<sup>th</sup> May to 0630hrs on Monday, 9<sup>th</sup> May. The crossing will be closed to cars, bikes and pedestrians. Buses would be replacing trains between Nottingham and Lincoln, on 7<sup>th</sup> and 9<sup>th</sup> May, as the track would also be upgraded to boost reliability at the same time as the closure.

It was also understood that further closures would take place on 14<sup>th</sup> and 15<sup>th</sup> May; and 18<sup>th</sup> and 19<sup>th</sup> June. Councillor Mrs Saddington would confirm details as this information had not been received direct.

Additionally, a virtual meeting had been arranged with Network Rail regarding the problems with barrier breakdowns and signage along the lines. Details would be shared with the Clerk so the Chair could attend.

The Chair referred to the Scoping Report that had recently been highlighted in the Newark Advertiser regarding HS2 and its closeness to South Muskham. Councillor Laughton would raise the matter with the Chief Executive of the County Council and report back to the Clerk. The Chair advised it was vital that Parish Council's that could be affected were kept informed at all costs. Members fully supported the Chair on this matter.

Councillor Laughton advised that a bid had been made for a Mayoral area as part of the development plan. If it was accepted it may be in place by May 2023.

The 40mph experimental speed limit on the A616 at Little Carlton had been confirmed. The community speedwatch team would now be able to recommence speed monitoring.

Councillor Catanach referred to the condition of the surface of the A1 roundabout at North Muskham. Councillor Laughton would discuss with Via whether this was their responsibility or National Highways. The Clerk understood responsibility lay with Via.

Town and Parish Council Engagement Sessions were arranged for 5<sup>th</sup> and 26<sup>th</sup> May to update and inform on the development plan. Councillor Laughton encouraged at least one representative

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from the Parish Council to attend. Service areas will be in attendance and there will be a Q&A session.

The Chair thanked District and County Councillors for their report and reconvened the meeting at 7.56pm.

#### 122.21/22 **Chair's Report**

The Chair updated Members on the meeting of the Village Hall committee attended on 23<sup>rd</sup> March 2022 to discuss the Platinum Jubilee.

This led on to a discussion regarding the financial support and arrangements for the Platinum Jubilee.

It was noted that an amount had been set aside in the Council's budget, with a grant received from Newark & Sherwood District Council and one expected from the County Councillor's Divisional Fund. It was understood that the Village Hall Committee were planning an Afternoon Tea on Sunday, 5<sup>th</sup> June, but no further information was known.

The Chair proposed that:

- The Village Hall Committee be advised that the Parish Council would fund the cost of 252 mugs and distribute one to each household.
- A contribution of £100 be given to the Village Hall to fund advertising and promotional costs for the Platinum Jubilee.
- The Village Hall Committee to be advised that the Parish Council would be open to suggestions for further funding towards an event(s) for the Platinum Jubilee.

This was AGREED.

Wording for the commemorative mugs would need to be agreed, with Councillor Gill to advise wording used on previous commemorative mugs.

#### 123.21/22 **To approve the Minutes of the meeting held on 16<sup>th</sup> March 2022**

The minutes of the Parish Council held on 16<sup>th</sup> March 2022 were accepted as a true record and signed by the Chair.

#### 124.21/22 **Matters arising from the Minutes not covered elsewhere on the Agenda**

There were none.

#### 125.21/22 **Financial Issues**

125.1 To record receipts:

- NSDC – Jubilee Grant - £200

125.2 The following invoices were approved for payment:

- Clerk's Wages (March) – £335.74 (inc back pay)
- HMRC Payment (March) - £83.80 (inc back pay)
- South Muskham Village Hall - £174 – Room Hire
- NALC - Annual Subscription 2022-23 - £114.70

- Norwell Groundcare – Grass Cutting March 2022 - £85
- NSDC - £115.20
- Wilko – Stationery - £13.50

Members noted that the problems previously reported with HSBC had been resolved.

125.3 To agree the appointment of the Internal Auditor

Members AGREED to appoint Mr Harness as the Internal Auditor for the 2021/22 accounts review.

125.4 To note arrangements for the Annual Governance and Accountability Review

Members noted that the Clerk would progress arrangements for the Annual Governance and Accountability Review. The Parish Council would be exempt from an External Review as it was under the threshold required.

The Clerk was asked to arrange a log in for Councillor Catanach and Councillor Shearing to the Online Banking system.

126.21/22 **Planning**

22/00554/S73 | Variation of condition 2 attached to planning permission 21/01368/HOUSE to amend the approved plans | Westview Great North Road South Muskham Newark On Trent NG23 6EA.

Members noted the application to vary condition 2 and raised no objection.

127.21/22 **Parish Council Matters**

127.1 To agree the purchase of plants for under the village gateway signs.

After discussion, arrangements for the planting and maintenance of the planters was AGREED.

It was noted that there were planters at Beckitt Field that needed to be removed as their condition had deteriorated.

127.2 To note arrangements for Nottinghamshire Day

Members noted the arrangements for Nottinghamshire Day circulated by Nottinghamshire County Council.

127.3 Invitation to Town and Parish Council Engagement Sessions on the Nottinghamshire Plan

Members noted the invitation to the Engagement Sessions arranged to inform Parish Council's on the development of the Nottinghamshire Plan.

The Chair would attend the session on Thursday, 26<sup>th</sup> May 2022 at County Hall. If any other Members wanted to attend that session, or the one arranged for Thursday, 5<sup>th</sup> May, at Worksop, the Clerk to be advised.

127.4 To consider financial support for the Village Hall and to note arrangements for the Platinum Jubilee

This item had been covered under 122.21/22 Chair's Report.

127.5 Casual Vacancy

The Clerk advised that no applications had been received for the Casual Vacancy currently being advertised. It was AGREED that the message continue to be pushed on the Council's website, social media and through the noticeboards and distribution list.

127.6 Safer Neighbourhood Group – 21<sup>st</sup> April 2022

Councillor Jarvis would be attending on behalf of the Parish Council.

128.21/22 **Beckett Field**

128.1 Update on changes to the Dog Control Order

The Clerk advised that confirmation was still awaited that the Public Space Protection Order for Beckett Field had been amended, to allow Dogs on Leads. It was noted that signage would need to be amended when that official confirmation had been received.

128.2 Renewal of Contract with Muskham Cougars

After discussion it was AGREED that the contract with Muskham Cougars be renewed for 2022-23, with the fee to remain at £150.

The Clerk referred to the grass cutting contract in place with Norwell Groundcare, which allowed for two cuts per month. Members noted and AGREED that the contractor should cut as recommended.

Councillor Gill referred to a repair that was needed in the pavilion floor. Councillor Jarvis and Brown to review.

Councillor Jarvis reported that the toilets had been lagged, and the blocked drain cleared. The corkboard would be replaced in the noticeboards shortly.

129.21/22 **Flooding, Drainage & Emergency Planning.**

129.1 Communities Prepared Flood Warden Training - East Midlands spring series 2022

The Clerk referred to the information previously circulated outlining the dates for the training. Members to advise the Clerk should they wish to attend.

129.2 Draft Community Flood Signage Scheme Policy – Version 4

The Clerk referred to the draft policy that had been received from the County Council. A copy had been circulated to Members for information.

130.21/22 **Highways**

130.1 Confirmation of the Diversion Order – South Muskham Footpath No 1A

Members noted the confirmation of the Diversion Order. The Clerk was asked to liaise with the Rights of Way team regarding when updated signage would be installed.

130.2 Network Rail – Castle Level Crossing

This item had been covered during the Open Session.

130.3 Update on Response from Via re footpath on Great North Road

Members noted the response from Via regarding the footpath on Great North Road.

130.4 Update on repairs to Central Reservation, South Muskham

Members noted information received from Via regarding the repairs were scheduled to be made in May.

130.5 Article in Newark Advertiser regarding potential HS2 route

This item had been covered during the Open Session.

131.21/22 **Nottinghamshire Association of Local Councils**

There were no matters to consider.

132.21/22 **Correspondence Received**

There was no correspondence to consider.

133.21/22 **Other matters arising not on the agenda.**

The Clerk was asked to report potholes on Bathley Lane, near Beckett Field, and also on the Great North Road, near the mini island.

**Next Meeting** – Parish Council – 18<sup>th</sup> May 2022 at South Muskham & Little Carlton Village Hall.  
Annual Parish meeting and Annual Meeting of the Parish Council

Councillor Catanach gave his apologies for the next meeting.

The meeting was closed at 8.55pm

Minutes approved as a true record –