

APC072018 **Atcham Parish Council**

Clerk: L Pardoe
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Chairman: Colin Wildblood
01743 762374

Wednesday 11th July 2018

MINUTES

1. Chairman's welcome. The Chairman welcomed all to the meeting
2. Present- Councillor C Wildblood-Chairman, Councillor S Shedden; Councillor J Caswell, Shropshire Councillor C Wild and L Pardoe, clerk to the Council, and Apologies had been received from Councillor H Trow, L Plumridge, C Morris, Adrian Home-Roberts
3. Declarations of Pecuniary Interest. There were none at this point
4. Public Session. There were no members of the public present.
5. Confirmation and acceptance of the minutes of the meeting on Wednesday 14th March 2018; It was agreed that these were a true and accurate record of the meeting; proposed by Councillor S Shedden; seconded by Councillor C Wildblood and agreed by all members present.
6. Clerk to report on matters arising not covered on the agenda
7. Shropshire Councillors report. Councillor Wild reported that they needed to send in a claim for the EMG for their grass cutting. She asked if they had updated their Place Plan, which they did at the last meeting.
8. Police Report; circulated to members electronically. The clerk had reported some antisocial behaviour that was starting to happen again, and PC Walton said he would look to see if he could see any evidence of it happening and if he found any they would then act on it.
9. Highways Matters;
 - Council to look at possibility of obtaining a survey on the lane signage at the Emstrey Island. The clerk has written to C Edwards at Shropshire Council and he had responded and forwarded the e-mail to Highways England for their attention as it was in their domain.
 - Councillors to report any issues for action.
 - Councillor S Shedden reported that they would be able to have the Community Speed Watch and she would shortly be having a meeting on site with the Community Speed Watch person and the Police & Crime Commissioners representative, Graham Oliver to assess where was the best place for the volunteers to stand. She would let members know when this was arranged.
10. Council to review: It was agreed to adopt the following documents en-bloc. Proposed Councillor C Wildblood; seconded by Councillor S Shedden and agreed by all members present
 - General Risk Assessment Documents
 - Assets Register
 - Complaints Procedures
 - Freedom of Information Policy
 - Retention of Documents Policy
 - Financial Standing Orders
 - Revised Standing Orders
 - Data Protection Impact Assessment (see below)
 - Privacy Policy
11. Planning Matters;
 - a) Clerk to report on previous applications
 - Reference:17/05812/FUL: awaiting decision
 - Reference:17/06157/FUL: awaiting decision
 - Reference:18/00293/FUL: Permission granted 1st June 2018
 - Reference:18/00111/FUL: awaiting decision
 - b) Council to consider any new applications
 Reference:18/02925/FUL: Land adjacent Homestead Barns.
 Formation of a new agricultural access.
 After discussion it was agreed that the Parish Council have concerns over the access on to the B4380. The Parish Council recommends that it be brought into line with the barns for health & safety reasons. Proposed by Councillor C Wildblood seconded by Councillor J Caswell and agreed by all members present.

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Signed.....
 Dated. Wednesday 12th September

Reference:17/05812/FUL; Proposed Car Dealership and premises South of, Thieves Lane Shrewsbury

The Parish Council has not changed its stance on this application and are still opposed to it. Their previous comments below still stand. In addition, they feel that there is no need for an additional coffee shop on the site given there are already some 6 or 7 coffee shops within half a mile of this site. Any new coffee shops could cause significant detrimental impact on those existing local businesses.

They do not feel that there is a proven need for another Petrol Service Stations for the same reasons as for the coffee shop. There are already 4 or 5 within a very short driving distance and the members feel that it is potentially dangerous for the access on and off for short stops.

Traffic controls (lights) are needed at the junction of Thieves Lane and Emstrey

The PC has concerns re highways - adequacy of the access for car transporters and concern re traffic using the bypass rather than Emstrey. Access to the dealership for customers is too close to Emstrey.

- a) Finance: Council to pay the accounts as presented by the clerk; This was agreed by the Council

696	Shropshire Coun	Elections	100.00
697	Memorial Hall	Rent	30.00
698	Hutchinson	Village Maintenance	415.00
699	E-on	Lights contract	24.00
700	N Power	Energy	16.31
701	HMRC	PAYE	39.57
702	L Pardoe	Office 365	113.76
703	L Pardoe	Sal & Exp	749.30
704	HMRC	PAYE	126.00
		total for month	1613.94

- b) Council to accept the Bank Reconciliation as presented by the clerk; This was agreed by the Council
- c) Council to agree to pay clerk by standing Order; This was agreed by The Council
- d) Council to agree to change website provider from Web Orchard to Hugo Fox; This was agreed to by the Council.
- e) All items above were proposed by Councillor S Shedden; seconded by Councillor J Caswell and agreed by all members present.
12. Clerk to update on GDPR; Clerk reported that all was progressing well with Privacy Notices on all correspondence and on the website.
13. Council to adopt the Data Protection Impact Assessment document and policies as proposed by the Data Protection Officer during their site visit. (Copies circulated electronically to members)
14. Severn Trent; clerk to report on drainage problems. A site visit had occurred, and the Waste Product Team Leader said that they had partly cleansed and carried out a CCTV survey on the lengths agreed at the meeting although their contractor must go back and do the last length towards the Waste Water Treatment Works. They have found some evidence of Fats, Oils and Greases in the last run, so they will be doing a letter drop to residents to remind customers what not to put down their drains. The clerk to follow up and see if this has now been done.
15. Correspondence; This was noted.
16. Parish Matters
- Councillors had nothing to report that had not already been covered on the agenda
17. Date and time of next meeting; It was agreed that this would be held on Wednesday 12th September 2018 starting at 7.30pm at The Malthouse, Atcham.
18. The Chairman thanked all for attending and closed the meeting at 8.25pm.