



CAYTHORPE

Parish Council

Caythorpe Parish Council

The monthly meeting of the Parish Council was held remotely using GoToMeeting on Tuesday 20 October 2020 at 6.30pm.

AGENDA ITEMS

20/166 Attendees: Councillors Julia Cons (Chair), Peter Duff, Paul King, Pia Parry, and Chris Boon. Others Present Kathryn Price (Clerk) District Councillor Roger Jackson (from 6.30pm).

20/167 Apologies: Councillor Andrew Ravenscroft

20/168 Declarations of interest from members on any items on the agenda: Chair for 20/185 accounts for payment as she is receiving a payment.

20/169 To approve the minutes of the Parish Council Meeting on 8 September 2020: Councillors unanimously agreed to accept the minutes as a true and accurate record of the meeting.

20/170 Time allocated for Public Participation: No members of the public present.

Reports

20/171 Update from District Councillor Roger Jackson

DC Roger Jackson updated the meeting on items under 20/178.

The Parish Council advised Cllr Jackson that we had been told by Highways that we cannot put up any more signs to reduce speeding such as the metal ones we had been considering. We could put up the plastic ones, but we did not feel that they were highly effective. Cllr Jackson suggested that another interactive sign might be obtained by the Parish Council and installed by NCC. He also suggested putting 30mph signs on wheelie bins.

<Action> Cllr Parry to investigate the cost of an interactive sign and installation.

DC Roger Jackson left the meeting at 7.06pm

20/172 Report from flood warden: On 08/10/2020 A resident reported a deep hole on the edge of the metalled highway outside the Byars, possibly caused by the culvert collapsing. Cones were placed on the road and NCC immediately contacted. Workmen have filled the hole but were unable to confirm if a longer-term plan to repair the culvert is in place. This will need to be investigated as a blocked culvert would exacerbate future flooding.

DC Councillor Jackson agreed to discuss examination and, if necessary, repair of the culvert with NCC

<Action> Clerk to raise with NCC about when the final works would be completed.

20/173 Report from neighbourhood watch:

There were reports of antisocial behaviour last week from an aggressive and loud group who picked up an advertising sign from a house on Caythorpe Road and threw it a neighbour's gate.

The harvesting has finished along Hoveringham Road, with little disruption to the village, verges, or road. A villager reported gunshots late at night on Saturday 18th October. However other villagers witnessed youths throwing bangers from a car at this time.

Upkeep of highways/village facilities

20/174 Update on the application through NCC for 'hedgehogs' warning signs: An application was submitted, and we await information from Via EM regarding funding.

<Action> Clerk to send another letter asking if there is any further information that we can provide such as hedgehog count and diary date for a reply.

20/175 Update on Termination of contract for land known by Savills as West Field Allotments:

The Parish Council agreed that the clerk should sign the document with the changed termination date of 10 October 2020 and send it back to Savills.

<Action> Clerk to sign document and send to Savills.

20/176 To discuss security for the book exchange following vandalism: Currently there is to be no further action. Any donations to the book exchange would be appreciated.

20/177 Update on landscaping around Lowdham Railway Station: It was agreed that the clerk should write to Network Rail, enclosing photos, and ask whether some landscaping could be undertaken by Network Rail since the area makes an untidy entrance to Caythorpe.

<Action> Clerk to draft a letter, send it to the Councillors and send the final letter to Network Rail.

20/178 Village maintenance

- **Disused land adjacent to church/village hall car park following previous correspondence with the landowner:** No work has taken place since the last Parish Council meeting and contact with the landowner. The main concern is that there is what appears to be asbestos sheeting lying close to the watercourse where it is easily accessible, and the Parish Council has some concern about this with recent vandalism in mind. As the land is the responsibility of the village hall/church then the Parish Council intends to contact the landowner again by telephone but not pursue the matter further.
<Action> Chair to contact landowner.
- **Foliage overhanging the pavements from the cricket club towards Lowdham and opposite the Old Volunteer:** The work has been completed.
- **The footpath between Huggly House and Bracken Hill needs the grass removing as it makes the path impassable for pushchairs, wheelchairs and social distancing:** Councillors and DC Roger Jackson have met with Mr Keeling from Via EM Ltd and shown him the overgrown footpath.
<Action> Cllr Jackson to follow up
- **Grant application if available for two new trees to replace the dead ones in the verge adjacent the Manor House:** NCC have agreed to replace and maintain the trees.
<action> Clerk to remind Nic Wort early next year.
- **Damage caused during the maize harvest and the preventative measures being taken for this year – update following correspondence with Severn Trent Water Authority:** The Parish Council noted that little damage was caused to verges and roads this year. Although the road surface where Brackenhill meets the main road continues to deteriorate, this seems to be predominantly associated with HGVs using the junction for turning around. Another villager has also reported the damage to the road at Brackenhill to the Parish Council and reported it to NCC.
<Action> Chris Boon to pass on our thanks to STWA.
- **Update on parking outside The Old Volunteer – update following correspondence with The Old Volunteer:** No correspondence was received from any of the sources contacted. Shaun Brown, NSDC Highways Liaison Officer from Via EM Ltd is monitoring the situation.
<Action> Clerk to rewrite to the Old Volunteer
- **Road surface repairs at various points, including but not limited to Hoveringham Road and its junction with Brackenhill, and the bend outside the Old Volunteer:** Raised with Mike

Keeling and Shaun Brown, both from Via EM Ltd. The road is inspected in line with the Programmed Cyclical Safety Inspections, and ad-hoc inspections are carried out when there are reports of carriageway defects, footway defects or street lighting faults etc. Caythorpe Road is inspected quarterly. The works in question are earmarked for the Roadmaster vehicle. The Roadmaster is an all-in-one spray injection chip patching system. It treats surface defects by filling cracking and removing potholes whilst regulating the surface. According to Via EM, it produces a better finish than filling potholes, and reduces the likelihood of road repairs failing prematurely. This will be carried out on the section of Caythorpe Rd from The Byars Nursing Home to the area directly opposite The Old Volunteer. We have no timescale for the works.

20/179 To discuss local bus services following a request from a villager:

A villager has raised that travel to Newark using the bus is difficult because there are not any direct buses. It was confirmed that the 300 runs from Caythorpe to Newark, albeit infrequently. Councillors discussed this with DC Jackson, addressing the difficulty in maintaining underused services that are financially inefficient. Councillors discussed the possibility of setting up a scheme whereby villagers could offer one another lifts to and from the railways station. Due to COVID-19, car sharing is currently impossible, but this can be revisited in the future.

20/180 To discuss communication and engagement:

Councillors discussed potential ways to increase engagement with villagers. Chris Boon suggested something similar to Hovwatch, which is run by a Hoveringham resident, might be adopted. Councillors discussed the possibility of holding occasional 'PC drop-in sessions' after the pandemic.
<Action> Chris Boon to investigate how Hovwatch works.

Planning

20/181 New applications:

- **20/0175/House and 20/01716/LBC Bridge Cottage 1 Main Street Caythorpe:**
No objections
- **20/01682/Ful Briar Cottage 9 Main Street Caythorpe NG14 7ED:**
No objections

20/182 Awaiting decision by Newark and Sherwood District Council: None

20/183 Applications decided by Newark and Sherwood District Council:

20/00185/LBC Prebends Croft 114 Caythorpe Road, Caythorpe- **Permitted**

20/01124/ Bracken House Brackenhill Caythorpe NG14 7ED – **Permitted**

20/184 Consultations:

- **NSDC Public Consultation on the Draft Residential Cycle and Car Parking Standards & Design Guide Supplementary Planning Document (SPD) 2020:** No comment.
- **NCC Nottinghamshire's annual consultation on admission arrangements.** No comment.

Finances

20/185 To accept accounts for payment for September 2020: All councillors present agreed that the following payments should be made:

Reimburse Clerk £3.50 for stationery

Reimburse J Cons £136.80 GoToMeeting annual subscription

Clerks salary to September £256.00

Reimburse J Cons £73 for cakes for COVID-19 in October

HMRC paid £7.40 for PAYE in October

£257.10 net salary including backpay to be paid to Clerk in December

20/186 To agree balance outstanding for 30 September 2020:

The balance brought forward from last month is £6185.33

Add Precept £1900

less stationery £3.50

less £136.80 annual GoToMeeting subscription

less Clerk's salary £256.00 to September 2020

leaving a balance carried forward £7689.03 which matches the bank statement 30 September 2020

20/187 To discuss the purchase of lamp post poppies for Remembrance Sunday: The British Legion are not selling lamp post poppies this year.

20/188 To discuss Village Hall Committee request for partial funding for financial assistance to attend to the poor acoustics in the Village Hall: The Parish Council previously agreed in principle to support the Village Hall Committee's efforts to improve the Village Hall acoustics, with a potential grant of up to around £2,000.00 To make a grant of circa £2,000.00 would be exceptional by Parish Council standards. For this reason, the Parish Council would seek certain assurances prior to commitment. These are likely to include the requirement for an assessment and schedule of work, by a suitably qualified, independent acoustics expert, a guarantee that the work will be effective, with the commitment to refund or make good if the improvement is not significant, suitable, evidence of attempts to involve a third funding route (e.g. a grant from an outside party), and three quotes for the work as per the schedule provided. The maximum amount that is likely to be available is £2,000.00

20/189 To discuss Village Hall Committee request that the Parish Council submit a grant application on its behalf for finance to renew the village hall roof and rotting external wall cladding: The Village Hall Committee withdrew the request as it had become apparent that they did not fulfil the criteria as they have the funds available.

20/190 Correspondence received:

A villager suggested that the entrance to the field adjacent Brackenhill could be moved from the junction to further along the road so there was less damage to the road during harvesting. Actioning this would not be within the Parish Council's jurisdiction.

A villager also asked if it was possible to have the grass verge running alongside Brackenhill and the neighbouring field maintained as it had been neglected for several years and is severely overgrown. Mike Keeling of Via EM agreed it should be maintained by Via EM.

20/191 Any other business: see 20/171 Councillors discussed the possibility of applying for a grant to fund a further interactive sign to tackle speeding issues.

<Action> Clerk to put on December agenda.

20/192 To check whether any additional communication is required as an outcome of the meeting: None

20/193 To close meeting: Meeting closed at 8.40pm

Date of the next meeting: Tuesday 1 December 2020 at 6.30pm