

**BRANDON TOWN COUNCIL**  
Minutes of the Meeting of the Full Brandon Town Council  
held at 7pm on Monday 5 January 2004  
at the (New) Forest School, Bury Road, Brandon

**Present:** Cllr Ms J S Bourton (Chairman), Cllr Mrs J A Ahern, Cllr Mr P S Baldwin, Cllr Mrs S Jureko, Cllr Mr P MacLoughlin, Cllr Mr P R Ridgwell, Cllr Mr A P Saxby, Cllr Mr R Silvester, Cllr Mrs C M Silvester, Cllr Mr N A Vant.

**Also Present:** Mr J P Scott (Town Clerk), 43 members of the public, 1 member of the press, and RAF Squadron Leader Turner.

**1. APOLOGIES FOR ABSENCE**

Cllr Mr E V Ashley, Cllr Mr S J Edwards, Cllr Mrs E. Milner (Vice Chairman), Cllr Mr S A Newbon.

**2. DECLARATIONS OF INTERESTS AND ADDITIONS TO REGISTER OF MEMBERS INTERESTS [PCC of C 2001/LGA 2000]**

Cllr Mr N A Vant declared an interest in Item 14 – Alterations to Brandon Cemetery boundary at entrance to 25 Church Road and Item 15 – proposed re-siting of bus stop at London Road/Old Forge Court. He duly signed the Members Book of Interests. Cllr Mr P S Baldwin declared an interest in Item 13 – Allotment Gardens and duly signed the Members Book of Interests. Cllr Mr P MacLoughlin declared an interest in Items 16 and 17 – Brandon Remembrance Playing Fields – Funding and FHDC Feasibility Study. He duly signed the Members Book of Interests.

**3. TO RECEIVE, CONFIRM AND SIGN MINUTES**

**3.1 RATIFICATION OF MINUTES OF THE FULL BRANDON TOWN COUNCIL CONTINUATION MEETING OF MONDAY 03 NOVEMBER 2003, HELD ON MONDAY 10 NOVEMBER 2003 (PUBLIC ITEMS) [LGA 1972 Sch. 12]**

Cllr Mr R Silvester referred to a letter, dated 5 December 2003, which he received from The Chairman Cllr Ms J S Bourton. She objected to his recent conduct towards the Town Clerk inside the Town Council Office. Cllr Mr R Silvester explained how he had already apologised to the Clerk for his “aggressive” behaviour. With regard to the Continuation Meeting of Monday 10 November 2003, Cllr Mr R Silvester again claimed the meeting had not commence at 7.20 pm as recorded. He again insisted that the tape recording of that Meeting be played to the Council.

Resolution Record No. **BTC/196/05/Jan/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mr N A Vant.

**CARRIED:** 6 for, 4 against.

**THAT ANY REQUEST TO PLAY THE TAPE RECORDING OF THE CONTINUATION MEETING OF MONDAY 10 NOVEMBER 2003 BE DEFERRED UNTIL THE NEXT MEETING**

**3.2 RATIFICATION OF MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 01 DECEMBER 2003 (PUBLIC ITEMS) [LGA 1972 Sch. 12]**

Amendments to Minutes: Cllr Mr N A Newbon should read Cllr Mr S A Newbon throughout. Cllr Mr P R Ridgwell, and not Cllr Mr S A Newbon, requested a visit to RAF Lakenheath, Page 110, Item 7.

Resolution Record No. **BTC/197/05/Jan/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mr N A Vant.

**CARRIED:** 7 for, 0 against, 2 abstentions.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 01 DECEMBER 2003 BE ACCEPTED AND SIGNED AS A TRUE RECORD

#### **4. MATTERS ARISING**

None arising.

Resolution Record No. **BTC/198/05/Jan/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mrs S Jureko.

**CARRIED**

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM AND REPORTS

#### **5. PUBLIC FORUM**

Mr Mike Harding: Bracken Rise, acted as spokesman on behalf of forty residents who objected to planning application F/2003/1031/FUL: This entails the erection of two bungalows on land off Bracken Rise. Objections included an increase in traffic congestion; a disproportionate number of vehicles causing parking problems; obstructions for Fire Engines and other emergency vehicles; several tight road bends creating the possibility of further traffic accidents; an increase in noise; loss of privacy and the removal of mature trees which could cause damage to nearby structures.

Mr Victor Lukaniuk: immediately launched into a personal attack upon Cllr Mrs J A Ahern. He was rude and appeared to have no objective other than to offend her. The Chairman, Cllr Ms J S Bourton, asked Mr Lukaniuk to desist several times before he eventually stopped.

#### **6. TO RECEIVE A REPORT FROM RAF LAKENHEATH**

Squadron Leader Turner: informed the Meeting that RAF Lakenheath is currently accommodating all three Fighter Squadrons. There is a possibility of increased airborne activity over the next three months. One Squadron then returns to the Middle East when activity on the Base should return to normal.

Cllr Mr R Silvester: believed his car was struck by a golf ball whilst driving past RAF Lakenheath. He thought that having a golf course next to a derestricted road was a safety problem.

Squadron Leader Turner: pointed out there are golf courses alongside highways throughout the Country.

Cllr Mr P MacLoughlin: stated something similar had happened to him twice when driving past the RAF Base golf driving range.

Squadron Leader Turner: promised to address the problem.

Resolution Record No. **BTC/199/05/Jan/04**

Proposed by Cllr Mr A P Saxby and seconded by Cllr Mrs J A Ahern.

**CARRIED**

THAT THE MEETING OF THE COUNCIL RECONVENES

#### **7. TO RECEIVE REPORTS** (if any) from County Councillors and/or District Councillors.

None received.

#### **8. URGENT BUSINESS** – any items the Chairman considers a matter of urgent business [pursuant to Section 100B (4) (16) LGA 1972]

A letter was received from Mr G H Batt, 44, Woodcock Rise, Brandon complaining about problems arising from a steep footpath alongside his home.

Resolution Record No. **BTC/200/05/Jan/04**

Proposed by Cllr Mr R Silvester and seconded by Cllr Mr P MacLoughlin.

**CARRIED:** 9 for, 4 against.

THAT BRANDON TOWN COUNCIL WRITES TO THE BUILDING INSPECTORATE AT FOREST HEATH DISTRICT COUNCIL REQUESTING A SURVEY AS TO THE ADEQUATE PROVISION OF THIS PATH

## **9. WARD REPORTS FROM COUNCILLORS**

Cllr Mr A P Saxby: reported the streetlights on London Road had not been working for some time. The columns are the responsibility of Suffolk County Council and the problem was due to a supply fault.

Cllr Mr R Silvester: reported outage, street lamp No. 218, Knappers way – Already reported.

Cllr Mr N A Vant: reported the glass broken in the lamp on a gantry half way along Victoria Avenue.

## **10. PLANNING APPLICATIONS.** Notifications circulated: plans at Meeting.

Cllr Mr A P Saxby: requested the minutes record that forty members of the public were present to object to planning application; F/2003/1031/FUL: Land off Bracken Rise Brandon. Erection of two bungalows. Applicants: Baker & Nisbet Ltd, Holly Lane, Lakenheath, Suffolk.

Resolution Record No. **BTC/201/05/Jan/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by Cllr Mr R Silvester.

**CARRIED:** Unanimous

THAT BRANDON TOWN COUNCIL STRONGLY OBJECTS TO PLANNING APPLICATION F/2003/1031/FUL ON THE GROUNDS IT IS A CONTRIVED DEVELOPMENT

Resolution Record No. **BTC/202/05/Jan/04**

Proposed by Cllr Mr P S Baldwin and seconded by Cllr Mrs S Jureko.

**CARRIED:** Unanimous

THAT BRANDON TOWN COUNCIL RESOLVES NO OBJECTION TO THE PLANNING APPLICATIONS HEREUNDER DESCRIBED

F/1038/FUL: 37 Downham Way, Brandon. Erection of single storey front and rear extensions. Applicant: Mr Kevin James Puttock.

RESOLVED NO OBJECTION

F/2003/1010/FUL: Plot 2, Mile End Works, 240 London Road, Brandon. Erection of two-storey house on Plot 2 (Amended Design approved under F/2002/362) Applicant: Baker & Nisbet Ltd, Holly Lane, Lakenheath, Suffolk.

RESOLVED NO OBJECTION

F/2003/1011/FUL: Land at Mile End Works. Rear of 240 London Road, Brandon. Erection of two storey dwelling and detached garage, and erection of detached garage for 240 London Road. Applicant: Baker & Nisbet Ltd, Holly Lane, Lakenheath, Suffolk.

RESOLVED NO OBJECTION

F/1072/FUL: 61, Rattlers Road, Brandon. Side extension including double garage.

Applicant(s): Mr & Mrs Betts.

RESOLVED NO OBJECTION

11. **ACCOUNTS:** to receive and approve September 2003 payments.

11.1 Public Items – discussion permitted thereon.

Resolution Record No. **BTC/203/05/Jan**

Proposed by Cllr Mrs S Jureko and seconded by Cllr Mr N A Vant.

**CARRIED:** Unanimous

THAT THE PAYMENTS ON THE LIST SUBMITTED FOR DECEMBER 2003 (PUBLIC ITEMS) AND REPRODUCED HEREUNDER ARE APPROVED

Date	Amount	Supplier	Net Total	VAT
Dec-03	150.00	Chairman's' Allowance	150.00	
Dec-03	10.50	G&I Auto Parts	8.66	1.84
Dec-03	56.07	DMH Risk Software	48.19	7.87
Dec-03	41.57	Petty cash Imprest	41.57	
Dec-03	21.06	J P Scott Mileage	21.06	
Dec-03	19.89	J P Scott Mileage	19.89	
Dec-03	17.50	SALC / Books	17.50	
Dec-03	6.00	J & D Green	6.00	
Dec-03		IRS Ltd - Grave Markers	Cancelled	Cancelled
Dec-03	37.79	Canon Copies	32.16	5.63
Dec-03	82.61	Finevale Ser. Station	74.78	7.83
Dec-03	203.04	Recroot	172.80	30.24
Dec-03	3,331.83	Ray Lake Electrical	2,835.60	496.23
Dec-03	10.23	Border Bld. Sup.	8.70	1.53
Dec-03	87.55	Finevale Ser. Station	77.49	10.06
Dec-03	2,924.41	IRS Ltd - Grave Markers	2,488.86	435.55
<b>TOTALS</b>	<b>7,000.05</b>		<b>5,853.26</b>	<b>996.78</b>
Dec-03	33.50	British Gas month	27.64	5.86
awaited		Anglian Water		
Dec-03	537.33	A M Asset Light	457.30	80.03
awaited		TXU Energi-20/2		
awaited		TXU Energi-no 20		
awaited		TXU Energi-no 49		
awaited		TXU Energi-no 51		
awaited		BT fax/internet		
awaited		BT main tel line		
Dec-03		FHDC garage rent		
Dec-03	22.00	FHDC Rates Cem	22.00	
Dec-03	228.00	FHDC Rates OSH	228.00	
<b>TOTALS</b>	<b>820.83</b>		<b>734.94</b>	<b>85.89</b>

11.2 Confidential Items (Staff salaries/Local Gov. Pension)

Resolution Record No. **BTC/204/05/Jan/04**

Proposed by the Cllr Mr A P Saxby and seconded by The Chairman Cllr Ms J S Bourton

**CARRIED:** Unanimous

THAT PAYMENT ON THE LIST SUBMITTED FOR DECEMBER 2003 (CONFIDENTIAL ITEMS – STAFF SALARIES) AS CIRCULATED TO COUNCILLORS IS APPROVED.

## 12. TO BE ADVISED OF EXISTING CEMETRY WORKS

12.1 Town Keepers Report

Resolution Record No. **BTC/205/05/Jan/04**

Proposed by Cllr Mr P S Baldwin and seconded by Cllr Mrs S Jureko

**CARRIED:** Unanimous

THAT BRANDON TOWN COUNCIL EMPLOYS AN AGENCY WORKER ONLY ON THOSE OCCASSIONS WHEN SENIOR TOWN KEEPER, MR KEVIN BRISTON, NEEDS HELP WITH BURIALS AND OTHER TASKS WHILST TOWN KEEPER, MR LEWIS CLEMENS, IS ABSENT THROUGH ILL HEALTH

### **13. ALLOTMENT GARDENS - TO BE ADVISED OF ANY DEVELOPMENTS**

Cllr Mr P S Baldwin immediately declared an interest and left the meeting.

Brandon Town Council had written to Suffolk County Council and Forest Heath District Council asking if suitable allotment land was available for rent in Brandon. There had been a negative response from SCC and a reply from FHDC was still awaited. It was agreed that further enquiries be made with a view to renting land for allotment usage. Other areas suggested included Gas House Drove, Mill Hill, Gravel Hill and disused allotments behind the Gospel Hall, High street, Brandon.

### **14. REQUEST FOR ALTERATIONS TO BRANDON CEMETERY BOUNDARY TO ACCOMMODATE A VEHICULAR VISIBILITY SPLAY AT 25 CHURCH ROAD**

Cllr Mr N A Vant immediately declared an interest and left the meeting.

Resolution Record No. **BTC/206/05/Jan/04**

Proposed by Cllr Mr R Silvester and seconded by Cllr Mr A P Saxby

**CARRIED:** Unanimous

THAT BRANDON TOWN COUNCIL WRITES TO THE APPLICANT REQUESTING HE MAKES AN OFFER TO PURCHASE THE LAND REQUIRED FROM THE SAID COUNCIL

### **15. PROPOSED RE-SITING OF BUS STOP ON LONDON ROAD / OLD FORGE COURT – UPDATE**

Cllr Mr N A Vant again declared an interest and left the meeting.

Resolution Record No. **BTC/207/05/Jan/04**

Proposed by Cllr Mr P S Baldwin and seconded by Cllr Mrs S Jureko.

**CARRIED:** 5 for, 0 against, 3 abstentions.

AN ON-SITE MEETING BETWEEN MR GARY TROTTER, SUFFOLK COUNTY COUNCIL, AND BRANDON TOWN COUNCIL TO BE ARRANGED FOR 4PM ON MONDAY 26 JANUARY 2004

### **16. BRANDON REMEMBRANCE PLAYING FIELDS – CURRENT FUNDING INSTALMENT**

Cllr Mr P MacLoughlin had earlier declared an interest as Chairman of the Brandon Remembrance Playing Fields and signed the Members book of interests. However, he refused to leave the meeting.

Cllr Mr A P Saxby asked for this refusal to be documented. He also proposed this Item should not be discussed while Cllr Mr P MacLoughlin remained.

To the contrary, Cllr Mr R Silvester claimed he had contacted “the Legal Officer of the Standards Board”, who he also referred to as “the Monitoring Officer”, and been advised that Cllr Mr P MacLoughlin’s presence was perfectly legal. Cllr Mr R Silvester insisted that Cllr Mr P MacLoughlin was entitled to remain provided he did not vote.

The Chairman Cllr Ms J S Bourton quoted from Charles Arnold Baker and confirmed that Cllr Mr P MacLoughlin should leave the meeting.

After repeated appeals from The Chairman Cllr Ms J S Bourton and other Members, Cllr Mr P MacLoughlin reluctantly left.

Proposed by Cllr Mr R Silvester and seconded by Cllr Mrs C M Silvester: That Brandon Town Council pays Brandon Remembrance Playing Fields Committee the £5000 grant instalment currently due, on production of the relevant paperwork relating to the accounts. Cllr Mr P S Baldwin motioned an amendment: Brandon Town Council also writes asking for accounts to be produced before Monday 12 January 2004. Failure to meet the deadline will mean payment being postponed until the next Full Meeting on Monday 12 January 2004.

Seconded by The Chairman Cllr Ms J S Bourton

Resolution Record No. **BTC/208/05/Jan/04**

**AMENDMENT CARRIED:** 6 for, 3 against.

THAT BRANDON TOWN COUNCIL PAYS BRANDON REMEMBRANCE PLAYING FIELDS COMMITTEE THE £5000 GRANT INSTALMENT PRESENTLY DUE, SUBJECT TO THE CURRENT ACCOUNTS BEING PRODUCED TO THE SAID COUNCIL PRIOR TO MONDAY 12 JANUARY 2004. FAILURE TO MEET THAT DEADLINE WILL MEAN PAYMENT BEING POSPONED UNTIL MONDAY 2 FEBRUARY 2004.

#### **17. BRANDON REMEMBRANCE PLAYING FIELDS/LESUIRE CENTRE – FOREST HEATH DISTRICT COUNCIL FEASIBILITY STUDY**

Cllr Mr P MacLoughlin kept rudely interrupting Cllr Mr A P Saxby when trying to speak. He claimed Cllr Mr A P Saxby should declare an interest in this Item because of a past legal action. [Any actual interest was unsubstantiated]. The Chairman Cllr Ms J S Bourton asked Cllr Mr P MacLoughlin to stop interrupting on several occasions. Cllr Mr A P Saxby requested that these interruptions be recorded in the minutes.

Resolution Record No. **BTC/209/05/Jan/04**

Proposed by Cllr Mr P S Baldwin and seconded by The Chairman Cllr Ms J S Bourton

**CARRIED:** 9 for, 0 against, 1 abstention.

THAT EACH INDIVIDUAL MEMBER COMPLETE AND RETURN THE FOREST HEATH DISTRICT COUNCIL FEASIBILITY QUESTIONNAIRE REGARDING THE BRANDON REMEMBRANCE PLAYING FIELDS AND LESUIRE CENTRE, IF SO INTERESTED

#### **18. SCHOOL BUS SERVICE BETWEEN BRANDON AND MILDENHALL COLLEGE OF TECHNOLOGY – UPDATE**

A letter, dated 8 December 2004, was received from Mr Donovan, Transport Manager, Suffolk County Council. A general area monitoring exercise was proposed to highlight any problems with this bus service.

Resolution Record No. **BTC/210/05/Jan/04**

Proposed by the Cllr Mr A P Saxby and seconded by Cllr Mrs J A Ahern.

**CARRIED:** 8 for, 0 against, 3 abstentions.

THAT SUFFOLK COUNTY COUNCIL CONDUCTS A GENERAL AREA MONITORING EXERCISE TO HIGHLIGHT PROBLEMS WITH THE BRANDON TO MILDENHALL COLLEGE OF TECHNOLOGY BUS SERVICE. INFORMATION GATHERED SHOULD INCLUDE TIMES ALL BUSES ARRIVE AT THE COLLEGE AND LEAVE OVER A PERIOD OF TWO MONTHS

#### **19. OLD SCHOOL HOUSE - DDA COMPLIANCY AND STRUCTURAL ALTERATIONS - UPDATE**

No information to date.

#### **20. RIVERBANK EROSION AT THE LODGE, BRANDON**

Resolution Record No. **BTC/211/05/Jan/04**

Proposed by Cllr Mr P S Baldwin and seconded by Cllr Mr N A Vant

**CARRIED:** 9 for, 0 against, 1 abstention.

THAT MR A COX, CARPENTRY AND PROPERTY MAINTENANCE, BE REQUESTED TO ASSESS REPAIRS NEEDED TO THE EMBANKMENT AND PROVIDE AN ESTIMATE

**21. TO RECEIVE AN UPDATE ON ACTION AT THE ORCHARD, COULSON LANE**

Resolution Record No. **BTC/212/05/Jan/04**

Proposed by Cllr Mrs J A Ahern and seconded by Cllr Mrs S Jureko

**CARRIED:** 8 for, 0 against, 1 abstention.

THAT BRANDON TOWN COUNCIL FURNISHES MS CYD WORDEN, COUNTRYSIDE SECTION, FOREST HEATH DISTRICT COUNCIL, WITH ALL DOCUMENTATION ON FILE RELATING TO THE ORCHARD, COULSON LANE TO FACILITATE THE CREATION OF A FUTURE PLAN.

Resolution Record No. **BTC/213/05/Jan/04**

Proposed by Cllr Mr P S Baldwin and seconded by Cllr Mr A P Saxby

**CARRIED:** 7 for, 0 against, 1 abstention

THAT THIS MEETING CONTINUES

**22. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:**

Resolution Record No. **BTC/214/05/Jan/04**

Proposed by The Chairman Cllr Ms J S Bourton and seconded by Cllr Mrs J A Ahern

**CARRIED:** Unanimous

THAT IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW FOR THE FOLLOWING REASONS: CONFIDENTIAL MINUTES; STAFFING ISSUES; QUOTATIONS. [Section 100(A)(4) LGA 1972]

BRANDON TOWN COUNCIL  
CONFIDENTIAL MINUTES  
of the Full Brandon Town Council  
held at 7.pm on Monday 05 January 2004  
at The (New) Forest School, Bury Road, Brandon.

THIS PAGE IS CONFIDENTIAL  
ONLY THE RESOLUTIONS MAY BE DISPLAYED  
AS A MATTER OF PUBLIC RECORD

**23. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES -**

Of the Full Brandon Town Council held on Monday 1 December 2003.

Resolution Record No. **BTC/215/05/Jan/04**

**CARRIED:**

THAT THE CONFIDENTIAL MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 1 DECEMBER 2003 BE ACCEPTED AND SIGNED AS A TRUE RECORD

**24. MATTERS ARISING FROM CONFIDENTIAL MINUTES**

**25. TO DISCUSS ACQUISITION OF LAND: NEW CEMETERY PURCHASE – UPDATE**