

**ASH-CUM-RIDLEY PARISH COUNCIL  
BURIAL GROUND COMMITTEE**

**Minutes of a meeting of the Burial Ground Committee held on Monday  
11 October 2016 at 4.00pm in the Viewing Gallery of Ash Green Sports Centre**

Present: Cllr M Brown  
Cllr Mrs Connell  
Cllr Mrs Howie

Mrs A de Jager – Parish Clerk

**1. Apologies**

Apologies for absence were received from Cllrs Mrs Brammer and Clucas and Mr Parlett

**2. Declaration of Interests**

Cllr Mrs Connell declared an interest in any discussion regarding tree works that may be carried out by a family member.

**3. Minutes of the last meeting**

The minutes of the meeting held on 30 August 2016 were approved and signed as a true record.

**4. Current Maintenance Needs**

- The side of the Yew hedge has been trimmed and the height will be set at 5foot.
- Notices will be placed on graves where no response has been received to letters requesting maintenance to be carried out.
- Mr Munday will be asked to plant Sork bulbs to deter the mole activity.
- A quotation will be sought for the refurbishment of the noticeboard.  
*Having declared and interest in the tree works, Cllr Mrs Connell took no part in the discussion of the next topic.*
- The opinion of the Tree Wardens was discussed regarding the Ash Tree in the hedge row and it was AGREED that a letter is sent to the PCC advising of the advice received and the quotation for the necessary work.

**5. Memorials**

It was NOTED that three headstones have fallen over and that they have been laid flat on the graves. Cllr Mrs Howie will attend the Burial Ground to carry out a topple test on all memorials.

**6. Future Provision**

6.1 The current availability was NOTED.

6.2 Memorial Garden – the Secretary of Diocesan Advisory Committee has forwarded details of relevant companies that have carried out

work in the Diocese and letters have been sent requesting initial quotations for advising and drawing of the wall for the memorial garden for submission to the DAC for a Faculty to build the wall.

6.3 Mr S Gay has provided some initial thoughts regarding the material for wall plaques and font for inscriptions. He will supply a sample for the next meeting.

**8. Date of next meeting**

The date of the next meeting of the Burial Ground Committee was set for 05 December 2016 at 4.00pm.

The meeting closed at 4.55pm

Signed: ..... Date: .....