

Boyton Parish Council

Minutes of the Meeting held on Monday 28th November 2016 at 7:30 pm in the Parish Church Hall

Present Councillors Jon Bennett, Mervyn Law, Jenny Smith, Bernard Strout, Martin Stanbury and Ray Willis.
In attendance: Jon Sharpe (Parish Clerk), three members of the public.

1611/01 Apologies for Absence

Councillors Graham Clarke - family commitments and Adam Paynter.

1611/02 Chairman's Comments

The Chairman explained that since the Agenda had been issued three planning applications had been received and it would therefore be necessary to hold an additional meeting to discuss them. It was agreed that a meeting would be held on 12th December 2016 at 19:30. He also explained that the Parish Council had been asked for further comments on application **PA16/07929** – Provision of slurry tank Darracott Access to Beardon Mill as additional information had been provided and this would be included in the Planning section below.

1611/03 Questions from the Public (*Standing Orders in abeyance*)

The issue re Broadband speed and the reply from Scott Mann was raised which would be discussed in the Correspondence section below.

1611/04 Declarations of Pecuniary Interests (*Standing Orders in force*)

No written requests of Declarations of Pecuniary Interests had been received.

1611/05 Disclosures of Interests

None.

1611/06 Minutes

It was **resolved** that the minutes of the meeting held 17th October 2016 be confirmed as an accurate record.

Proposed by Cllr Strout **Seconded by** Cllr Smith and agreed unanimously.

It was **resolved** that the minutes of the meeting held 26th October 2016 be confirmed as an accurate record.

Proposed by Cllr Bennett **Seconded by** Cllr Smith and agreed unanimously.

1611/07 Matters Arising including Clerk's Report, Revised Budget for 2017/18 and Beardon Shoot

The Clerk confirmed that Cornwall Council would provide the radar monitoring of traffic outside the school at no cost. He will arrange for this to take place during term time. The Clerk explained that details of the possible cost of the election and Council Tax Support grant for next year had been received since the last meeting. Concern was raised about the increased cost per head of the Boyton parishioners. The Chairman has discussed the issue with Cllr Paynter who explained that the increase was due to Cornwall Council calculating the amount on a full cost recovery basis. A revised budget was proposed.

It was **resolved** to approve the revised budget for 2017/18 on page 26.

Proposed by Cllr Smith **Seconded by** Cllr Willis and agreed unanimously.

The complaint about the noise from Beardon Shoot was discussed and the Clerk was requested to establish what planning restrictions are in place.

Chairman's Initials: _____

Boyton Parish Council Budget 2017-18

**2017/18
Budget Agreed
28/11/2016**

Income

Precept	6,200.00
Council Tax Support Grant	297.49
HMRC VAT Refund	0.00
Web Site	70.00
North Beer Solar Farm	0.00

6,567.49

Expenditure

Election Expenses	1,200.00
General Insurance	250.00
Hall Hire	150.00
Staff Costs	3,500.00
Audit	150.00
Salt Dumpy Bag	100.00
Cemetery Grants	150.00
Administrative Expenditure	175.00
Councillor Expenses	50.00
Notice Boards	50.00
CALC Membership	185.00
SLCC Membership	120.00
Web Site	0.00
Bench Seat Maintenance	50.00
Boyton in Bloom	200.00
Bus Shelter	250.00
Donations	0.00
Clerk Training	150.00
Councillor Training	150.00
Contingency	850.00
Projector	0.00
Laptop	0.00
North Beer Solar Farm	0.00

7,730.00

Balance -1,162.51

1611/08 Planning

Applications - **PA16/10049** – Variation of condition number 12 to allow extended operational period land south of Hornacott Chapel Boyton.

It was **resolved** that the Parish Council has no objections to the application.

Proposed by Cllr Bennett **Seconded by** Cllr Smith and agreed unanimously.

Chairman's Initials: _____

PA16/09365– Construction of agricultural shed – Land north east of Dunns.

It was **resolved** that the comments below be submitted online to Cornwall Council.

Proposed by Cllr Law **Seconded by** Cllr Smith and agreed unanimously.

It was **resolved** that the Parish Council supports the application.

Proposed by Cllr Law **Seconded by** Cllr Willis and agreed unanimously.

Notices Received – Noted.

Other Applications - **PA16/07929** – Provision of slurry tank Darracott Access to Beardon Mill. Cllr Stanbury explained the email that had been received from Cornwall Council, which included further information from the applicant, and the options available to the Parish Council.

It was **resolved** that the Parish Council agrees with the Planning Officer's recommendation to approve the application as the assurances required had been received.

Proposed by Cllr Strout **Seconded by** Cllr Bennett and agreed unanimously.

	PA16/09365 – Construction of agricultural barn
General views on compliance with relevant planning policies e.g. within or outside a development boundary.	Complies.
Beneficial and adverse impacts of a development on the local community.	None.
Effects on surrounding buildings (e.g loss of privacy or light) and environment.	None.
Acceptable design, scale, materials and landscaping to fit in with site and/or adjacent buildings.	Acceptable.
Problems with site access or parking.	Not applicable.
Adequacy of highway network to cope with additional traffic and related safety issues.	Not applicable.
Adequacy of local services and/or infrastructure to cater for a development.	Not applicable.
Particular features existing onsite which should be retained.	Roadside hedge should be retained.
Problems with noise, dust, smell or fumes or any other adverse impact on the amenity of local residents.	None.
Any suggestions to improve the proposed development.	None.

1611/09 Finance

It was **resolved** to approve all the payments below.

Proposed by Cllr Smith **Seconded by** Cllr Willis and agreed unanimously.

Cheques for payment: -

Payee	Details	Reference	Amount
J Sharpe	Salary – November	694	£196.82
HMRC	PAYE	695	£43.20
Boyton Church Hall	Hire of hall 20/04/2015 to 02/03/2016	696	£27.00
SLCC	Annual Membership Fee	697	£18.00

Payments that had to be made during November

Payee	Details	Reference	Amount
J Sharpe	Salary – October	690	£194.82
HMRC	PAYE	691	£46.20
Grant Thornton	Annual External Audit	692	£120.00
Homeleigh Garden Centre	Plants for Planters	693	£29.68

Chairman's Initials: _____

1611/10 Boyton Parish Council Freedom of Information Policy, Disciplinary Procedure and Grievance Procedure.

The Clerk confirmed that all these documents were based on model policies.

It was **resolved** to approve the Freedom of Information Policy.

Proposed by Cllr Smith **Seconded by** Cllr Strout and agreed unanimously.

It was **resolved** to approve the Disciplinary Procedure with amendments to reflect that the Clerk was the only employee and there was not a Council Staffing Committee.

Proposed by Cllr Smith **Seconded by** Cllr Law and agreed unanimously.

It was **resolved** to approve the Grievance Procedure with the same amendments as for the Disciplinary Procedure.

Proposed by Cllr Smith **Seconded by** Cllr Willis and agreed unanimously.

1611/11 Welcome to Boyton

A previous version was reviewed and it was suggested that an introductory A5 card, to be drafted by the Clerk for the January meeting, could be given to new residents when they arrive in the Parish, with further information on the website. To be included in the Agenda for the January meeting.

1611/12 Correspondence

Community Benefit Offer – Hornacott Solar Farm: - The letter from Lightsource dated 18th October 2016 offering Boyton Parish Council a one-off £5,000 payment was discussed.

It was **resolved** to accept the offer with the precise details being checked when received.

Proposed by Cllr Law **Seconded by** Cllr Willis and agreed unanimously.

The Clerk was requested to further investigate the ongoing issue regarding a payment that should have been made and shared with North Tamerton in connection with the original planning application with Cllrs Paynter and Chopak.

Planning Protocols: - To be included as an Agenda item for the January meeting. The Clerk was requested to establish the dates of any planned meetings for this topic.

Election Costs: - The Clerk was requested to raise the issue of the disproportionate cost per elector for small parishes compared to larger ones with the Head of Democratic Services & Cllr Paynter.

Scott Mann reply re Broadband: - The Clerk was requested to raise the issue regarding the speed of broadband in the Parish with Matt Hancock (Minister of State responsible for digital and culture policy) and BT Openreach as the parish was lagging behind other areas and local businesses were suffering as a result.

1611/13 Members' Questions

Cllr Smith explained that dog fouling continued to be an issue in Underlane. The Clerk was requested to put up some additional signs. Parishioners need to be encouraged to use the telephone number, included on the signs, to report culprits.

Cllr Smith explained that the Community Benefit Fund currently has a balance of £18,359.42 to distribute. A grant application has just been agreed of £4,000 to provide a defibrillator in the Village.

Cllr Willis raised a concern about the condition of the road from North Tamerton to Holsworthy on the Devon side of the Tamar. The Clerk will contact North Tamerton Parish Clerk.

Cllr Stanbury raised a concern about a tree on the B3254 by the Week St Mary junction. The Clerk will raise the issue.

1611/14 Public Participation (*Standing Orders in abeyance*)

The cost of the election was raised as it was considered that £1,900 is excessive. A breakdown of cost from Cornwall County will be provided. It is felt that the cost per head per voter is a disincentive to have a contested election.

1610/16 Date of Next Meeting (*Standing Orders in force*)

The next meeting will be held on Monday 9th January 2017 at 19:30 in the Parish Church Hall followed by a meeting on 20th February 2017 at 19:30

The Meeting Closed at 21:30

Signed:.....Chairman

Date:.....