

KIRKLINTON PARISH COUNCIL

Minutes of a meeting of Kirklington Parish Council held at Fir Ends School on Tuesday 14 February 2017.

PRESENT

M Jack (Chairperson), I Armstrong, Mrs B Irving, Mrs M Story, D Allan, Mrs M White, A Smith and T Wigham.

APOLOGIES

Councillor D Shepherd.

REQUESTS FOR DISPENSATIONS

No requests received.

DECLARATIONS OF INTEREST

None received.

MINUTES of the meeting held on Tuesday 29 November 2016 were approved as a correct record and duly signed by the Chairperson.

MATTERS ARISING

(a) Play area - Monthly Inspections.

Weekly inspections report forms were issued to those Councillors next on the rota.

(b) Entrance to school field off A6071 adjacent to the public footpath

The Clerk reported that he had received a detailed response from the Headteacher of Fir Ends School regarding the school field entrance and the parking issues outside the main school entrance.

The Headteacher confirmed that the school governors were also very concerned about parking outside the school and outlined the various measures already taken to try and alleviate the problem. These included an approach to the County Council with a view to extending the existing lay-bye opposite the main entrance. The County Council had responded with an estimate of £6400 and an offer to partly fund the work. A request was made to the Parish Council to fund the balance apart from £400 which the school itself would contribute.

The Clerk was asked to confirm that whilst they supported the proposal put forward by the County Council the Parish Council was not in a position to contribute towards the cost of the work.

The Headteacher's response to the Parish Council proposals regarding the entrance to the school field from the A6071 was disappointing. The School Governors were of the opinion that the so called mound of earth was as a result of the work undertaken by the contractors who built the two bungalows not the contractors who built the MUGA.

The Clerk was asked to clarify the situation supported, where possible, with documentary evidence and confirm that the entrance including the mound of earth remained the responsibility of the school governors. The Parish Council's offer to work with the Governors to improve the entrance should also be conveyed to the Headteacher.

(c) Grant requests to Carlisle City Council (Councillor David Shepherd) and Cumbria County Council (Councillor John Mallinson).

The Clerk reported that he had submitted grant applications to both David Shepherd and John Mallinson for funds to purchase a supply of new wood fibre.

David Shepherd had responded by approving a grant of £110.00 for the current financial year. The outcome of the application to John Mallinson was still awaited.

(d) Transparency Code.

The Clerk reported that the grant application for Government support had been successful and that a grant of £180.48 had been awarded. The grant was intended to fund the purchase a new printer capable of scanning documents and to fund the work undertaken by the Clerk to develop the Parish Council's website.

INCOME AND EXPENDITURE 2016/17

The Income and Expenditure position as at 14 February 2017 compared with the approved Budget was noted.

PAYMENTS, SUBSCRIPTIONS AND RECEIPTS

(1) The following payments were approved:

- (a) Hire of School Hall for Parish Council meetings 2016/17 - **£60.00**
- (b) Invoice from Carlisle City Council re the Annual Inspection of the play area – **£56.78**

(2) The following receipts were noted:

- (a) Grant from NALC re the Transparency Code - **£180.48**
- (b) Grant from Carlisle City Council (D Shepherd) re Play Area - **£110.00**

(3) An application for a grant from Kirklington with Hethersgill PCC towards the maintenance of Kirklington Churchyard was deferred until the next meeting.

PLANNING APPLICATIONS

(a) Application No: 17/0059 (Andrew Hetherington)

Erection of detached garage/workshop at Willow Grove, Kirklington, Carlisle

The observations of the Planning Sub-Committee were noted.

RISK ASSESSMENTS – ANNUAL REVIEW

The Parish Council's Risk Assessments (General and Play Area) were reviewed, amended as necessary, approved and duly signed by the Chairperson.

ANNUAL INSPECTION OF THE PLAY AREA

The recommendations contained in the Inspection Report were considered and any required action was agreed.

CODE OF CONDUCT

All Members were reminded of the need to complete a new form in respect of any changes to their interests, including changes of employment, ownership or renting of property within 28 days of any change taking place.

SUPPORTING REFUGEES IN CUMBRIA

A letter from Cumbria CVS canvassing for people to support individuals when they arrive in Cumbria was noted.

TREES AT THE JUNCTION OF SKITBY ROAD AND KIRKLINTON ROAD

It was reported that a concerned resident had approached the Parish Council regarding safety issues associated with these trees. The resident's main concerns were root penetration into drains and foundations and overhanging branches.

The Clerk was asked to alert the Highways Authority to these concerns.

CORRESPONDENCE

A schedule of the correspondence received since the last meeting was noted.

DATE OF NEXT MEETING - Tuesday 9 May 2017 (Annual Parish Meeting and AGM)

CORRESPONDENCE received since the last meeting

1. CUMBRIA ASSOCIATION OF LOCAL COUNCILS

- County Circulars – December/January 2017
- Developing your skills- Training programme

2. CARLISLE CITY COUNCIL

- Minutes of Carlisle City Council
- Village Hall Capital Grant Scheme 2017/18

3. CUMBRIA COUNTY COUNCIL

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4. OTHER

- Between Fell and Sea – OutREACH Cumbria