

BROOKLAND PARISH COUNCIL

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MINUTES 135

[DRAFT – to be accepted at the next Meeting]

Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brookland on 20 April 2015 at 7.15 pm

PRESENT: Councillor, Mr C Hill (Chair), Councillor, Mrs K Coleman
Councillor, Mrs S Saxby and Councillor, Mrs V Wallington
Miss D Watkins and Mr T Howe, KHS

PARISH CLERK: Mrs J Batt

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were no Members of the Public present.

1. **APOLOGIES FOR ABSENCE**

An Apology for Absence was received from Mrs M Andrews

2. **DECLARATIONS OF INTEREST**

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

There were no Declarations of Significant Interest.

i) **Updating of Declarations of Interest for the Code of Conduct**

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. **ACCEPTANCE OF MINUTES**

Minutes 134 of the last ordinary meeting were accepted and it was unanimously agreed that Councillor Hill should sign them.

Proposed Councillor Coleman Seconded Councillor Saxby

4. **PARISH COUNCIL WEBSITE**

Nothing to report.

5. **MATTERS FOR REPORT ARISING FROM PREVIOUS MEETING**

There were no matters arising that were not covered on the agenda.

6. **PUBLIC INTERVAL**

There were no Members of the Public present.

7. CHAIRMAN'S REPORT

In May 2015 the number of District Councillors on Shepway District Council will be reduced from 46 to 30.

8. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**Correspondence**

SDC re Grounds Maintenance

Adopt a Kiosk

Came & Co Spring Council Matters

Email Correspondence – all emails forwarded to councillors with email

Boys and Maughan Solicitors

Finance**Bank Reconciliation**

Balance per Cash Book		Balance at Bank	
Opening Balance	27117.01	Current Account	31935.99
Plus Receipts	<u>20615.79</u>	Plus u/c receipt	<u>0.00</u>
	47732.80		31935.99
Less Payments	<u>13529.67</u>	Less u/c cheques	<u>1053.40</u>
	34203.13		30882.59
Less Earmarked funds	<u>17591.81</u>	Plus Reserve a/c	<u>3320.54</u>
Available Funds	16611.32		34203.13
		Less Earmarked Funds	<u>17591.81</u>
		Available Funds	16611.32

Accounts to be paid

PAYEE	CHQ NO	DESCRIPTION	NET £	VAT £	GROSS £
Mrs J Batt	743	Salary Expenses	183.38 91.80	5.99	281.17
M Coleman	744	Grass Cutting in Cemetery	150.00		150.00
KALC	745	Subscription	147.88	29.58	177.46
Boys & Maughan	746	Professional Services	300.00	60.00	360.00
Mr K Funnell	747	Audit Fee	70.00		70.00
Shadoxhurst PC	748	1/6 Audit Workshop Fee	3.48		3.48
The Crown Estates	749	7 Years Rent	700.00		700.00

Proposed Councillor Wallington

Seconded Councillor Saxby

Earmarked Funds

	Balance 16 Mar 15	+/- April	Balance 20 April 15
Youth Area Expenses	1823.38	+60.00	1883.38
Youth Area Rent Budget 2015/2016	NIL	+ 600.00 + 100.00	
Crown Estates		-700.00	NIL
War Memorial	28.00		28.00
Notice Board	535.43	+200.00	735.43
Cemetery Maintenance Budget 2015/2016	8586.03	+1360.00	
Grass Cutting		- 150.00	
Legal Fees		- 300.00	9496.03
Village Hall Grass Transferred to General Account	40.00	- 40.00	NIL
Tree Maintenance	1000.00	+1500.00	2500.00
Election Expenses	2948.97		2948.97
TOTAL	14961.81	+ 2630.00	17591.81

Insurance

Nothing to report.

Village Risk Assessment/Risk Inspection

The following items need attention:-

The seats and benches would benefit from refurbishment – Mr Hill offered to undertake the refurbishment. Offer accepted by councillors.

The condition of West Place to be reported to KHS

SDC to deal with overhanging trees at the MUGA

Leaves to be cleared by Mr Coleman

Provision of Fire Proof Storage for Parish Council Documents

We are still waiting to hear from the Village Hall Committee.

9. CEMETERY**Cemetery Administration and Maintenance**

The grass has been cut and the weeds sprayed.

10. YOUTH AREA

A cheque for £700 will be sent to the Crown Estates along with a letter requesting confirmation of receipt.

11. PLANNING

Please see attached.

12. COMMUNITY SAFETY

It was reported that litter is becoming an issue within the parish.

13. VILLAGE RESPONSIBILITIES

Items to be reported to Kent Highway Services/PROW/IDB

The Clerk was not asked to report any issues to KHS.

Discussion with Mr Howe regarding Brack Lane

Mr Howe informed the Parish Council that the lane would not be repaired as it would cost in the region of £200,000 which would take the entire maintenance budget for the year.

After discussion it was agreed to arrange a meeting between KHS, the farmers who would be affected, a resident who objected to the lane being closed and the Parish Council.

14. FORUM FOR EXCHANGE OF IDEAS BETWEEN COUNCILLORS

Nothing to report.

15. RESOLUTION TO CLOSE MEETING TO MEMBERS OF THE PUBLIC AND PRESS TO ENABLE COUNCILLORS TO DISCUSS ITEMS OF A LEGAL AND PERSONAL MATTER

We are still waiting to hear from the solicitor regarding this matter, so it was not necessary to close the meeting.

There being no other business the meeting closed at 8.00 pm.

Signed Dated
Chairman

BROOKLAND PARISH COUNCIL

PLANNING APPLICATION RECORD

2015

APRIL 2015

These applications were not on the agenda due to an error, but councillors agreed to discuss them at this meeting:-

Y15/0084/SH Pepperland Nursery, Straight Lane, Brookland, Romney Marsh, Kent
Erection of a building for use as a Tourism Guest House (Class C1) with ancillary living accommodation, parking and landscaping, following demolition of existing glass houses
Consultation Date: 22.04.15
Planning Officer: Julian Ling
Parish Council: Support 3:1

Y15/0089/SH Pepperland Nursery, Straight Lane, Brookland, Romney Marsh, Kent
Change of use and conversion of existing building from light industrial (Class B1) to a building consisting of 6 apart-hotels (Class C1) together with external alterations. |
Consultation: 10.04.15
Planning Officer: Julian Ling
Parish Council: