

Boyton Parish Council

Minutes of the Meeting held on Monday 18 April 2016 at 7:30pm in the Parish Church Hall

Present Councillors Jon Bennett, Graham Clarke, Mervyn Law, Jenny Smith, Martin Stanbury, Ray Willis and Bernard Strout.

In attendance: Jon Sharpe (Parish Clerk), David Scott and three members of public.

1604/01 Apologies for Absence
Councillor Trisha Melzer

1604/02 Chairman's Comments
New Clerk to send out contact details to all Councillors. The Clerks premises had been visited and were safe to carry out the role. The Transparency bid had been successful and a grant had been received of £1,289.89.

1604/03 Questions from the Public (*Standing Orders in abeyance*)
None

1604/04 Declarations of Pecuniary Interests (*Standing Orders in force*)
No written requests of Declarations of Pecuniary Interests had been received.

1604/05 Disclosures of Interests
None

1604/06 Minutes
It was **resolved** that the minutes of the meeting held 2nd March 2016 be confirmed as an accurate record.

Proposed by Cllr Clarke **Seconded by** Cllr Bennett and agreed unanimously.

It was **resolved** that the Report of the Annual Meeting of Boyton Parish 2016 be confirmed as an accurate record.

Proposed by Cllr Law **Seconded by** Cllr Clarke and agreed unanimously.

1604/07 Matters Arising and Clerk's Report
David Scott confirmed that approximately 95% of the work and details had now transferred to the new Clerk.
Nigel Hooper has carried out the internal audit.
New parking for the school – there is concern that this hasn't been completed and about the potential danger the half completed works pose; a date needs to be established for completion and advised to the school.
The Hornacott Lodge to Westcott Cross road repairs need chasing to ensure the works are carried out.
Web site advertising generated £84 gross income last financial year.
Assets value reassessment - Zurich have confirmed there is adequate cover following the revaluation.

1604/08 Planning
Applications – None
Notices Received – None
Other Applications -

PA14/02107 – Wind Farm Development Appeal – Cllr Smith explained the background to the appeal and that the Planning Inspector will accept comments up to next week. If anyone wants to speak at the appeal they must register with the Inspector at the start of the appeal. The anticipated timetable for the inspection is 26/04/2015 to 11/05/2016. Week St Mary Parish are encouraging people to attend.

PA15/06717 – Langdon Farm Appeal – Cllr Stanbury detailed the reasons for Cornwall County Council's refusal due to structural concerns. The Parish Council hasn't been asked for comments.

1604/09 Finance

To approve Cheques for payment: -

SLCC-ILCA Online Training Course	664	£118.80
CALC-Membership 2016/17	665	£187.04
North Beer Solar CCF refund of funding received in error	666	£2,581.00 (Includes £81 index linking)

It was **resolved** to approve the above payments.

Proposed by Cllr Smith **Seconded by** Cllr Clarke and agreed unanimously.

Statement of End of Year Finances (RFO David Scott) – The Internal Auditor has agreed the figures but the details are subject to approval by the External Auditor. A copy of the Parish Accounts for last year was handed out.

Internal Controls and Reconciliation Statement (RFO David Scott) – Details explained and Section 1 completed.

It was **resolved** that the details be agreed subject to item 9 in Section 2 being amended to show the correct asset figures.

Proposed by Cllr Law **Seconded by** Cllr Willis and agreed unanimously.

Transparency Grant – Cllr Stanbury explained the purpose of the funding and that there was also the Paperless Grant. The requirement for a 'Parish' laptop and projector for future meetings was discussed. The Clerk is to check on any conditions for these two grants and, subject to the conditions, use the Paperless Grant.

It was **resolved** that the Clerk should purchase a laptop and projector provided that the total cost, net of VAT, does not exceed £700.

Proposed by Cllr Smith **Seconded by** Cllr Law and agreed unanimously.

It was **resolved** to update the cheque signatories for the Parish Council accounts to include Jon Sharpe, the new Clerk.

Proposed by Cllr Stanbury **Seconded by** Cllr Law and agreed unanimously.

1604/10 New Correspondence

1 Darracott Park Farmhouse– Mrs Page from Cornwall Council confirmed that a planning application was required for some of the alterations made.

1604/11 Correspondence in Circulation

- 1 Local Devolution Fund – The Clerk is to approach Adam Paynter to ask his intentions for the funding.
- 2 Noted Scott Mann MP Wind Farm Appeal letter.

1604/12 CCF Management Fee Endorsement

Cllr Smith explained that the charge, which had increased from 2.5% to 10% of the yearly income, had been discussed and agreed at previous meetings. The increase had been due to the amount of additional work that had been involved in administering the Boyton Solar & Wind Farms Community Fund. The Clerk is to obtain a brief summary of the service provided to clarify the work being carried out. Possibly there is scope for this charge to be reduced in the future when the work involved reduces.

Cllr Smith mentioned that the Boyton Sports Club application had been withdrawn as Insurance details had not been provided.

1604/13 Risk Assessments – Insurance Cover (ex assets)

Covered under finance 1604/09 above.

1604/14 The Queen's 90th Birthday Committee Update

The Committee has met twice and the intention is that events organised will be free for Parishioners, being funded from an application to the Community Benefit Fund. It is also intended to purchase a commemorative medal to give to all Children in the Parish up to the age of 16. A Beacon will be lit 21st April at 20:30 (risk assessment completed by Cllr Clarke) with refreshments in the Parish Church Hall at 19:30.

It was **resolved** that the Clerk purchases 100 medals, with any remaining ones being sold.

Proposed by Cllr Bennett **Seconded by** Cllr Strout and agreed unanimously.

Queen's Jubilee bank account – the balance remaining in the account should be used towards the Queens 90th Birthday celebrations and renamed as Boyton Events Committee.

It was **resolved** that Cllr Stanbury and the Clerk should arrange for the account name to be changed to 'Boyton Parish Events' and that Jon Sharpe, the new Clerk, becomes a joint signatory for the account.

Proposed by Cllr Law **Seconded by** Cllr Clarke and agreed unanimously.

1604/15 Members' Questions

Cllr Bennett – A raised kerb stone at Beacon Park needs reporting to Cornwall Highways.

Cllr Law – Street light outside the Parish Church Hall isn't working.

Cllr Stanbury – Item for the next meeting Queen's 90th birthday.

1604/16 Public Participation (*Standing Orders in abeyance*)

It was confirmed that the intention is to pay for the commemorative medals from Parish Council funds.

The planting for the screening on the lower easterly side of North Beer Solar Farm needs to be followed up by the Clerk with the planning enforcement officer.

The dog fouling notice at the end of Under Lane is missing and the amount of dog fouling has increased recently. Clerk to contact the Dog Warden.

With the purchase of a projector, should a large screen be purchased to use in the Parish Church Hall? Future Agenda item.

It was confirmed that the planning appeal against refusal for the solar farm at Hornacott West Ditchen (PA15/03083) had been dismissed

It was explained that the planning gain from the proposed solar farm in North Tamerton was still being discussed. Boyton Parish Council had requested a share as the farm would be visible from the parish. Negotiations are continuing with the help of Adam Paynter.

1604/17 Date of Next Meeting (*Standing Orders in force*)

The next meeting will be held on Monday 16th May 2016 at 19:30 in the Parish Church Hall. Cllr Clarke gave his apologies for the next meeting.

Cllr Stanbury thanked David Scott for his work over the years

The Meeting Closed at 21:10

Signed:.....Chairman

Date:.....