

Awbridge Parish Council
Agenda 25th March 2021

AWBRIDGE PARISH COUNCIL

www.awbridgepc.org.uk

Ian Milsom
Clerk

Telephone: 07745411274
Email: clerk@awbridgepc.org.uk

NOTICE OF PARISH COUNCIL MEETING

Parish Councillors are summoned to a meeting of the Parish Council

DATE: THURSDAY, 25th MARCH 2021

TIME: 7.30pm

VENUE: ONLINE ZOOM

Link to join the online meeting will be issued
separately.

SIGNED: *D. Milsom*

DATE: 18th March 2021

LG Act 1072, Sch 12, paras 10(2)(b) and 26(2)(b), Longfield Parish Council v
Wright (1918) 88LJ Ch 119

AGENDA

PROCEDURAL ITEMS

			Guide timings
1.	28/21	Welcome	7.30
2.	29/21	Apologies LGA 1972, Sch 12, para 40 From Councillors who have failed to respond to the summons, and those who have offered their apologies and the reason(s) given.	7.30
3.	30/21	Declarations of interest Standing Order 1x, Localism Act 2011, S39 to 34 Councillors are asked to declare any interests in relation to any item on the agenda.	7.30
4.	31/21	Borough Councillor Report	7.35
5.	32/21	Public observations/questions on agenda items LGA 1972, ss100 and 102, Public Bodies (Admissions to meetings Act) 1960 To suspend the business of the Council to allow members of the public to make observations or put questions to the Council about items on the agenda.	7.45
6.	33/21	Minutes LGA 1972, Sch 12, para 41(3), LG (Miscellaneous Provisions)1976, s41 To confirm the previously circulated draft minutes of the meeting held on 25 th February 2021.	8.00
7.	34/21	Matters arising from the meeting on 25th February 2021, not on the agenda or included in reports. <ul style="list-style-type: none"> • Traffic calming project - Update 	8.05

STANDING ITEMS

8.	35/21	Planning To consider planning applications notified to the Council. 21/00649/FULLS. Earlescombe Church Lane Awbridge. Erection of fence (Retrospective). Details previously circulated.	8.15
9.	36/21	Financial and Administrative <ul style="list-style-type: none"> a. Bank reconciliation. b. To approve the payments detailed under: S Nightingale. £78.95. SLR February maintenance S Nightingale. £78.95. SLR March maintenance I Milsom £997.67 Salary January – March 2021 HMRC £240 PAYE January – March 2021 Complete Production Solutions. Invoice SINV 1060 	8.25

£4354.68 Balance of village hall sound equipment installation

Pre-authorisation

Due 30/04/2021 £345.60 Annual invoice for Scribe Accounts software

To note

The insurance policy for Awbridge Parish Council falls due for renewal on 18th June 2021 and is currently insured with Pen Underwriting Limited.

- c. To receive out-turn budget figures for 2020/2021

BUSINESS TO BE CONDUCTED

- | | | | |
|------------|---|--|-------------|
| 10. | 37/21 | Fire hydrant water pressure | 8.40 |
| | | To decide on further action considered appropriate. | |
| 11. | 38/21 | Neighbourhood Development Plan (NDP) | 8.50 |
| | | 1. To adopt the Housing Needs Survey Questionnaire | |
| | | 2. To allocate Member tasks in relation to the NDP | |
| 12. | 39/21 | Thank you NHS banner | 9.05 |
| | | 1. To agree to the removal of the banner currently in situ at the Danes Road/Romsey Road junction. | |
| | | 2. To discuss and agree future ways of marking appreciation for the work of the NHS during the Covid-19 pandemic. | |
| 13. | 40/21 | Staffing Matters | 9.15 |
| | | This item is subject to Standing order 1c. Members of the press and public should be asked to leave the meeting at this point. | |
| | | 1. To allocate two Members: | |
| | | a) to review the Clerk's salary and conditions, considering the National Joint Council pay settlements 2019/2020 and 2021/2022 | |
| | | b) to plan for the Clerk's annual appraisal (2019/2020) | |
| | | 2. To discuss Members training needs in accordance with Standing Order 5b. | |
| 14. | Closure of meeting
Date of next meeting: Thursday, 13 th May 2021. This is the annual meeting of the Parish Council. Whilst part of the Annual Parish Council meeting agenda is pre-set by statutory requirements, the normal business of the PC can sit alongside this. Separate 'Council' and 'Annual Parish Council' meetings are actively discouraged. | | |

Notes

1) Members of the Public

The Parish Council welcomes and encourages members of the public to attend its meetings. To obtain the link to join a Zoom online meeting please contact the clerk@awbridgepc.org.uk

Members of the public are not able to participate in meetings but are able to ask questions or make a statement during the period set aside for this (**Public observations/questions on agenda items**). Additionally, if you feel there is a matter which should be brought to the attention of the Parish Council you may contact the Clerk, the Chairman, or any member of the Parish Council, and arrangements can be made to place the item on the agenda for the next meeting, if appropriate.

On occasions, members of the press and public will be excluded from the meetings when the business to be transacted is of a confidential nature; for example, dealing with individual people, staffing matters, contracts, and financial affairs of other parties.

2) Parish Councillors

A) Notice of items

Prohibition of transaction of business not specified on the agenda* - Longfield Parish Council v Wright (1918) 88 LJ Ch 119, Ayles v Romsey and Stockbridge RDC (1944)

*The Parish Council cannot lawfully decide any matter which has not been specifically included on the agenda.

B) Planning Grounds

The grounds on which observations can be made on planning applications are as follows:

1 Development Plan in all its aspects	8 Appropriateness of use taking account of local area
2 Government legislation and guidance	9 Effect on highway safety
3 Siting	10 Landscape
4 Design	11 Listed buildings
5 External appearance	12 Conservation areas
6 Compatibility with street scene	13 Land
7 Development effect on neighbouring properties, contamination, amenities, and privacy	14 Flooding

Non-Relevant Matters

1 Matters controlled by other legislation	6 Business competition
2 Effects on private rights	7 Personal circumstances – health/finance
3 Provisions in covenants/deeds	8 Ownership
4 Effect on property values	9 Moral issues
5 Private opinions	10 Matters which might breach legislative requirements

Note: If the Parish Council agrees, in principle, with an application, but not in all aspects, suggestions for “development conditions” can be made in line with relevant factors.