

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 11th January 2012
at 7.30 pm in ACTON TRUSSELL COMMUNITYCENTRE

Present: Cllr G Spandler (Chairman), S Fisher, B Golder, J Woodward, A Parrott, K Howell
District Cllr L Bates. In attendance Clerk D W Wright

There were two members of the public present.

Apologies: Apologies were received from Cllr V Downes, T Williams

12.01 Declarations of Interest: There were no declarations of interest.

12.02 Minutes.

The minutes of 16th November 2011 had been previously circulated. Noted that all Councillors, not only members of the Management Committee were probably affected as Trustees of the Community Centre and a dispensation to speak on related matters might be required. The minutes were approved by the Council and signed by the Chairman.

12.03 Matters arising:

11.112 Clerk had contacted the Housing Association to request tree trimming in Mrs Pickering's Field but had not yet been able to talk to the local officer. Discussions have been held with the Environmental Officer about problems of dog fouling. A notice would be attached to the gate of the Nash Lane Play Area. Speedwatch is still not in force. Mr Brady holds the equipment purchased by the Council but as yet he has felt to unwell to organise the volunteers to carry out monitoring.

11.121 Clerk had written to Highways Department about hedge trimming along Teddesley Road. The Electricity Board had been advised about the trees at junction of Bednall Road and Top Road. The overhead electricity line will now probably be placed underground.

12.04 District Councillors Report. (Cllr Bates)

Councillor Bates tabled the minutes of a meeting on the concept of a Parish Plan held with Cllrs Golder, Woodward and A Halden(Community Council) and R Taylor (Community Development Officer-South Staffordshire Council). There was good support from the Councillors and it was agreed that a Focus Group should be set up and questionnaire would be circulated.

12.05 Finance.

- a) The accounts for the year up to 11th January 2012 were presented. The Investment account is currently £21,417.31 The Current account balance is £10,003.37.

The following cheques were agreed for payment.

Bayliss & Cooke additional insurance	1085	£ 135.00
Great Wyrley Gardens (Nov & Dec 2011)	1086	£ 464.20
Clerks salary –(less tax)Dec-Jan 2011	1087	£ 256.62
Inland Revenue (PAYE)	1088	£ 171.08
Soc of Local Council Clerks-Subscription	1089	<u>£ 95.00</u>

Total £1123.90

Effective Cashbook balance £8,879.47

12.06 Precept and budget.

The Clerk presented a draft budget for approval. The budgeted expenditure was similar to last years budget at £23000 but expenditure during the year has actually been less leading to no reduction in reserves. Budgeted expenditure on a contested election was not required. A precept of £15500 was proposed unchanged from last year.

Resolved that Acton Trussell, Bednall with Teddesley Hay Parish Council set a precept demand of £15,500 for 2012/13.

It was noted that the Trustees of the Old Village Hall were investigating with the Charity Commission whether they could actually access the funds rather than just the interest. The Clerk was instructed that he should not pay the annual payment of £766 to this fund each year but should accrue these sums in a dedicated reserve account until the matter was resolved. A copy of the Accounts for the Community Centre and for the Trustees of the Old Village Hall would be obtained and circulated to Councillors..

12.07 Planning:

The following applications are pending consideration.

11/00967/FUL Tanglewood Top Road Acton Trussell. Form new gables and pitched roofs to front/rear dormers. Part conversion of garage to form wc area/utility area.

11/00992/FUL 5 Kenderdine Close Proposed 2 storey rear extension.

11/00993/FUL The Cottage Gypsy Green Teddesley Hay. Replacement double garage.

11/01042/FUL Jalna Top Road Acton Trussell. Loft conversion, picture windows to front and first-floor Juliet balcony

The following applications have been approved.

10/00627/COND Dellwood Top Road Acton Trussell . Condition 3 [Materials]

11/00817/FUL The Cottage Badger Slade Lodge Broadhurst Green Road Pottal Pool

To extend sales of cold drinks and ice cream to pots of tea and light snacks

11/00801/FUL Junction of Highfield Close/St James Crescent Acton Trussell. Revised dwelling

11/00832/VAR Akushcoe Top Road Acton Trussell. Demolish existing garage and construct two storey extension to include garage, kitchen bedroom and basement lounge.

11/00859/FUL 12 Trussell Close Acton Trussell. Conservatory to rear

11/00893/FUL Bush Cottage Common Lane Bednall Single story extension r with Velux windows

12.08 Highways

There had been further water leaks along Common Lane in Bednall which were now eroding the banks. Acton Hill Road is again getting badly potholed.

12.09 Community Centre.

The present public liability coverage for the Community Centre has been increased to £5 million. The Management Committee has asked users to identify any contents so that the insurance cover can be refined. The AGM was held recently and a better year's operation was reported. The hall is well used and there are now 3 keyholders. Letting rates have been increased.

12.10 Correspondence.

NALC

Community Council

Planning Guide

Best Kept Village Competition

12.11 Reports

The telephone box in Bednall is still working but needs painting. Retention of the telephone box in Acton Trussell seems to be supported but costs of repainting will be obtained. The Notice boards also need attention and painting. An additional board has been erected for general use on the wall by the Bus shelter. Suggestion for the content of a Village Newsletter should be sent to the Chairman.

The Clerk reported that a Casual Vacancy for a Councillor had been declared following the resignation of Lawrence Sly and notices were displayed. If no bye-election was requested, the Council could co-opt a new Councillor at the next meeting. Any person interested in the vacancy should contact the Chairman or Clerk.

Date of the next meeting:

Wednesday 22nd February 2012 at 7.30 pm in Acton Trussell Community Centre

The meeting was closed at 9.42 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 22nd February 2012
at 8.00pm in ACTON TRUSSELL COMMUNITY CENTRE

Present: Cllr G Spandler (Chairman), T Williams , B Golder, J Woodward, , K Howell,
V Downes
District Cllr L Bates.

In attendance Clerk D W Wright

There were two members of the public present.

Public Session. Don Vale, Highways Engineer SCC explained the programme for the planned road improvements on Teddesley Road. This work is not a patching but will entail removing the road surface, re cycling and relaying with a fresh surface layer. It is hoped that this will keep the road in a good state for the next 20 years. Originally £80K had been set aside for safety improvements but this had originally increased to £150k to cover patching and surface dressing but the scheme has now grown to £800K. The machinery used will be working almost continuously with the road being removed back to the base surface and so it is necessary to completely close the road during the works for safety. The work will cover from the A34 up to Marsh Lane in Penkridge. The entrance on the roads joining this will be closed and it will not be possible to cross from Bednall to Acton Trussell and vice-versa. Although work starts on 27th February, the Main contractor will be on site from 12th March and this work will take 6 weeks with full closure. The rest of the work will be with temporary lights. Access will be provided to residents on the road for about 1 hour per day. There will be some adjustment to camber on the canal bends to try to improve safety. The planned diversion route is along the A34 to Pottal Pool island and then down to Penkridge.

Apologies: Apologies were received from Cllr A Parrott. S Fisher

12.11 Declarations of Interest: There were no declarations of interest.

12.12 Minutes.

The minutes of 11th January 2012 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

12.13 Matters arising:

11.112 Clerk had contacted the Housing Association to request tree trimming in Miss Pickering's Field and they will ask their contractor to visit and assess the situation.

A notice has been attached to the gate of the Nash Lane Play Area but problems of dog fouling are evident on the canal and elsewhere in both Bednall and Acton Trussell. Roaming dogs in the villages should be reported to the Dog Warden. Speedwatch is still not in force. Mr Brady has felt to unwell to organise the volunteers to carry out monitoring.

12.08 Water leaks in JoycesLane/Common Lane Bednall have been repaired by the Water Board following progressing by Cllr Downes. Ditches however need clearing to collect drainage water from adjacent fields.

12.11 A quotation for repainting the telephone boxes had been obtained at a cost of £125 each. A quotation will be obtained for repainting the noticeboard in Acton Trussell. Best kept Village competition. Only one resident had shown any interest. There had been no request for a by-election to fill the vacancy for a Councillor. One resident had contacted the Chairman and Clerk. The Clerk will write back and ask him to attend the next meeting when the Council will make a co-option.

12.14 District Councillors Report. (Cllr Bates)

The scrutiny committee of SSDC has discussed its policy on Reuse of Agricultural Buildings for Employment purposes. The Council will support reuses for sustainability, as priority followed by use for accommodation for visitors and conversion for residential occupation would be a last option. Consideration would look at the condition and its suitability for re-use without demolition or rebuilding. The County Development Officer has got some grants available for events to celebrate the Olympics, Jubilee and ParaOlympics. Live & Local have been commissioned to support and help with organising events. Applications for grants are required by 14th March.

There will be a Your Community meeting in Acton Trussell Community Centre at 7.30 pm. on 23rd February. Invitations have been sent to all local organisations and businesses. It is hoped to collect all views and defined a questionnaire for circulation.

12.15 County Councillor's Report (Cllr Downes)

Stafford Hospital A&E is expected to reopen fully in May. SCC will not charge for the issue of Disabled Blue Badges. Free travel is available for those with disability and will also cover helper accompanying a person. SCC will be investing in County Farms with starter tenancy of 60-90 acres for 6 to 10 years with a progression to more than 90 acres with tenancies of 12 to 20 years. A new salt for highways spreading is being trialled which should be useable down to -10 °C. Council tax is again frozen for the third year. Children services are rated outstanding for foster homes and better than average for adoption. The number of children in care has gone up enormously.

12.16 Finance.

- a) The accounts for the year up to 22nd February 2012 were presented. The Investment account is currently £21,418.22. The Current account balance is £8,879.02.

The following cheques were agreed for payment.

Great Wyrley Gardens (Jan 2012)	1090	£ 232.10
Clerks salary –(less tax)Feb2012	1091	£ 128.31
Inland Revenue (PAYE)	1092	£ 85.54
G Spandler – Reimbursement of Newsletter printing (600)	1093	<u>£ 30.00</u>
	Total	£ 475.95

Effective Cashbook balance £8,403.07

- b) Proposals for the forthcoming celebrations for the Queen's jubilee were discussed. Bednall had had a meeting in the School to see what might be done. It was proposed to hire a marquee for use if the weather was unsuitable. The council considered that they might provide a gift, a mug or a commemorative coin to all children in the Parish. There are 80 children at Bednall School but only about half are actually from the parish and many other children in the Parish attend other schools. A letter will be sent in the Church magazine asking parents to notify the Council of any eligible children.

12.17 Planning:

The following applications are pending consideration.

12/0102/COU 5 Common Lane Bednall. Change grass verge to private garden,
12/00081/FUL Springslade Works Cannock Road Bednall Erection of lean-to extension to rear and recladding of existing premises

The following applications have been approved.

11/00992/FUL 5 Kenderdine Close Proposed 2 storey rear extension.
11/00993/FUL The Cottage Gypsy Green Teddesley Hay. Replacement double garage.
11/01042/FUL Jalna Top Road Acton Trussell. Loft conversion, picture windows to front and first-floor Juliet balcony

Enforcement action is proposed for Coppice Farm Cannock Road and Serula, Leese Lane. The Council discussed these and voted to support the enforcement and reiterated its opposition to retrospective planning applications.

12.18 Highways

There had been some work by Highways in Bednall which has created some laybys. Acton Hill Road needs repair of potholes before it becomes a diversionary route for the Teddesley Road works.

12.19 Community Centre.

The outline drawings for changed windows in the main hall were discussed. It was thought that making the windows full height rather than two windows would be better. Proper architects drawings and quotations for the work are now required.

12.20 Correspondence.

<i>Staffordshire CC</i>	Community Paths Initiative Submission of Local Development Framework Ice Clearing by Parish Council Risk Theft of Grit(rock salt)
<i>SSDC</i>	Your Community Work Clubs
<i>SSCVA</i>	Community Voice Forums
<i>CPRE</i>	January Newsletter
<i>Western Power Dist</i>	Stakeholder Workshops

Date of the next meeting:

Wednesday 21st March 2012 at 8.00 pm in Acton Trussell Community Centre

The meeting was closed at 9.50 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 21st March 2012
at 8.00pm in ACTON TRUSSELL COMMUNITY CENTRE

Present: Cllr G Spandler (Chairman), B Golder, J Woodward, K Howell, A Parrott, V Downes,
M Nicholas District Cllr L Bates. In attendance Clerk D W Wright

There were two members of the public present.

Public Session.

Representatives from Bednall outlined the outcome of a recent meeting held to discuss the possible activities to celebrate the Queen's Jubilee. There were many ideas, including decorating houses, Street Party, or an Open Event in the Village. They asked whether the Council might assist, particularly with accommodation in the case of inclement weather. It was suggested that one or two marquees could be purchased for use for this purpose and for subsequent years. Bednall does not have any suitable meeting hall for community events although the Church and people's front rooms are sometimes used. The Council was interested and asked that actual costs and quotations be obtained. The Council was supportive and it was suggested that a sum of up to £500 could be available.

Apologies: Apologies were received from Cllr T Williams, S Fisher, Mr & Mrs Swinnerton

Declarations of Interest: There were no declarations of interest.

12.21 Co-option.

The Chairman welcomed Malcolm Nicholas and he was co-opted onto the Parish Council to fill the casual vacancy created by the resignation of L Sly. Cllr Nichols signed the Declaration of acceptance of office and completed the Declaration of interests.

12.22 Minutes.

The minutes of 22nd February 2012 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

12.23 Matters arising:

11.112 The Housing Association has had their contractor examine the trees in Miss Pickerings Field and he has made recommendations for a crown lift and other work. His quotation will be reviewed before work commences.

Speedwatch is still not in force. Mr Brady has felt to unwell to organise the volunteers to carry out monitoring. Traffic has fallen on Lower Penkridge Road with the closure of Teddesley Road and speed monitoring will therefore be deferred.

12.08 Alternatives for updating the Civic Regalia have been investigated and additional bars for the ribbon will be obtained for local engraving.

12.24 District Councillors Report. (Cllr Bates)

A Focus Group meeting on 'Our Community' - a Parish Plan for Acton Trussell, Bednall & Teddesley Hay was held on 14th March, chaired by Cllr Bates.. All organisations and businesses in the parish had been invited and the meeting was very well attended. Ideas were discussed of what new facilities and activities could be introduced. The format and content of the proposed questionnaire was examined. Members of the Focus group were asked to take blank copies away and make amendments before a revised questionnaire would be circulated to every household in the parish with the Parish Magazine. A committee was elected. Chairman: Simon Hake, Secretary Sue Calvert. The next meeting will be on Wednesday 18th April at 7.30pm in the Community Centre. Cllr Bates explained that grants were available to the Focus Group now that it was properly constituted. Neighbourhood Watch: who is in charge in this area.? There is still a cascade phone round system but many of the alerts are for other areas.

12.25 County Councillor's Report (Cllr Downes)

The corner of Mill Lane at Acton Gate has been tidied up by Highways. There will be a change in Admission Code for Schools, normally 30 in a class but allowing for more children. This will be looked at again in 7 years time. Health & Well Being is trying to get more private companies to deliver services to the elderly because S Staffs will have a doubling of elderly over the next few years. The Council will stop using the 6 purpose built Children's Support Centres and will now use smaller facilities based more locally.

12.26 Finance.

- a) The accounts for the year up to 21st March 2012 were presented. The Investment account is currently £21,419.13. The Current account balance is £8,433.07.

The following cheques were agreed for payment.

Great Wyrley Gardens (Feb 2012)	1094	£ 232.10
Clerks salary –(less tax)March2012	1095	£ 128.31
Inland Revenue (PAYE)	1096	<u>£ 85.54</u>
	Total	£ 445.95

Effective Cashbook balance £7,987.12

The charity fund repayment for the Trustees of the Old Village Hall was discussed. At present only the income from the fund can be used and not the principal. The Council agreed to defer the repayment whilst the Trustees investigate changes with the Charity Commission.

- b) Proposals for the forthcoming celebrations for the Queen's Jubilee were discussed. The Council resolved to provide some funds for purchase of a marquee for use in Bednall for community events. The Clerk had investigated prices for commemorative mugs and coins. The Council reaffirmed its intention to provide commemorative coins and instructed the Clerk to obtain these. A letter will be sent in the Church magazine asking parents to notify the Council of any eligible children.

12.27 Planning:

The following applications are pending consideration.

12/00126/ADV Coppice Farm, Cannock Road Bednall Renewal of permission for existing signs.

12/0102/COU 5 Common Lane Bednall. Change grass verge to private garden,

The following applications have been approved.

12/00081/FUL Springslade Works Cannock Road Bednall Erection of lean-to extension to rear and recladding of existing premises

The Council objects to additional signage at Coppice Farm and considers information can be included on the existing signs.

12.28 Highways.

The Teddesley Road is now closed and work has started. There has been an increase of traffic into Bednall and particularly along Acton Hill Road. Acton Hill Road had very little patching before it started being used as a diversion and the surface is deteriorating and needs repair of potholes. The history of the hedge at the top of Common Lane, Bednall is being established.

12.29 Recreation Field.

As well as its organised use, it has been noted that the local youth are also using it for football until dusk.

12.30 Correspondence.

Community Council of Staffordshire - Subscription invitation

South Staffordshire Council – Local Plan -Call for sites for housing allocation

It was agreed that the service of the Community Council are being used for the Village Hall and it was agreed to subscribe.

12.31 Reports from Councillors

It was noted that the Nash Lane Play Area is available for use but has no actual play equipment.

Date of the next meeting:

Wednesday 11th April 2012 at 8.00 pm in Acton Trussell Community Centre

The meeting was closed at 9.52 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 11th April 2012
at 8.00pm in ACTON TRUSSELL COMMUNITY CENTRE

Present: Cllr T Williams (Vice Chairman), J Woodward, K Howell, V Downes, M Nicholas
S Fisher District Cllr L Bates. In attendance Clerk D W Wright

There were two members of the public present.

12.32 Apologies: Apologies were received from Cllr B Golder, G Spandler & A Parrott

12.33 Declarations of Interest: There were no declarations of interest

12.34 Minutes.
The minutes of 21st March 2012 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

12.35 Matters arising:

12.26b A price for two marquees for use in Bednall had been negotiated at a cost of £500 and a proforma invoice obtained to permit ordering. The Clerk will send off the order with a cheque. The marquees will be available for subsequent events within the parish. Some commemorative coins had already been obtained for donation to the children in the parish but the required numbers await responses to the Church Magazine article.
It was proposed that consideration be given to organising an informal party on the Recreation Field for Acton Trussell

12.28 The work on Teddesley Road is going well and it will soon be open although there will be some traffic controls for minor works. Although generally improved there are still areas of limited width ~ 18ft. The improved surface may encourage speeding. Pot holes in Mill Lane have been identified and reported but still need repairing. Highways are filling the potholes in Acton Hill lane as fast as possible as they appear. A lot of traffic is now using this road.
With the closure of Teddesley Road large lorries of aggregate have been coming through the Bednall and the lorries are pulling onto the pavements to allow other vehicles to pass.

12.36 District Councillors Report. (Cllr Bates)
New local plan for South Staffordshire. There will be a new planning framework which reduces the documents from more than 2000 pages to 50. Public Transport is creating a Road Transport Partnership which should provide more flexible bus services and a dial-up service for residents of South Staffs who do not have access a normal bus service. These will run from 8 am -6pm Monday to Friday and 10 – 4pm on Saturdays.

12.37 County Councillor's Report (Cllr Downes)
By 2015 at least 90% Of South Staffordshire residents will have access to superfast broadband. S Staffs lead in the use of adoptions services and take ½ the time of the average for the country. An additional £20 million is being put into Highways but the area needs more spending because it is a rural county. Special salt and grit is being trialled for Staffordshire which works down to lower temperatures. As a member of the corporate panel with responsibility for security of children, visit children in foster homes and care homes. The number of children coming into care has increased enormously. Many organisations have information but they work in isolation. Now have a policy of coordination, bringing together social worker, police, Criminal Records, all done in one room.

12.38 Finance.

a) The accounts for the year up to 11th April 2012 were presented. The Investment account is currently £21,419.98. The Current account balance is £7191.12.

The following cheques were agreed for payment.

Great Wyrley Gardens (March 2012)	1098	£ 232.10
Clerks salary –(less tax)April2012	1099	£ 128.31
Inland Revenue (PAYE)	1100	£ 85.54
Community Council subscription	1101	£ 22.00
Gala Tent	1102	<u>£ 606.95</u>

Total £ 1074.90

Effective Cashbook balance £6116.22

- b) The accounts for the year to 31st March 2012 were presented. The Receipts and Payments statement was approved by the Council and will now be submitted for the external audit. The Final audit has again been brought forward by the Audit Commission and the Audit statement should be submitted by 24th May, following approval at the next meeting.
- c) Proposals for the forthcoming celebrations for the Queen's Jubilee were discussed. The Council resolved to provide some funds for purchase of a marquee for use in Bednall for community events.

12.39 Planning:

The following applications are pending consideration.

12/00222/LUP8 Lower Penkridge Road Acton Trussell. Application for Certificate of Lawfulness –proposed porch.

The following applications have been approved.

12/00126/ADV Coppice Farm, Cannock Road Bednall Renewal of permission for existing signs

12/0102/COU 5 Common Lane Bednall. Change grass verge to private garden,

12.40 Community Centre

The existing windows are in need of repair and the Boiler Room louvre door needs replacing. An inspection was made by Councillors to assess the situation. Cllr Nicholas will report back on prices for new windows but will also consider how the windows can be repaired to keep them going for a couple of years. The outside paintwork needs attention and a contractor will be invited to come and assess the work and provide a quotation.

12.41 Recreation Field.

This was well used during the Easter break, with a group of children in a recognised football coaching scheme. The field was cut again by the football teams but they are not removing grass from the field but leaving them under the hedge.

12.42 Correspondence.

Audit Commission - Audit Request for 2011/12

Staffordshire Parish Councils Association – Newsletter

12.43 Reports from Councillors

The Focus group next meeting is on Wednesday 18th April at 7.30pm in the Community Centre and it will be considering the Constitution of the Group.

12.44 Date of the next meeting:

Wednesday 16th May 2012 in Acton Trussell Community Centre.

The next meeting is the Annual Parish Council Meeting and will follow immediately after the Annual Parish Assembly which commences at 8.00pm

The meeting was closed at 9.25 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON Wednesday 16th May 2012
at 9.20 pm in ACTON TRUSSELL COMMUNITY CENTRE following the Annual Parish Assembly

Present: Cllr G Spandler Chairman, T Williams Vice Chairman, V Downes, J Woodward
M Nicholas, B Golder, A Parrott District Cllr L Bates. In attendance Clerk D W Wright;

There were two members of the public present

Graham Spandler was nominated and re-elected as chairman. Cllr Williams thanked the Chairman for all his work for the Parish Council over the last 12 months. Cllr Spandler then signed the Declaration of Acceptance of Office

T Williams was nominated and re-elected as Vice-Chairman

- 12.45 The Council discussed its policy on donations and agreed to repeat the donations issued in 2011.
Resolved: Acton Trussell, Bednall with Teddesley Hay Parish Council approves the payments listed below as S137 payments under the Local Government Act 1972, it being the opinion of the Council that the expenditure will be in the interests of all or part of the community.

All Saints Church , Bednall	£100
St James Church, Acton Trussell	£100
Katherine House Hospice	£50
Council for Preservation of Rural England	£25

- 12.46 Apologies: Apologies were received from Cllr S Fisher, & K Howell

- 12.47 Declarations of Interest: None

- 12.48 Minutes.
The minutes of 11th April 2012 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

- 12.49 Matters arising:

12.35 The marquees have been delivered and will be used for the Jubilee celebrations in Bednall. The Church and Bednall School have now requested to use the marquees for their subsequent functions.

12.28 Teddesley Road is now open although there are still some occasional traffic controls

- 12.50 District and County Councillors Report. See annual assembly.

- 12.51 Finance.

a)

The accounts for the year up to 16th May were presented. The Investment account is currently £21,420.92 The Current account balance is £14,632.22. The first instalment of the precept has been received (£7,750).

The following cheques were agreed for payment.

Great Wyrley Gardens(Apr2012)	1103	£ 949.53
Staffordshire Parish Councils Association	1104	£ 337.68
Aon Insurance	1105	£ 723.54
D Walker – Audit fees	1106	£ 90.00
Clerks salary –(less tax)May 2012	1107	£ 128.31
Inland Revenue (PAYE)	1108	£ 85.54

Total £ 2,314.60

Effective Cashbook balance £11,551.62

- b) Report from Internal Auditor. D Walker had completed his audit of the financial procedures and the Parish Council accounts and reminded the Council again of the need for the Councillors when signing checks to also countersign the counterfoils. No other matters required attention.
- c) Approval of Annual Return and Governance Statement.
The Council considered and approved the Governance statement. The Annual return was then approved and signed by the Chairman. The notice of availability of the accounts is on display and electors may view the accounts by appointment. The return and supporting documents will be sent off after 24th May.

12.52 Planning:

The following applications have been submitted
12/00385/FUL Woodcroft , Leese Lane, Acton Trussell,
Single storey extension at rear to form orangery.
12/00363/REN Teddesley Home Farm, Teddesley Park
Renewal of existing permission for erection of garage block

12.53 Community Centre.

The plans for the new windows are still awaited. Cllr Nicholas will obtain quotations for supply of replacement UPVC windows for consideration at the next meeting. Although some repair may be possible this will be considered in conjunction with the costs of replacement..

12.54 Highways

Acton Hill Road is badly potholed. Clerk to write to Highways asking that they make repairs because of the extra traffic which occurred during the closure of Teddesley Road.
Cllr Downes had arranged a site meeting with the Cabinet Member and the Head of Highways to look at the traffic entering Common Lane in Bednall and the damage occurring in the village due to heavy lorries. A weight restriction may be proposed for Common Lane to limit the traffic.
The footpath from Cooks Bank to Top Road and in Alsop Crest needs attention.

12.55 Correspondence.

A letter had been received relating to Spring Cottage and highway matters. Problems were reported of dog-fouling in the Nash Lane Play Area.

12.56 Reports from Councillors.

Risk assessment. The ivy around the Bus Shelter will be removed and any necessary repairs carried out by our local building contractor.

12.57 Date of the next meeting:

Wednesday 20th June at 8 pm in Acton Trussell Community Centre

The meeting was closed at 9.50 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 18th July 2012
at 7.30 pm in ACTON TRUSSELL COMMUNITY CENTRE

Present: Cllr T Williams Vice Chairman, V Downes, J Woodward M Nicholas, B Golder, A Parrott
District Cllr L Bates. In attendance Clerk D W Wright;

There were five members of the public present

Public Session

Before the meeting a presentation on Planning and the impact of localism was given Kelly Harris from South Staffordshire District Council. She explained the impact of the District Council's Core strategy on housing development. This has been resubmitted following the new governments change in overall planning strategy. The new strategy is expected to be adopted by December. There will be no allocations in the Parish until after the end of this strategy in 2028. Development will be concentrated in Penkridge. However there might be exceptional development outside the strategic plan. This would mean housing needs identified by the parish council to justify it would be mainly for people who don't want to have to move out of the community. The exception policy applies to Green Belt building and for parish needs following a survey showing special need. Such developments have to be with a Housing Development Association. Housing can be private but must link to the community and be restricted in development so that it can be retained as low cost housing.

Allocation of Gypsy sites is to be on a locality basis. Staff will going to each village looking at possible sites and then consulting 85 pitches are required by 2028 and 53 have already been granted. The question of such sites generates strong feelings. Those with sites don't want them to grow whereas those without don't want them.

Neighbourhood plans have become more important with the introduction of the Localism Act. They need to be correct and properly formulated. They should work with the planning department to add weight to any planning aspects.

The Chairman thanked Kelly for her concise and interesting explanation of what is involved in forward planning.

The public session closed at 8.05 and the Parish Council meeting then continued.

12.58 Cllr Tim Williams took the Chair.

12.59 Apologies: Apologies were received from Cllr G Spandler, S Fisher, & K Howell

12.60 Declarations of Interest: None

12.61 Minutes.

The meeting for 12th June had been cancelled due to insufficient attendees to make the meeting quorate. The minutes of 16th May 2012 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

12.62 Matters arising:

a) Jubilee Celebrations

Two councillors and 1 resident had complained about the absence of any organized event in Acton Trussell. The Council had identified at the beginning of the year that it would be providing commemorative coins for the children of the Parish but that it would leaving organising any public celebration to the members of the Parish. Residents of Bednall had fundraised very actively and organised a number of celebrations in Bednall, to which the residents of Acton Trussell had also been invited. Publicity had been included in the Church Magazine. As there had been no similar activity in Acton Trussell, the recreation field was made available for anyone who wished to congregate with others for a joint celebration.

The Clerk had purchased and delivered 54 £5 Coins to all those children who had been identified as resident in the parish. Expressions of thanks had been received from two parents.

b) Marquees.

As noted in Minute 12.35 two marquees have been purchased and delivered for use for community use in Bednall which has no adequate meeting room.. The Marquees were purchased through the Parish Council to reduce costs and provide insurance protection.

The marquees have been used successfully for events in Bednall but require care in their use and storage and are challenging to both erect and dismantle. The marquees are stored in Bednall and additional spares and storage containers have been purchased by the fund raisers in Bednall.

There has been much discussion about ownership and their use for other community events in Acton Trussell. The parish council discussed the matter at some length and took account of written submissions from absent councillors and a presentation by residents. There was confusion about the Parish Council's intention in respect of the marquees being a community facility but eventually a consensus was reached.

The Marquees need properly managing and maintaining and it was **agreed**:

That the residents of Bednall should look after and store the marquees carrying out any repairs at the Parish Councils cost. The marquees may be used for community use elsewhere but such use should be controlled by the residents of Bednall but should not be unreasonably refused. If the marquees are not to be erected by experienced people, adequate and comprehensive training must be undertaken and a nominated user must **take personal responsibility** for ensuring that the Marquees are properly erected, repacked and returned ready for the next use.

Provision of a similar facility for Acton Trussell was discussed but there was no current evidence of a similar group willing to take on the responsibility of management of such a facility. The Community Centre however provides an excellent and convenient facility for most community uses in Acton Trussell.

c) Focus Group

The Chairman of the Focus, Simon Hake sent a summary of the activities of the group. The group had been set up following a leaflet circulated by Cllr Bates. The aim was to create a parish plan for the future development of the community and to identify the needs and aspirations of the community.

The Group has still to finalise its constitution but has an option to formalise outside the Parish Council. A letter of introduction will be circulated with the Church Magazine this month and the questionnaire in September. A presentation will be made at the next Parish Council meeting.

d) 12.56 Lower Penkridge Road Bus Shelter.

The ivy has been removed from the bush shelter and the roof and stone work repaired. A very good job has been done. Noted that there is no timetable in the shelter but it is displayed on the Parish Council notice board attached to the shelter.

12.63 District Councillor's report. None.

12.64 County Councillor's Report

Highways are at the top of her agenda. Arranged for the Highways Cabinet member to walk through the village of Bednall looking at the problems and then went down to Mill Lane. Mill Lane is in poor condition and one resident has been in correspondence about damage caused by the potholes. The Highways team recognize the problem and are trying to do more than just fill the potholes. Unfortunately extensive flooding in the County is delaying all such work. Acton Hill Road is very poor. . Highways are being urged to complete repairs. Highways are proposing additional weight limit restrictions on Common Lane, Bednall A Speed Indicator monitor has been in use in and around Bednall. No speeds in excess of 60mph have been detected. Reflector lights , 'SLOW' painted on the road and Road Narrows signs are to be installed.

12.65 Finance.

The accounts for the year up to 18th July were presented. The Investment account is currently £21,422.74 The Current account balance is £11,551.62.

The following cheques were agreed for payment.

Great Wyrley Gardens(May-June2012)	1109	£ 1899.06
Clerks salary –(less tax)May-June 2012	1110	£ 256.62
Clerk-reimbursement for coins		£ 356.62
Inland Revenue (PAYE)	1111	£ 171.08
All Saints Church , Bednall	1112	£ 100.00
St James Church, Acton Trussell	1113	£ 100.00
Council for Preservation of Rural England	1115	£ 25.00

J W Sheratt- Bus Shelter Repair
Katherine House Hospice

1116 £ 1418.40
1117 £ 100.00

Total £ 4,426.78

Effective Cashbook balance £6,358.84

12.66 Planning:

The following applications have been approved

12/00385/FUL Woodcroft , Leese Lane, Acton Trussell,

Single storey extension at rear to form orangery.

12/00363/REN Teddesley Home Farm, Teddesley Park

Renewal of existing permission for erection of garage block

The following applications have been refused.

12/00342/ADV 7 Coppice Farm Cannock Road

Installation of 2 roadside signs Unit

The following applications are pending consideration

12/00376,377, 378 Coppice Farm Cannock Road

Proposed livery business, dressage training and associated barn for horses

Ménage relocation and new circular training and exercise ménage.

9 Mobile field shelters(7 for sheep 2 for equestrian use)

12.67 Community Centre

The plans for the new windows are still awaited. Cllr Nicholas presented quotations for supply of replacement UPVC windows. It was agreed to replacement of the fire door on the bar/ kitchen. To provide better ventilation in warm weather, the addition of top opening lights in the windows will be included. Fresh quotations will be obtained for consideration at the next meeting.

12.68 Recreation Field

Stafford Soccer School had written expressing their appreciation and thanks for the continued use of the field. The 2011/12 Season had been very successful for the Stafford Soccer School U13s but unfortunately there are insufficient teams to form a U14 league and so the team will not continue. It is intended that the School's U10 team will play 9/9 league matches on Sundays on the smaller of the two pitches. The larger pitch would be used on Thursday evenings for training by the U16s team next year.

12.69 Highways

Acton Hill Road is badly potholed. Clerk to write to Highways asking that they make repairs because of the extra traffic which occurred during the closure of Teddesley Road. The footpath from Cooks Bank to Top Road and in Alsop Crest needs attention.

12.70 Correspondence.

A get well card will be sent the Chairman wishing him speedy recovery from a recent operation.

SS Community Safety Partnership Crime figures - Locality 1 May 2012

SCC Local Advice Point

Traffic regulation order – Common Lane Bednall 16th August

Speed limit reduction A449 Moss Pot-Acton Gate

Connect – new bus service

SSDC Summer SUSSED – Childrens Activities

12.71 Reports from Councillors.

Risk assessment. Hedges and overhanging trees were identified by the bridge on Mill Lane. One property has cut back but the other needs cutting. Trees on the bank at Acton Gate planted by Argos as part of the landscaping are now overhanging and need trimming.

12.72 Date of the next meeting:

Wednesday 19th September at 8 pm in Acton Trussell Community Centre

The meeting was closed at 9.55 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 19th September 2012
at 8.00 pm in ACTON TRUSSELL COMMUNITY CENTRE

Present: Cllr G Spandler Chairman, T Williams, V Downes, J Woodward M Nicholas, B Golder,
A Parrott District Cllr L Bates. In attendance Clerk D W Wright

There were five members of the public present

Public Session

The Chairman of the Focus group Simon Hake presented the ongoing work of the group. The questionnaire had been further developed with the help of Kelly Adams for the Planning Dept. There will be on-line and printed versions. How best to get a good return was discussed. The questionnaire will go out with the church magazine but it was suggested that apart from drop-off points a prepaid reply method could also help. The Council confirmed that £1000 had been included in this financial year's budget to assist with costs associated with the preparation of a Parish Plan and related activities. The Business data base provided by SSDC had been somewhat restricted and did not include Farmers. The next meeting of the Group will be on 3rd October. The Group still needs to formalise a constitution but funds will be made available and relevant invoices can be paid by the Parish Council on their behalf. The main concentration has been around Acton Trussell but the Group wants to cover the whole Parish. There will be discussion with the proposed 'Friends of Bednall' which is intended to be a fund raising organisation for that village so that there is a coherent approach. Expect to finalise constitution by end of autumn period, a Draft Plan in Spring and complete the Plan by Summer. A further presentation will be made at the next Parish Council meeting.

The public session closed at 8.38pm and the Parish Council meeting then continued.

- 12.73 Apologies: Apologies were received from Cllr K Howell . The chairman reported that Cllr S Fisher had resigned from the Council due to pressure of work commitments. A Casual vacancy for the Acton Trussell Ward will be declared.
- 12.74 Declarations of Interest: None
- 12.75 Minutes.
The minutes of 18th July 2012 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.
- 12.76 Matters arising:
a) Land Transfer.
The land registry require a formal transfer of the small slice of land (2ft width) associated with the public open space grass area in Hempits Grove which it was agreed previously to transfer to 11 Hempits Grove, an adjacent house, in order to register the land. A deed of declaration of boundary was enacted in 2003. The Council authorised the Clerk to sign the transfer of title document.
b) Speed Watch.
The team was not happy with the locations for the use of the camera and feel that being so visible is ideal . Having the equipment and signs there seems just as effective as actually carrying out monitoring.. Residents had asked for additional monitoring at the far end of Lower Penkridge Road near the Barns.
- 12.77 Code of Conduct 2012
A draft code of conduct prepared for parish councils in South Staffordshire had been circulated before the meeting. The Council resolved to adopt the Acton Trussell, Bednall with Teddesley Hay Parish Council Code of Conduct for Councillors.
After adopting the code, Councillors completed the updated notifications of Disclosable Pecuniary and Other Interests. These will be available for the public to view through the SSDC website
- 12.78 District Councillor's report.
The enforcement officer had been to visit Argos because of complaints of increased noise at night. Argos claim there has been is no increased activity and it is probably due to people having windows open during warm nights. The Community Council is promoting a

Bulk Oil purchasing scheme. Applications need to be in by 10th October. Bulk purchase will allow some cost reductions. The scheme is already running in a number of Counties elsewhere. South Staffordshire District Council has drawn up a list of buildings for consideration by English Heritage for listed building status. Only the most exceptional are likely to be listed and owners can object to any such listing since it can restrict their activities or development of their property.

12.79 County Councillor's Report

Speed limit reductions from 50 to 40 to 30mph are proposed from Brocton Crossroads. The council still feel that there should be traffic lights or an Island and Veronica will take this up. Summer flooding has taken its toll of the roads and any new work is on hold until the damage is corrected. The transport extended concession is still working well. For Winter Highway maintenance supplies of extra grit are available and Cllr Williams agreed to have some supplies. Highways are proposing to switch off most lights at night time. Modifications are to be made to allow either switch off or dimming. The Police and Crime Commissioner election will be held in November.

12.80 Finance.

The Audit Commission had approved the Annual Return for 2011/12. There were no comments from the external auditor

The accounts for the year up to 19th September were presented. The Investment account is currently £21,424.47 The Current account balance is £7,890.84.

The following cheques were agreed for payment.

Great Wyrley Gardens(July-August2012)	1118	£ 1899.06
Clerks salary –(less tax)Aug-Sept 2012	1119	£ 256.62
Inland Revenue (PAYE)	1120	£ 171.08
Audit Commission fee	1121	£ 162.00
Information Commissioner-Data Protection	1122	£ 35.00
Community Centre –Paint	1123	£ 63.15

Total £ 2,586.91

Effective Cashbook balance £4,537.93

12.81 Planning:

The following applications have been approved
12/00700/FUL Bryher Cottage Common Lane Bednall
New four bedroom house Plot1.

The following applications are pending consideration
12/00642/FUL Land adjacent Bank Top House Top Road Acton Trussell
Single detached house with conservatory
12/00612/FUL Teddesley Home Farm Teddesley Park Penkridge
Erection of six dwellings in lieu of approved garages
12/00514/COU Former Communication Station Cannock Road Bednall
Change of use from telephone repeater station to dwelling
12/00376,377, 378 Coppice Farm Cannock Road
Proposed livery business, dressage training and associated barn for horses
Ménage relocation and new circular training and exercise ménage.
9 Mobile field shelters(7 for sheep 2 for equestrian use)

12.82 Community Centre

The plans for the new windows are still awaited. Cllr Nicholas presented quotations for supply of replacement UPVC windows with the addition of replacement of the fire door on the bar/ kitchen. A cost of £1900 + VAT was agreed. Cllr Nicholas was authorised to proceed with the purchase and to organise the installation. A proposed sign 12' by 2' for display outside the Community Centre was suggested. However there was no agreement on the appropriate name to display and the item will be postponed. It is hoped to have a website and a matching name is preferred to help coordinate publicity and to assist users to find the Community Centre.

12.83 Highways

There is a problem with overhanging hedges on Mill Lane and along Teddesley Road. The Community Team (gang) will be asked to attend to this. The hedge at the new development at Dellwood has been left to grow and needs cutting back. The potholes in Mill Lane have been addressed and are less of a problem. Repair work in Acton Hill Lane is less successful and more potholes need to be fixed, The Salt bin at the top of the Lane is not covered and filling with water. The road signs need cleaning and repair/repainting of the wooden sign posts.

12.84 Correspondence.

SS Community Safety Partnership Crime figures - Locality 1 August 2012
SCC Traffic regulation order – Common Lane Bednall 16th August
Speed limit reduction A34 Brocton Crossroads
SSDC Chairman's Charity Concert 8th November
Community Council Bulk Oil Purchasing
Staffordshire Police Election of Police & Crime Commissioner 15th November
CPRE Annual Report
Staffordshire Playing Fields Association Report and AGM 17th October

12.85 Reports from Councillors.

School Governor. Proposed that B Golder be put forward as a governor for Bednall School to replace L Sly. The changes in the way schools are funded may affect Bednall.

12.86 Date of the next meeting:

Wednesday 17th October at 8 pm in Acton Trussell Community Centre

The meeting was closed at 10.25 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 17th October 2012
at 8.00pm in ACTON TRUSSELL COMMUNITY CENTRE

Present: Cllr G Spandler (Chairman), T Williams, B Golder, J Woodward, K Howell, V Downes
M Nicholas District Cllr L Bates. In attendance Clerk D W Wright

There were five members of the public present.

Public Session.

Simon Hake from the Community Focus Group presented the ongoing activities of the group. Following confirmation of the availability of funds from the Parish Council, the Questionnaire had been delayed and consideration given to using reply-paid envelopes to increase the response. It was suggested that an acronym of Bednall, Acton Trussell, and Teddesley Hay could be used, and "BATH" had been coined as a name for a Parish Plan. This name did not meet with everyone's approval! The District Council was occupied with the election for the Police Commissioner and was unable to help at this time. It was noted that Brocton had achieved 80% response by using weekly reminders to recipients. Events are planned to promote the questionnaire in Bednall, Acton Trussell, Teddesley Hay and finally in the Church. It was hoped the Parish Council would assist with funds for refreshments. The Group had discussed the constitution and agreed to constitute under the auspices of the Parish Council. A formal document will be prepared and submitted for comment. The cost of meeting rooms was discussed. As an associate for the Parish Council, it is considered that bookings for the Community Centre should be without charge.

12.87 Apologies: Apologies were received from Cllr A Parrott.

12.88 Declarations of Interest: There were no declarations of interest

12.89 Cooption

Following the resignation of Stephen Fisher, a notification had been posted of the vacancy. No request for a by-election had been received. Three candidates had expressed interest in the vacancy and each was invited to make a short presentation. The candidates were all of a very high standard and the Council found it very difficult to choose between them but unfortunately had only one vacancy. The Council decide to select Elena Round of Top Road Acton Trussell to fill the vacancy. The Chairman thanked the other candidates and encouraged them to continue to take an interest in the Council. The Chairman welcomed Mrs Round and she was co-opted onto the Parish Council to fill the casual vacancy. Cllr Round signed the Declaration of Acceptance of Office and completed the Declaration of Interests.

12.90 Minutes.

The minutes of 17th September 2012 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

12.91 Matters arising:

12.82. Websites were discussed. The Community Centre has to agree on a domain name. The Parish Council can have a website or pages linked in to the District Council website. It is necessary to provide information to SSDC for them to develop it on our behalf.

12.92 District Councillors Report. (Cllr Bates)

Pruning of trees at Miss Pickering's Field. Additional work will be carried out by the contractor following a further meeting with the environmental officer.

A survey of users has shown that 90~98% are satisfied with the District Council and 73% think it is well managed. The Refuse Collection scores 88% and Parks and Open Spaces 73%.

The Connect bus service is being well used and covers all of South Staffordshire but unfortunately cannot be used for trips outside the area. This affects trips to Hospitals which are all outside the area. The problem has been raised with the District Council to see if it changes can be made.

12.93 County Councillor's Report (Cllr Downes)

Councillor Downes had taken up the proposed 30mph speed limit for Brocton Crossroads. The council did not think this was an adequate solution. The SSC Highways had

responded and advised that traffic lights or a roundabout was too expensive, typically at least £1 million because of the need to move major telephone cables which run along the road. A letter will be written to the local MP to voice the Council's concern.

12.94 Finance.

- a) The accounts for the year up to 17th October 2012 were presented. The Investment account is currently £21,425.41. The Current account balance is £13,053.93.

The following cheques were agreed for payment.

Great Wyrley Gardens (Sept 2012)	1124	£ 949.53
Clerks salary –(less tax)Oct 2012	1125	£ 128.31
Inland Revenue (PAYE)	1126	<u>£ 85.54</u>
	Total	£1163.38

Effective Cashbook balance £11,124.55

The charity fund repayment for the Trustees of the Old Village Hall was discussed.. The Council agreed to continue to defer the repayment whilst the Trustees investigate changes with the Charity Commission.

12.95 Planning:

The following applications are pending consideration.

12/00821/FUL Land adjacent Cannock Road Bednall
Single 11kW Gaia wind turbine on 18m.

12/00785/FUL Cannock Chase Trekking Centre Cannock Road Bednall
Single detached dwelling for the equestrian enterprise

12/0784/FUL Cannock Chase Trekking Centre Cannock Road Bednall
Equestrian development including building incorporating 46 stables, covered exercise arena, visitor centre with car parking and change of use of dwelling to grooms accommodation, office and staff mess facilities(major development)

12/00700/FUL Bryher Cottage Common Lane Bednall.
New four bedroom house Plot1,

12.96 Highways.

The kerb by Woodbine Cottage has been moved out into the road because of heavy lorry traffic cutting the corner. Clerk will write requesting Highways to take action. Cllr Parrott had reported that the existing wooden signs were unsuitable for repair and repainting. He has identified that replacement wooden signposts could be manufactured for about £150 each and he will be asked to go ahead with implementation.

12.97 Recreation Field.

The plastic mesh in the hedge is getting in the way of strimming the bottom of the hedges. The verge on the corner of Ivy Court will need to be added to the cutting schedule and perhaps in front of the Vicarage occasionally. Penkridge Parish Council have asked if we would consider a joint mowing contract for the future as they are about to extend their current contract. The Council would certainly consider it when the current contract expires as well as suggested other contractors including the District Council.

12.98 Correspondence.

SCC Highways – Reply to Cllr Downes re Brocton Crossroads
South Staffordshire Voluntary Action Annual Report -Community Voice Forums
South Staffs Council – Police Commissioner Elections

12.99 Reports from Councillors

It was noted that Hedges at Cookes Bank and outside Dellwood were overgrown. The builders will be asked to tidy up the verges where their vehicles are being parked.

Date of the next meeting:

Tuesday 20th November 2012 at 8.00 pm.
The meeting is at All Saints School, Bednall.

The meeting was closed at 9.52 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Tuesday 20th November 2012
at 8.00pm in ALL SAINTS SCHOOL, BEDNALL

Present: Cllr G Spandler (Chairman), A Parrott, T Williams, B Golder, J Woodward, K Howell,
E Round
District Cllr L Bates (part time) In attendance Clerk D W Wright

There were two members of the public present.

Public Session.

Community Focus Group presented the ongoing activities of the group. The Questionnaire has been issued but the return date has been extended to increase the return rate. It can be also be completed on line. Multiple copies are possible from each household as there may be different opinions. Next meeting of the Committee is Wednesday 21st November and after that members will go out and knock on doors. The group is trying to coordinate with the 'Friends of Bednall' but it is concerned for the whole of the parish council area. Still need more comprehensive data on businesses in the area as updated data from SSDC does not capture all the business known to exist.

12.100 Apologies: Apologies were received from Cllr M Nicholas and V Downes.

12.101 Declarations of Interest: There were no declarations of interest

12.102 Minutes.

The minutes of 17th October 2012 had been previously circulated. The minutes were approved by the Council and signed by the Chairman.

12.103 Matters arising:

12.82. Cooption. A further expression of interest in the Council had been received after the last meeting,

12.96. Sign posts. More posts needing attention were identified. The posts and fingers will need painting and lettering. Stick-on letters were suggested. In addition to the posts it was requested that the carpenter also replace the wooden seat in the bus shelter. Arrangements had been made to have the Telephone boxes in Acton Trussell and Bednall repainted by BT next March. It was noted however that the equipment had been removed from the box in Bednall and it was reported that the box had actually been adopted by the 'Friends of Bednall' under the auspices of the Parochial Church. The Clerk will write to Rob Whiston to clarify this arrangement and identify if the Parish Council could assist.

12.104 District Councillors Report. (Cllr Bates)

Government Inspector has now approved the District Council Core policy document. The Council has committed that by 2015 standard broadband should be available to everyone and Superfast available to 90% They will protect the green belt from development.

The Council will be in the top 5 of lowest charges, currently fourth lowest.

12.105 Finance.

- a) The accounts for the year up to 20th November 2012 were presented. The Investment account is currently £21,426.26. The Current account balance is £11,124.55.

The following cheques were agreed for payment.

Great Wyrley Gardens (Oct 2012)	1127	£ 232.10
Clerks salary –(less tax)Nov 2012	1128	£ 128.31
Clerk: use of home as Office	1128	£ 300.00
Inland Revenue (PAYE)	1129	£ 85.54
Bayliss & Cooke- Community Centre insurance	1130	£ 2,256.72
All Saints School- Hall hire	1131	£ 15.00
	Total	£3,017.67

Effective Cashbook balance £8,106.88

The charity fund repayment for the Trustees of the Old Village Hall was discussed. The Council agreed to continue to defer the repayments whilst the Trustees investigate changes with the Charity Commission. A second payment is now due.

12.106 Planning:

The following applications are pending consideration.

12/00821/FUL Land adjacent Cannock Road Bednall
Single 11kW Gaia wind turbine on 18m mast.

12/00785/FUL Cannock Chase Trekking Centre Cannock Road Bednall
Single detached dwelling for the equestrian enterprise

12/0784/FUL Cannock Chase Trekking Centre Cannock Road Bednall
Equestrian development including building incorporating 46 stables, covered exercise arena, visitor centre with car parking and change of use of dwelling to grooms accommodation, office and staff mess facilities(major development)

12/00796/COU Plashes Farm, Teddesley Road Acton Trussell
Change of use of part of farmyard for a HGV operating centre for 2 HGV vehicles and 3 trailers (retrospective)

The following applications have been approved.

12/00756/FUL Canalside Mill Lane Acton Trussell
Demolish existing flat roof garage and replace with new construction with pitched roof

12/00700/FUL Bryher Cottage Common Lane Bednall.
New four bedroom house Plot1,

Some of plans becoming stuck during circulation and delayed a response. The Council considered that there should be an extra charge for retrospective applications. Copies of Council's comment letters submitted to the planning department were presented by the Clerk.

12.107 Highways.

The response of the Highways regarding the A34 Brocton Cross Roads was discussed. An Action Group had been established. The stile on the Staffordshire Wayfootpath into Bednall is leaning at an angle and is difficult to use. Contact Footpaths Officer
The metal signpost at the Teddesley Road end of Lower Penkridge Road has been smashed by a lorry and is now leant against the hedge. The kerb by Woodbine Cottage which was moved out into the road by heavy lorry traffic cutting the corner has not been repaired yet. Clerk will chase Highways to take action.

12.108 Community Centre.

The installation of replacement windows has been delayed due to liquidation of the original contractor. New quotations will be obtained by Cllr Nicholas.

The Insurance is now due for renewal and although the cost has increased by a small percentage, it is still significantly lower than a few years ago. The Council approved the renewal.

12.109 Correspondence.

South Staffordshire Voluntary Action Annual Report -Community Voice Forums

South Staffs Council – Rough sleeper survey

Legionnaire's Disease- Council Showers

ICT Services

Staffordshire Police Authority Election of Police Commissioner –*M Elias*

European Textile Recycling Ltd Community Textile recycling bins. The Council will request a presentation at the next meeting.

12.110 Reports from Councillors

Interest in entering the Best Kept Village had been expressed by residents of Bednall. There may also be sufficient interest in Acton Trussell to support entries by both villages.

Date of the next meeting:

Wednesday 16th January 2013 at 8.00 pm at Acton Trussell Community Centre.

The meeting was closed at 9.32 pm.