

Minutes of the MARSTON TRUSSELL PARISH MEETING
Parish Council Meeting held in the Village Hall 7pm on Thursday 12th May 2022

Present:- Six members of the parish were present

- 1) Election of Chairman – It was **RESOLVED** to elect Graham Allen for Chairman for the 2022/2023.
- 2) It was **RESOLVED** to accept apologies from four parishioners and Unitary Councillor Cecile Irving-Swift.
- 3) The minutes of the meeting held on 11th November 2021 were signed as a true copy of that meeting.
- 4) Update from District and County Cllr – Cllr Harris was present and provided an update in relation to Unitary matters.
- 5) Matters arising from the Minutes – None

Payments were approved as follows :

Felicity Ryan (clerk's half yr salary) -	£357.50
Spratton Parish Council (bus route) -	£221.24
Zurich (village insurance) -	£257.60
E-ON (power for period ending 30.6.21) -	£104.82
E-ON (power for period ending 30.9.21) -	£111.13
E-ON (power for period ending 30.11.21) -	£80.76
E-ON (maintenance for period ending 14.12.21) -	£14.27
E-ON (maintenance for period ending 29.3.22) -	£14.27
Ed Tithecott electrical Ltd (defib cabinet) -	£120.00
Marston Trussell PCC (contribution to mowing) -	£1400.00

c) Accounts for year end 31st March 2022:-

- i. It was **RESOLVED** to accept the Internal Audit Report as follows :

'I have conducted a thorough review of the documents on the parish meeting website plus those supplied by the Clerk, Mrs Felicity Ryan, I would like to thank Mrs Ryan for her prompt and efficient help with the audit. The website is not very easy to navigate and it is not immediately clear where items such as the previous years Annual Return are posted. If the finance section of the website could be moved so that it is closer to the rest of the parish meeting documents that would be a lot easier. I have ticked No to Box C of the Internal Audit Report because I could not find evidence in the minutes that the parish meeting had assessed the significant risks this financial year. However, I am satisfied that all measures have been taken to minimise those risks by the experienced Clerk. I have requested that a simple risk assessment is completed annually and minuted going forwards. It would be incorrect to view internal audit as the detailed inspection of all records and transactions of a council in order to detect error or fraud. This report is based on the evidence made available to me and consequently the report is limited to those matters set out above.' **ACTION : The Clerk to add a risk assessment to the next Agenda and modify the website in accordance with those recommendations.**

It was **RESOLVED** to approve the following for the period ending 2021-22 :

- ii. Acceptance of Annual Accounts
- iii. Acceptance of Annual Statement
- iv. Acceptance of Exemption Certificate

7) Planning Applications –

None received

8) Items for discussion (as received from residents):-

- 1) Bench clean and repair – To monitor
- 2) Area in front of church resurfacing (CIL allocation)– Cllr Harris to assist the working group.
- 3) Pebble Hall Farm - To monitor
- 4) Bus shelter seat – To monitor

9) Date of next meeting : Marston Trussell Village Hall, 7pm 10th November 2022

Meeting closed 8.15pm

