

# **BROOKLAND PARISH COUNCIL**

Members are summoned to a meeting of Brookland Parish Council to be held on Monday 15th March 2021 at 7pm.

The meeting will be held online under the following legislation The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

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## **A G E N D A**

### **FOR THE ORDINARY PARISH COUNCIL MEETING TO BE HELD ON MONDAY 15<sup>th</sup> MARCH 2021 VIA ZOOM AT 7.00 PM**

<https://us04web.zoom.us/j/75729761148?pwd=NHJpRzBpanc4U1ErOGRlVkpKVThLUT09>

**Meeting ID: 757 2976 1148**

**Passcode: 2Gp1SN**

**1. APOLOGIES FOR ABSENCE**

Members are reminded of the need to tender apologies with the reason for absence direct to the Clerk if they are unable to attend.

**2. DECLARATIONS OF INTEREST**

- a. To declare any personal interest in items on the agenda and their nature.
- b. To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant item.

**3. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING**

Held on 18th January 2021 to be agreed and signed as a true record.

**4. QUESTIONS FROM MEMBERS OF THE PUBLIC – Public Participation**

**5. PLANNING**

Members to discuss current planning applications:

Ref: 21/0209/FH Proposal: Listed building consent for the erection of side extension and conversion of existing wool house to create a small annex/holiday let. Barling House, Clubbs Lane, Brookland, Romney Marsh, TN29 9QX.

Ref: 21/0198/FH: Erection of side extension and conversion of existing wool house to create a small annex/holiday let. Barling House, Clubbs Lane, Brookland, Romney Marsh, TN29 9QX.

Ref: 21/0185/FH Proposal: Proposed Erection of 8 No. Luxury Safari Tents for Holiday Accommodation. Willow Pond Cottage, Saddlers Wall Lane, Brookland, Romney Marsh, TN29 9TE.

Ref: 21/0325/FH/PA Proposal: Determination as to whether the prior approval of the Local Planning Authority is required under Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for the change of use of the building from agricultural to residential with internal and external building operations. West Unit Pepperland Nursery, Straight Lane, Brookland, Kent.

Ref: 20/1267/FH Land adj Framlea, Rye Road, Brookland.

**6. MATTERS FOR REPORT ARISING FROM PREVIOUS MEETING**

Update on progress on MUGA refurbishment

**7. CHAIRMAN'S REPORT & REPORTS FROM OTHER OUTSIDE BODIES**

**8. FINANCE**

Members to review invoices paid and to be paid since the last meeting and forecast expenses to the end of March.

**9. CORRESPONDENCE AND OTHER COUNCIL BUSINESS**

Rural Kent Membership  
Website Fees -KCC/KALC

**10. ANNUAL PARISH/ PARISH COUNCIL MEETINGS 2021**

Members to discuss dates for the Annual meetings in light of the current rules for online meetings expiring on 6<sup>th</sup> May - APM (to be held 1 Mar – 1 Jun) and APCM (May).

**11. DELEGATED AUTHORITY**

Members to discuss the NALC recommendation to put in place a delegated authority to the clerk under s.101 1972 LGA powers, should the Council not be able to physically meet once the current coronavirus legislation has expired.

**12. CEMETERY MAPPING SOFTWARE**

An update on OpusXenta community edition as a potential cemetery mapping and record keeping solution

**13. REVIEW OF POLICIES & PROCEDURES**

Members to review and adopt an updated version of the Equal Rights Policy

**14. ANY FUTURE AGENDA ITEMS**

*Adrian Lawson*

**Parish Clerk  
10<sup>th</sup> March 2021**