



Boughton Malherbe Parish Council

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MINUTES OF A MEETING of the FINANCE and STAFFING COMMITTEE of BOUGHTON MALHERBE PARISH COUNCIL held at 7:00 pm on Monday 6th November 2023 in Grafty Green Village Hall

Present: Cllrs: B Adams; T Andrews; N Eastwood; R Galton; R. Turner (Chair)

In attendance: Mrs V Ford (Clerk)

The Chairman opened the Meeting at 7:00 pm.

1. **Anybody filming/recording this meeting:** none
2. **Apologies for absence:** none
3. **Declarations:**
 - (i) **Declarations of interest in items on the agenda:** none
 - (ii) **Declarations of Lobbying:** none
4. **Approval of Minutes of the Finance and Staffing Committee Meeting held on 16th January 2023:** approved and signed as a true and accurate record
5. **Review of 2023/24 Budget to date and approval of any amendments:** see table below. The Chairman introduced the document, explaining that it was to be considered in preparation for setting the next year's budget and precept in January 2024. There was some discussion on funding for the 59 bus service and the use of Community Infrastructure Levy (CIL) monies.
The Chairman asked members to think about whether, in the light of increasing costs, there should be an increase in precept.
RESOLVED: accepted as presented by the Clerk

The meeting closed at 7.17 pm

	Budget 2022/23	Budget 2023/24	Actual to 31.10.23	Projected to 31.3.24
	£	£	£	£
RECEIPTS				
Precept	7,005	7,113	7,113	7,113
Parish Services Scheme	327	262	131	262
Bank interest		300	1,030	1,900
Community Transport			3,950	4,506
Misc				
VAT Refund	150	-	-	559
TOTAL RECEIPTS	7,482	7,675	12,224	14,340
Balance brought forward from previous year		22,844	82,468	82,468
PAYMENTS				
Staff Costs - Clerk's Salary	4,196	4,700	2,235	4,700
Other Costs				
Village Green Maintenance:	500			
Grass etc		500	339	500
Trees		900	450	450
Fencing		500	1,467	4,500
Village Hall Hire	250	250	-	250
Christmas Tree	300	350	-	350
Christmas functions	-	400	-	500
Litter Collection/lengthsman	-	800	481	800
PRoW replacement gates	-	2,600	-	2,600
Community grants:				
Churchyard Maintenance	500	500	-	500
Air Ambulance		50	300	300
Community Grants e.g. Coronation event		1,000	982	1,000
Community Transport (59 bus)	-	-	-	5,180
Emergency Plan	-	-	-	-
Training Courses	300	300	183	300
Internal/external Auditor	100	300	90	90
Insurance	400	500	500	500
KALC Membership	300	250	239	239
SLCC membership fees (Clerk)	-	120	112	112
Contingency (incl defib spares)	-	408	-	408
CPRE Membership	36	36	-	36
Stationery, postage, admin	200	500	173	600
Total Other Costs	2,886	10,264	5,316	19,215
Repairs Fund contribution	-	-	-	-
Village Green Fund	400	-	-	-
TOTAL PAYMENTS	7,482	14,964	7,551	23,915
Ringfenced reserves (CIL)				3,684
Earmarked reserve (Village Green)				-
Contingencies				
Emergency reserve		7,500		14,965
Clerk additional hours		2,010		2,010
Community bus		5,000		-
CLOSING BALANCE		1,045		52,234

*100% budgeted payments 2023/24