

## Notes from Winchfield Neighbourhood Development Plan Review Working Group #1

Wednesday 24<sup>th</sup> June 2020

Present:

Christine Strudwick

Bill Fraser

Sarah Garwood

Linda Goddard

Rod Summerfield

Cllr Kate Stewart

Apologies: none

Thank you for coming to the meeting on Wednesday afternoon and for volunteering or agreeing to work on the revision of the Winchfield Neighbourhood Development Plan, I hope you found the initial meeting interesting and I look forward to working with you. If, at any time, you cannot attend a meeting please let me know and if you have any concerns that you would like to discuss with me please call or email at any time. Our meetings will be informal and always encourage input and allow general debate.

The following are some brief notes about the various items we discussed at our first meeting.

Everyone introduced themselves and gave a quick summary of their lives in Winchfield and what they knew about the current plan; this led to a discussion about the value and importance of keeping the Plan revised and up to date. Christine gave an overview of how the first Neighbourhood Development Plan was created and how the lessons learned then will benefit this Working group (WG) as we start the revision. Winchfield Parish Council 'own' the WNDP and provide finance for it; we shall work closely with them.

Christine and Meyrick had a video conferencing call with Nick Ward who is our specialist consultant at JBA (JB Associates) and we shall invite him to meet us when he is allowed to do that. Nick will give us his thoughts on our existing plan, guidance on where to focus our energies and legal changes we need to be aware of.

If any other Winchfield residents would like to join the WG they will be welcome to do so.

Our first action is to design a flyer which will go to every household to inform them of why we are doing this work now. Due to Covid-19 we are unable to have public meetings so Community Engagement sessions cannot be held yet but we want Winchfield to be fully involved in this activity from the beginning.

**1.1. Everyone will think about what the flyer might look like and what it should say – any ideas or suggestions to Christine by Friday 10<sup>th</sup> July please. ALL**

Our neighbouring Parishes have now produced their own NDPs, we will read these and note any policies or items of interest we might want to consider for Winchfield. Should our revised plan follow the same format as theirs or is the 'read it like a book' format that we used the way we will present the revision? To be further discussed.

Christine explained some of the terms used in Neighbourhood Plans e.g. brownfield and green field development, the NPPF (National Planning Policy Framework), listed buildings etc.

There was general discussion about planning requirements how our Neighbourhood Development Plan must work with the HDC (Hart District Council) Local Plan now that they have achieved an

adopted Plan for the district. We briefly talked about housing numbers, settlement boundaries and local gaps.

**Note: if you need to refer to the NPPF please ensure you are looking at <https://www.gov.uk/government/publications/national-planning-policy-framework--2> as there was an update and some significant changes last year.**

### **1.2 Christine will produce an initial project plan for the next meeting. CHRISTINE**

Given Rods background he will have a specific focus on ecology and wildlife issues.

**1.3 As part of this Revision we will update and add to the Evidence Base which accompanies the Plan, Christine asked that source documentation for anything which might be included in the Plan or any policy please be carefully noted. ALL**

It was agreed that we shall meet monthly and the following have been set as meeting dates for the rest of this year:

Wednesday 22<sup>nd</sup> July 2-4

Wednesday 19<sup>th</sup> August 2-4

Wednesday 16<sup>th</sup> September 2-4

Wednesday 14<sup>th</sup> October 2-4

Wednesday 11<sup>th</sup> November 2-4

Unless a change is necessary all meetings will be held at Pepper Box, Sprats Hatch Lane, Winchfield

The dates above will fall before the dates for Winchfield Parish Council meetings (dates are: Monday 20<sup>th</sup> July, Monday 21<sup>st</sup> September and Monday 16<sup>th</sup> November ) which will allow an up to date report to be given at the PC meeting

Our WG will report into a Steering Group which will be Meyrick Williams, Kate Stewart, Christine Strudwick and members of the WG as required.

Membership of this WG, gave permission for their names to be available to the public on the Parish website but not phone numbers, addresses or e-mail addresses. As lead for the WG Christine accepts that her contact details will be available on the Parish Website.

I have asked our Parish Clerk to set up a 'drop box' or similar for us to be able to access and share information away from our personal email addresses. I will let you know the details when this has been accomplished.

**1.4 Homework – one paragraph to define the objective of our Neighbourhood Development Plan, please be ready to share at the next meeting. ALL**

Note: Rather than produce very formal minutes the format I generally use is as above, the sentence in bold type shows the meeting number followed by the action number and who the action is on appears at the end of the action. This simple method allows me to keep track of open items if required.