



MINUTES OF MEETING OF AMENITIES COMMITTEE
20 March 2023
10:00, Woolton Hill Church Hall

Chairman: Cllr Rand (Chair)
Present: Councillor S Cooper
Clerk: Amy White

1. Welcome and apologies

Cllr Rand welcomed everyone to the meeting. Apologies accepted from Cllr Roots and Cllr Hurst.

2. Declarations of Interest

None.

3. To Agree Minutes of Previous Meeting

The minutes of the meeting held on 23 January 2023 were agreed and accepted by the Chairman, Cllr Rand.

4. Actions from previous Meeting

Date	Action
23/01/23	Committee to send thoughts on roller blind wording to Cllr Rand. Outstanding.
23/01/23	Clerk to contact CE Groundworks for a quote to improve the camber on parts of the path and add extra material. Not actioned.
23/01/23	Cllr Roots to decide areas of parish field to photograph for visual diary for biodiversity. To be updated at next meeting due to Cllr Roots being unavailable.
23/01/23	Clerk to add Amenities ToR, Bus shelters, Telephone kiosk, Noticeboards to next agenda. Actioned: See below.
23/01/23	Clerk to ask Cllr Falconer if he can assist with getting the process of transferring Meadowbrook land ownership to EWPC further along. In action.
23/01/23	Clerk to get stand for lectern delivered and arrange installation (when weather improves). In action- lectern is still with NatureDesign.

5. Parish Field update

Drainage is still working well along the ditches.

Action: Clerk to contact CE Groundworks for path improvement.

6. Biodiversity project

No update.

7. Recreation Grounds

The post of the gate at the entrance to the WH recreation ground has been replaced incorrectly by SSE after the power cut and the gate will now not close. The Clerk has contacted SSE twice to request that the issue is rectified. The hole has been filled.

Action: Clerk to persevere with SSE to get gate fixed.

Picnic tables: Two more picnic tables have been positioned in the ground. This almost concludes the S106 spend; there is a small pot of S106 spend left which will be spent on benches.

Action: Clerk to communicate new picnic tables on Facebook.

Boules Court- there has been more damage to posts.

Action: Clerk to ask CE Groundworks if they have any spare picket fencing to make ad hoc repairs.

Signage: New signage was suggested for both recreation grounds and tennis courts. Old ones to be removed.

Action: Clerk to investigate new signs for recreation grounds with Ultimate Signs.

8. Maintenance required on:

Bus shelters: Masons Court shelter is covered in algae and requires a clean.

Action: Clerk to get the bus shelter at Masons Court cleaned by Lengthsman.

Noticeboards: All boards require a clean but this is not urgent, it can be added to Lengthsman tasks.

Action: Clerk to investigate adding the updated logo on to each noticeboard.

Telephone kiosks- there are 2 broken panes in the phone box at Ball Hill (currently used as a book swap) which will be fixed by Premier Grounds.

9. Meadowbrook Update

Requests for benches have been received: The green area at the top of Greenways; Bridlepath at end of Tile Barn Row; Nr Woolton Hill doctor's surgery.

Action: Clerk to ask Hampshire Ranger whether we can place a bench in suggested locations that might belong to HCC.

10. General Maintenance

Scofell has cleaned the tennis court in WH and will send a quote to the Clerk for a french drain alongside the car park where much of the silt runs off.

Action: Clerk to amend current maintenance contract to add ECVH grass and hedges to contract.

11. Items to take to next meeting

Terms of Reference; Annual Maintenance Contract with Scofell, benches, quote for parish field path.

Actions from 20 March 2023

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Action: Clerk to persevere with SSE to get gate fixed.

Action: Clerk to communicate new picnic tables on Facebook.

Action: Clerk to ask CE Groundworks if they have any spare picket fencing to make ad hoc repairs.

Action: Clerk to investigate new signs for recreation grounds with Ultimate Signs.

Action: Clerk to get the bus shelter at Masons Court cleaned by Lengthsman.

Action: Clerk to investigate adding the updated logo on to each noticeboard.

Action: Clerk to ask Hampshire Ranger where we can place a bench in suggested locations.

Action: Clerk to amend current maintenance contract to add ECVH grass and hedges to contract.

Next Full Amenities Meeting:

Monday 17th April 2023, 10am, Woolton Hill Church Hall